

REGULAR STUDY SESSION
CITY HALL - 425 EAST DEWEY AVENUE
2ND FLOOR CONFERENCE ROOM
5:30 P.M., MONDAY, FEBRUARY 19, 2018

Notice is hereby given that the Mayor, Board of Councilors of the City of Sapulpa, Oklahoma, and the Trustees of the Sapulpa Municipal Authority, a Public Trust, will meet in study session at 5:30 p.m., on the 19th day of February, 2018, in the 2nd floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city. No decision or action, except to direct staff to take action, shall be taken during said meeting.

- AGENDA -

1. **CALL TO ORDER.**

2. **AT THE COUNCIL'S REQUEST, DISCUSS ANY ITEM OF CONCERN ON THE REGULAR SESSION AGENDA OF FEBRUARY 19, 2018.**
 - A. Discuss January 2018 monthly financial statements.

 - B. Review outcome of public safety study by Police Department.

 - C. Review outcome of public safety study by Fire Department.

3. **ADJOURN.**

Posted this 15th day of February, 2018 at or before 5:30 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey, Sapulpa, Oklahoma.

Name: *Anna Jo Fife*

Title: *Administrative Assistant*



AGENDA ITEM

City Council Study Session

2.A.

Meeting Date: 02/19/2018

January 2018 Monthly Financial Statements

Submitted By: Pam Vann, Finance Director

Department: Finance

Attachments

January 2018 Sales Tax

January 2018 Revenue Comparison

January 2018 Financial Statements

January 2018 Golf Course Comparison

January 2018 Lake Comparison

CITY OF SAPULPA
SALES TAX BREAKDOWN FOR
Fiscal Year 2017-2018
RECEIVED IN FEB 2018

Month Of/Received In	2015-2016 Total Sales Tax Received	2016-2017 Total Sales Tax Received	2017-2018 Total Sales Tax Received	2017-2018 Actual Increase or Decrease of 16-17 YR	2017-2018 AS % OF TOTAL BUDGET	2017-2018 Budget Amount	% of Original Budget \$11,790,037	Over/Under Budget
JULY/SEPTEMBER	\$1,070,329.53	\$1,110,286.14	\$1,002,151.01	-\$108,135.13	8.50%	\$1,022,769	8.6749%	-\$20,617.99
AUGUST/OCTOBER	\$1,019,544.15	\$965,065.99	\$998,695.77	\$33,629.78	8.47%	\$995,368	8.4425%	\$3,327.77
SEPTEMBER/NOVEMBER	\$974,538.48	\$965,573.19	\$1,030,795.95	\$65,222.76	8.74%	\$949,976	8.0574%	\$80,819.95
OCTOBER/DECEMBER	\$1,012,034.71	\$923,402.87	\$1,049,221.71	\$125,818.84	8.90%	\$945,116	8.0162%	\$104,105.71
NOVEMBER/JANUARY	\$1,011,113.43	\$1,047,931.46	\$1,035,148.60	-\$12,782.86	8.78%	\$995,394	8.4427%	\$39,754.60
DECEMBER/FEBRUARY	\$1,091,174.21	\$1,056,349.99	\$1,098,101.79	\$39,751.80	9.31%	\$1,048,770	8.8954%	\$49,331.79
JANUARY/MARCH	\$889,017.65	\$904,961.35			0.00%	\$926,510	7.8584%	
FEBRUARY/APRIL	\$1,026,675.84	\$988,524.57			0.00%	\$949,134	8.0503%	
MARCH/MAY	\$996,063.02	\$1,037,621.32			0.00%	\$1,003,718	8.5133%	
APRIL/JUNE	\$929,937.82	\$967,870.81			0.00%	\$942,716	7.9959%	
MAY/JULY	\$1,006,864.57	\$1,050,392.72			0.00%	\$971,816	8.2427%	
JUNE/AUGUST	\$1,062,271.16	\$1,028,915.38			0.00%	\$1,038,750	8.8104%	
TOTALS:	\$12,089,564.57	\$12,048,895.79	\$6,214,114.83	\$143,505.19	52.71%	\$11,790,037		\$256,721.83

CITY OF SAPULPA
 SALES TAX BREAKDOWN FOR
 Fiscal Year 2017-2018
 RECEIVED IN FEB 2018
 ADDITIONAL 1/2 CENT ON TULSA COUNTY SALES

Month Off/Received In	2016-2017 Total Sales Tax Received	2017-2018 Total Sales Tax Received	2017-2018 Actual Increase or Decrease of 16-17 YR	2017-2018 AS % OF TOTAL BUDGET	2017-2018 Budget Amount	% of Original Budget \$252,000	Over/Under Budget
JULY/SEPTEMBER		\$17,454.22	\$17,454.22	6.93%	\$21,861	8.6750%	-\$4,406.78
AUGUST/OCTOBER		\$19,122.79	\$19,122.79	7.59%	\$21,275	8.4425%	-\$2,152.21
SEPTEMBER/NOVEMBER		\$17,498.40	\$17,498.40	6.94%	\$20,305	8.0575%	-\$2,806.60
OCTOBER/DECEMBER		\$24,134.95	\$24,134.95	9.58%	\$20,201	8.0163%	\$3,933.95
NOVEMBER/JANUARY		\$19,492.99	\$19,492.99	7.74%	\$21,276	8.4429%	-\$1,783.01
DECEMBER/FEBRUARY	\$6,534.40	\$21,490.59	\$14,956.19	8.53%	\$22,415	8.8948%	-\$924.41
JANUARY/MARCH	\$18,026.88			0.00%	\$19,803	7.8583%	
FEBRUARY/APRIL	\$21,071.85			0.00%	\$20,287	8.0504%	
MARCH/MAY	\$17,573.76			0.00%	\$21,454	8.5135%	
APRIL/JUNE	\$18,000.77			0.00%	\$20,150	7.9960%	
MAY/JULY	\$22,835.28			0.00%	\$20,772	8.2429%	
JUNE/AUGUST	\$18,431.42			0.00%	\$22,201	8.8099%	
TOTALS:	\$122,474.36	\$119,193.94	\$112,659.54	47.30%	\$252,000		-\$8,139.06

CITY OF SAPULPA
SALES TAX BREAKDOWN FOR
Fiscal Year 2017-2018
RECEIVED IN FEB 2018

TOTAL SALES TAX RECEIPT:	\$1,098,101.79	1st Penny	2nd and 3rd Pennies	4th Penny (1/2)	* 4th Penny (1/2)	* TOTAL OF ALL PENNIES
			\$549,050.90			
10-4003 General		\$274,525.45	100.00%	\$219,620.36	40.00%	
31-4003 Cemetery				\$13,726.27	2.50%	
34-4003 Library				\$13,726.27	2.50%	
35-4003 Park & Recreation				\$27,452.55	5.00%	
40-4003 Fire Cash				\$13,726.27	2.50%	
41-4003 Police Cash				\$13,726.27	2.50%	
44-4003 Maj. Thoro.				\$27,452.55	5.00%	
45-4003 Capital				\$54,905.09	10.00%	
46-4003 Imp. W & S				\$54,905.09	10.00%	
48-4003 Water Resources				\$109,810.18	20.00%	
65-4003 Street Improvement						
67-4003 Sewer Plant						
				\$137,262.72		
				\$137,262.72		
		\$274,525.45	100.00%	\$549,050.90	100.00%	\$1,098,101.79

* 1st 1/2 of 4th penny effective June 2014.

* 2nd 1/2 of 4th penny effective April 1, 1998.

MONTHLY AMOUNT OF SALES TAX RECEIVED BY EACH FUND FOR FY 2017/2018

FY 2017/2018 BUDGET AMOUNT	FUND	JULY 2017		AUG 2017		SEPT 2017		OCT 2017		NOV 2017		DEC 2017		JAN 2018		FEB 2018		MAR 2018		APR 2018		MAY 2018		JUNE 2018		FUNDS TO DATE		
		IN SEPT 2017	IN OCT 2017	IN NOV 2017	IN DEC 2017	IN JAN 2018	IN FEB 2018	IN MAR 2018	IN APR 2018	IN MAY 2018	IN JUNE 2018	IN JULY 2018	IN AUG 2018	IN SEPT 2017	IN OCT 2017	IN NOV 2017	IN DEC 2017	IN JAN 2018	IN FEB 2018	IN MAR 2018	IN APR 2018	IN MAY 2018	IN JUNE 2018	IN JULY 2018	IN AUG 2018			
\$5,305,517.00	10-General	\$450,967.93	\$449,413.08	\$463,858.17	\$472,149.78	\$465,816.84	\$494,145.81	\$465,816.84	\$472,149.78	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$465,816.84	\$494,145.81	\$2,796,351.61
\$147,375.00	31-Cemetery	\$12,526.89	\$12,483.70	\$12,884.95	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$77,676.44
\$147,375.00	34-Library	\$12,526.89	\$12,483.70	\$12,884.95	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$77,676.44
\$294,751.00	35-Park & Recreation	\$25,053.78	\$24,967.39	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$155,352.88
\$147,375.00	40-Fire Cash	\$12,526.89	\$12,483.70	\$12,884.95	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$77,676.44
\$147,375.00	41-Police Cash	\$12,526.89	\$12,483.70	\$12,884.95	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,115.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$12,939.36	\$13,726.27	\$77,676.44
\$294,751.00	44-Maj. Thoro.	\$25,053.78	\$24,967.39	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$25,769.90	\$26,230.54	\$155,352.88
\$689,502.00	45-Capital	\$50,107.55	\$49,934.79	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$51,539.80	\$52,461.09	\$310,705.75
\$689,502.00	46-W & S Imp.	\$100,215.10	\$99,869.58	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$103,079.60	\$104,922.17	\$621,411.49
\$1,473,755.00	48-Water Resources	\$125,268.88	\$124,836.97	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$776,764.35
\$1,473,755.00	65-Street Improvement	\$125,268.88	\$124,836.97	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$776,764.35
\$1,473,755.00	67-Sewer Plant	\$125,268.88	\$124,836.97	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$128,849.49	\$131,152.71	\$776,764.35
\$11,790,037.00		\$1,002,151.01	\$998,695.76	\$1,030,795.95	\$1,049,221.71	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,049,221.71	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$1,035,148.60	\$1,098,101.79	\$6,214,114.82

TOTAL YEAR-TO-DATE BY FUNDS

FY 2017/2018 MONTHLY BUDGET AMT	MONTHLY AMOUNT OF SALES TAX OVER /UNDER THE BUDGETED AMOUNT FOR FY 2017/2018	TOTAL YEAR-TO-DATE BY FUNDS
\$5,305,517.00	\$-9,275.44	\$115,528.21
\$147,375.00	\$-257.74	\$3,209.18
\$147,375.00	\$-257.74	\$3,209.18
\$294,751.00	\$-515.57	\$6,417.85
\$147,375.00	\$-257.74	\$3,209.18
\$147,375.00	\$-257.74	\$3,209.18
\$294,751.00	\$-515.57	\$6,417.85
\$689,502.00	\$-1,031.16	\$12,835.69
\$689,502.00	\$-1,031.16	\$12,835.69
\$1,179,004.00	\$-2,062.32	\$25,671.38
\$1,473,755.00	\$-2,577.89	\$32,089.21
\$1,473,755.00	\$-2,577.89	\$32,089.21
\$11,790,037.00	\$-20,617.99	\$256,721.82

TOTAL AMOUNT OVER MONTHLY BUDGET: \$3,327.77

TOTAL AMOUNT OVER MONTHLY BUDGET: \$3,327.77

**CITY OF SAPULPA
MAJOR REVENUE COMPARISON**

	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	YEAR TO DATE TOTAL
GENERAL FUND-CASH BASIS													
Sales Tax - Undedicated													
Budget	436,088	459,702	460,246	447,916	427,489	425,302	447,828	471,947	416,930	427,111	451,674	424,222	3,104,671
Actual	472,677	463,012	450,968	449,413	463,858	472,150	465,817	485,817	468,948	468,948	468,948	468,948	3,237,895
Over(Under) Budget	36,589	3,310	(9,278)	1,497	36,369	46,848	17,989	13,870	52,018	42,037	17,274	44,726	133,224
Use Tax													
Budget	41,700	41,650	41,650	41,700	41,650	41,650	41,700	41,650	41,650	41,700	41,650	41,650	291,700
Actual	54,057	74,017	42,076	62,951	56,293	41,295	51,283	41,650	41,650	41,650	41,650	41,650	381,972
Over(Under) Budget	12,357	32,367	426	21,251	14,643	(355)	9,583	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	90,272
Franchise Tax													
Budget	123,200	20,800	20,800	218,050	20,800	20,800	135,180	20,800	20,800	125,970	20,800	20,800	538,830
Actual	124,904	23,694	18,887	198,543	14,972	14,972	146,198	14,972	14,972	14,972	14,972	14,972	484,617
Over(Under) Budget	1,704	2,894	(1,913)	(19,507)	(15,828)	(5,828)	11,018	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(54,213)
Transport Fees													
Budget	-	-	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	62,500
Actual	-	-	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	12,500	62,500
Over(Under) Budget	-	-	-	-	-	-	-	-	-	-	-	-	-
Gross Receipts													
Budget	26,260	67,900	7,780	9,300	70,660	4,210	11,860	83,210	20,460	15,210	67,040	3,110	197,970
Actual	18,550	72,085	10,309	9,989	19,480	57,001	5,106	89,210	20,460	15,210	67,040	3,110	192,521
Over(Under) Budget	(7,710)	4,185	2,529	689	(51,180)	52,791	(6,754)	6,000	-	-	-	-	(5,449)
Cigarette/Tobacco Tax													
Budget	11,800	11,900	11,800	11,800	11,900	11,800	11,800	11,900	11,800	11,800	11,900	11,800	82,800
Actual	14,464	12,912	11,928	12,864	12,593	12,603	11,195	11,900	11,800	11,800	11,900	11,800	88,559
Over(Under) Budget	2,664	1,012	128	1,064	893	803	(605)	0	0	0	0	0	5,759
Alcoholic Beverage Tax													
Budget	9,900	9,800	9,800	9,900	9,800	9,800	9,800	9,800	9,800	9,800	9,800	9,800	68,900
Actual	10,163	8,888	15,027	7,424	9,648	9,598	13,640	9,800	9,800	9,800	9,800	9,800	74,389
Over(Under) Budget	263	(1,112)	5,227	(2,476)	(152)	(202)	3,740	0	0	0	0	0	5,489
Municipal Court													
Budget	51,688	54,160	55,186	58,338	43,366	46,979	49,658	80,375	74,752	62,082	60,176	63,240	389,375
Actual	38,943	47,045	37,729	32,805	36,201	34,374	53,472	80,375	74,752	62,082	60,176	63,240	280,570
Over(Under) Budget	(12,745)	(7,115)	(17,457)	(25,533)	(7,165)	(12,605)	3,814	0	0	0	0	0	(108,805)
Water Revenue													
SMA-BILLED													
Budget	350,000	380,000	360,000	340,000	320,000	310,000	300,000	300,000	290,000	280,000	270,000	300,000	2,360,000
Actual	355,441	364,092	358,588	348,463	311,329	278,420	311,507	311,507	311,507	311,507	311,507	311,507	2,337,840
Over(Under) Budget	5,441	(15,908)	8,588	8,463	(8,671)	(31,580)	11,507	11,507	21,507	31,507	41,507	11,507	(22,160)
Water Revenue													
Budget	291,500	302,500	297,500	284,500	284,500	284,500	282,500	272,500	272,500	267,500	267,500	267,500	2,027,500
Actual	292,817	299,885	302,863	293,317	287,143	275,244	279,462	279,462	279,462	279,462	279,462	279,462	2,029,730
Over(Under) Budget	1,317	(2,615)	5,363	8,817	2,643	(9,256)	(4,038)	0	0	0	0	0	2,230
Water Master Meters													
Budget	96,650	81,700	66,500	70,900	58,800	54,900	62,900	51,600	73,850	65,800	68,200	68,200	492,350
Actual	94,485	61,874	61,981	54,123	57,063	46,767	77,605	51,600	73,850	65,800	68,200	68,200	473,898
Over(Under) Budget	(2,165)	(19,826)	(15,481)	(16,777)	(1,737)	(8,134)	14,705	(18,452)	0	0	0	0	(18,452)
Tanetna													
Budget	22,745	22,435	19,300	19,800	19,280	22,440	20,700	19,300	24,500	33,100	29,000	24,400	146,700
Actual	20,153	23,694	16,887	27,214	17,513	17,339	19,556	19,300	24,500	33,100	29,000	24,400	142,344
Over(Under) Budget	(2,592)	1,259	(2,413)	7,414	(1,767)	(5,101)	(1,144)	0	0	0	0	0	(4,356)
Total													
Budget	1,461,531	1,431,747	1,350,562	1,512,204	1,308,245	1,232,381	1,374,126	1,363,082	1,257,042	1,340,173	1,297,740	1,234,722	9,670,796
Actual	1,466,654	1,427,495	1,338,356	1,497,106	1,271,120	1,259,762	1,433,842	1,433,842	1,433,842	1,433,842	1,433,842	1,433,842	9,724,335
Over(Under) Budget	35,123	(4,252)	(12,206)	(15,098)	(37,125)	27,381	59,716	0	0	0	0	0	53,539

CITY OF SAPULPA FINANCIAL STATEMENTS

GENERAL FUND As of January 31, 2018

	YEAR TO DATE		2017-2018	Percent	EMCUMBRANCES	REMAINING
	2016-2017	2017-2018	BUDGET	of BUDGET		BUDGET
REVENUES/RESOURCES:						
Estimated Beginning Fund Balance	\$ 1,493,178	\$ 1,218,456	\$ 1,218,456	100.00%		\$ -
Taxes	7,943,649	8,137,514	13,692,037	59.43%		5,554,523
License & Permits	83,205	67,364	165,375	40.73%		98,011
Intergovernmental	61,426	64,226	118,000	54.43%		53,774
Fines & Forfeitures	379,377	287,490	707,000	40.66%		419,510
Charges for Services	362,864	312,700	583,500	53.59%		270,800
Interest	1,337	1,158	2,575	44.96%		1,417
Miscellaneous	100,125	73,145	112,802	64.84%		39,657
Transfers In	2,814,396	2,695,557	4,511,992	59.74%		1,816,435
						-
TOTAL REVENUES/RESOURCES	\$ 13,239,557	\$ 12,857,610	\$ 21,111,737		\$ -	\$ 8,254,127
EXPENDITURES/APPROPRIATIONS						
501-City Council	\$ 48,874	\$ 61,061	\$ 91,805	66.51%	\$ 25,503	\$ 5,241
502-City Manager	131,430	134,231	240,200	55.88%	3,041	102,928
503-City Clerk	120,299	108,328	202,453	53.51%	6,342	87,783
504-City Attorney	113,124	112,091	237,736	47.15%	7,421	118,224
505-City Treasurer	17,297	17,395	29,995	57.99%	299	12,301
506-Human Resources	71,763	65,884	127,212	51.79%	6,289	55,039
508-Central Garage	79,723	72,462	143,770	50.40%	1,826	69,482
509-Finance	228,985	248,058	426,341	58.18%	43,969	134,314
510-Municipal Court	56,656	60,509	124,677	48.53%	37,300	26,868
511-Fire	2,762,066	2,716,813	4,694,360	57.87%	85,270	1,892,277
512-Police	2,385,214	2,314,300	4,138,535	55.92%	80,968	1,743,267
513-Aminal Control	72,403	68,723	140,221	49.01%	2,477	69,021
514-Emergency Management	13,961	15,081	27,180	55.48%	3,079	9,020
515-Community Development	86,632	61,318	170,309	36.00%	3,701	105,290
516-Purchasing	33,028	34,164	58,028	58.88%	610	23,254
517-Building Inspections	75,487	78,112	134,526	58.06%	1,705	54,709
518-Code Enforcement	36,690	42,240	80,713	52.33%	1,161	37,312
590-Non Departmental	5,688,376	5,875,266	9,620,084	61.07%	154,360	3,590,458
591-Reserve	6,007	67,355	141,588	47.57%	13,545	60,688
						-
TOTAL EXPENDITURES/APPROPRI	\$ 12,028,014	\$ 12,153,393	\$ 20,829,733		\$ 478,866	\$ 8,197,474
FUND TOTAL PROFIT (LOSS)	\$ 1,211,543	\$ 704,217	\$ 282,004			

SAPULPA MUNICIPAL AUTHORITY
As of January 31, 2018

	YEAR TO DATE		2017-2018	Percent	EMCUMBRANCES	REMAINING
	2016-2017	2017-2018	BUDGET	of BUDGET		BUDGET
REVENUES/RESOURCES:						
Estimated Beginning Fund Balance	\$ 1,045,730	\$ 697,580	\$ 697,580	100.00%		\$ -
Charges for Services	6,051,494	6,154,739	10,196,000	60.36%		4,041,261
Interest	1,063	233	2,000	11.64%		1,767
Miscellaneous	234,645	182,111	342,140	53.23%		160,029
Transfers In	2,833,779	2,941,957	4,934,407	59.62%		1,992,450
						-
TOTAL REVENUES/RESOURCES	\$ 10,166,711	\$ 9,976,620	\$ 16,172,127		\$ -	\$ 6,195,507
EXPENDITURES/APPROPRIATIONS						
504-Trust Attorney	\$ 16,727	\$ 16,109	\$ 29,405	54.78%	\$ 262	\$ 13,034
522-Administration	103,266	114,784	192,821	59.53%	1,528	76,509
523-Utility Billing	195,121	212,656	349,400	60.86%	34,875	101,869
524-Water Treatment	1,091,877	1,357,505	2,287,796	59.34%	257,055	673,236
525-Wastewater Treatment	549,947	633,186	1,176,140	53.84%	73,071	469,883
527-Refuse Collection	648,108	682,143	1,359,900	50.16%	636,429	41,328
528-Industrial Pretreatment	31,960	30,980	76,990	40.24%	34,395	11,615
590-Non Departmental	6,018,035	6,069,574	10,298,654	58.94%	1,124,112	3,104,968
591-Reserve	55,258	22,362	113,800	19.65%	38,915	52,523
TOTAL EXPENDITURES/APPROPRIATIONS	\$ 8,710,298	\$ 9,139,299	\$ 15,884,906		\$ 2,200,642	\$ 4,544,965
FUND TOTAL PROFIT (LOSS)	\$ 1,456,412	\$ 837,321	\$ 287,221			

OTHER OPERATING FUNDS
As of January 31, 2018

	YEAR TO DATE		2017-2018 BUDGET	Percent of BUDGET	EMCUMBRANCES	REMAINING BUDGET
	2016-2017	2017-2018				
STORMWATER MANAGEMENT FUND						
BUDGETED BEG FUND BAL	\$ 1,046,562	\$ 1,135,336	\$ 1,135,336			
REVENUE/RESOURCES	531,362	526,782	905,200	58.20%		
EXPENDITURES/APPROPRIATION	523,345	595,374	956,575	62.24%	165,554	195,647
FUND TOTAL PROFIT (LOSS)	\$ 1,054,579	\$ 1,066,744	\$ 1,083,961			
STREET & ALLEY FUND						
BUDGETED BEG FUND BAL	\$ 173,567	\$ 285,877	\$ 285,877			
REVENUE/RESOURCES	298,084	231,768	413,500	56.05%		
EXPENDITURES/APPROPRIATION	261,226	308,408	687,000	44.89%	11,569	367,023
FUND TOTAL PROFIT (LOSS)	\$ 210,425	\$ 209,237	\$ 12,377			
CEMETERY FUND						
BUDGETED BEG FUND BAL	\$ 76,755	\$ 46,508	\$ 46,508			
REVENUE/RESOURCES	197,532	249,673	393,625	63.43%		
EXPENDITURES/APPROPRIATION	204,488	215,056	429,234	50.10%	30,871	183,307
FUND TOTAL PROFIT (LOSS)	\$ 69,799	\$ 81,125	\$ 10,899			
HUNTING & FISHING FUND						
BUDGETED BEG FUND BAL	\$ 24,522	\$ 22,585	\$ 22,585			
REVENUE/RESOURCES	24,711	27,846	48,600	57.30%		
EXPENDITURES/APPROPRIATION	28,601	38,016	60,500	62.84%	12,803	9,681
FUND TOTAL PROFIT (LOSS)	\$ 20,632	\$ 12,415	\$ 10,685			
GOLF COURSE FUND						
BUDGETED BEG FUND BAL	\$ 97,590	\$ 211,170	\$ 214,150			
REVENUE/RESOURCES	465,761	403,570	749,600	53.84%		
EXPENDITURES/APPROPRIATION	385,342	414,278	782,855	52.92%	49,319	319,258
FUND TOTAL PROFIT (LOSS)	\$ 178,009	\$ 200,463	\$ 180,895			
LIBRARY FUND						
BUDGETED BEG FUND BAL	\$ 50,349	\$ 89,315	\$ 112,018			
REVENUE/RESOURCES	265,257	191,484	320,002	59.84%		
EXPENDITURES/APPROPRIATION	235,296	258,433	422,370	61.19%	26,151	137,786
FUND TOTAL PROFIT (LOSS)	\$ 80,310	\$ 22,366	\$ 9,650			
PARK & RECREATION FUND						
BUDGETED BEG FUND BAL	\$ 69,354	\$ 62,946	\$ 63,395			
REVENUE/RESOURCES	356,624	400,216	676,101	59.19%		
EXPENDITURES/APPROPRIATION	358,222	392,021	714,263	54.88%	47,201	275,041
FUND TOTAL PROFIT (LOSS)	\$ 67,757	\$ 71,141	\$ 25,233			
AQUATICS CENTER FUND						
BUDGETED BEG FUND BAL	\$ 8,866	\$ 21,425	\$ 21,425			
REVENUE/RESOURCES	62,132	52,025	163,284	31.86%		
EXPENDITURES/APPROPRIATION	85,759	67,287	170,055	39.57%	8,070	94,698
FUND TOTAL PROFIT (LOSS)	\$ (14,760)	\$ 6,163	\$ 14,654			
WATER & SEWER SALES TAX FUND						
BUDGETED BEG FUND BAL	\$ 134,945	\$ 89,255	\$ 93,505			
REVENUE/RESOURCES	500,196	537,955	895,002	60.11%		
EXPENDITURES/APPROPRIATION	460,059	498,336	957,523	52.04%	38,435	420,752
FUND TOTAL PROFIT (LOSS)	\$ 175,082	\$ 128,874	\$ 30,984			
E-911 FUND						
BUDGETED BEG FUND BAL	\$ 158,547	\$ 77,203	\$ 117,203			
REVENUE/RESOURCES	87,884	259,861	429,000	60.57%		
EXPENDITURES/APPROPRIATION	161,203	302,677	523,300	57.84%	29,357	191,266
FUND TOTAL PROFIT (LOSS)	\$ 85,228	\$ 34,388	\$ 22,903			
JUVENILE JUSTICE FUND						
BUDGETED BEG FUND BAL	\$ 13,383	\$ 28,185	\$ 28,185			
REVENUE/RESOURCES	21,365	15,145	30,050	50.40%		
EXPENDITURES/APPROPRIATION	13,051	11,740	25,850	45.42%	10,635	3,475
FUND TOTAL PROFIT (LOSS)	\$ 21,697	\$ 31,589	\$ 32,385			
HOTEL/MOTEL TAX FUND						
BUDGETED BEG FUND BAL	\$ 34,232	\$ 47,178	\$ 47,178			
REVENUE/RESOURCES	111,436	109,709	225,100	48.74%		
EXPENDITURES/APPROPRIATION	136,870	62,405	249,236	25.04%	28,079	158,753
FUND TOTAL PROFIT (LOSS)	\$ 8,798	\$ 94,483	\$ 23,042			

**CITY OF SAPULPA MUNICIPAL GOLF COURSE
JANUARY 16/17 VS JANUARY 17/18**

COMBINED TOTALS

	2017	2018	Increase/ Decrease	%	Year/Date 2017	Year/Date 2018	Increase/ Decrease	%
Total Monthly Rounds 17	251							
Total Monthly Rounds 18	186							
Increase/Decrease	-65							
Total Green Fees:	\$2,842.79	\$2,325.93	-\$516.86	-18.18%	\$49,456.30	\$53,502.33	\$4,046.03	8.18%
Total Cart Fees:	\$3,128.17	\$2,179.22	-\$948.95	-30.34%	\$39,854.22	\$39,793.03	-\$61.19	-0.15%
Total Memberships:	\$5,260.36	\$6,026.91	\$766.55	14.57%	\$41,541.66	\$37,130.98	-\$4,410.68	-10.62%
Total Trail Fees:	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	#DIV/0!
Pro Shop Sales	\$782.05	\$760.88	-\$21.17	-2.71%	\$14,454.25	\$13,233.40	-\$1,220.85	-8.45%
Non-Tax Sales	-\$59.00	-\$260.99	-\$201.99	342.36%	-\$398.55	-\$151.50	\$247.05	-61.99%
Dr. Range Bucket	\$205.50	\$246.60	\$41.10	20.00%	\$3,753.80	\$3,350.96	-\$402.84	-10.73%
Dr. Range Yrly Fee	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	\$0.00	#DIV/0!
Concession Sales	\$3,150.24	\$2,159.39	-\$990.85	-31.45%	\$40,999.49	\$38,122.37	-\$2,877.12	-7.02%
Total Fees:	\$15,370.11	\$13,437.94	-\$1,872.17	-12.23%	\$189,661.17	\$184,981.57	-\$4,679.60	-2.47%
Total Monthly Cart Rentals 17	400							
Total Monthly Cart Rentals 18	293							
Increase/Decrease	-107							
Total Sales Tax:	\$1,460.35	\$1,301.40	-\$158.95	-10.88%	\$18,054.92	\$17,822.37	-\$232.55	-1.29%
Total Revenue:	\$16,770.46	\$14,739.34	-\$2,031.12	-12.11%	\$207,716.09	\$202,803.94	-\$4,912.15	-2.36%

Total YTD Rounds 17	4068
Total YTD Rounds 18	4068
Increase/Decrease	0
Total YTD Cart Rentals 17	4774
Total YTD Cart Rentals 18	4696
Increase/Decrease	-78



AGENDA ITEM

City Council Study Session

2.B.

Meeting Date: 02/19/2018

Review outcome of public safety study by Police Department

Submitted For: Joan Riley, City Manager

Submitted By: Pam Vann, Finance Director

Department: City Manager



AGENDA ITEM

City Council Study Session

2.C.

Meeting Date: 02/19/2018

Review outcome of public safety study by Fire Department

Submitted For: Joan Riley, City Manager

Submitted By: Pam Vann, Finance Director

Department: City Manager
