

## **SAPULPA CITY COUNCIL MEETING**

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, JANUARY 7, 2019

Notice is hereby given that the Mayor and City Council of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 7th day of January, 2019, in the Council Chambers, Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will not act on any matter discussed in the Public Comments section and will act on the Item on the Agenda after all comments have been heard.

**Please come to the podium when the Mayor calls your name.**

### **- AGENDA -**

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
  - A. Consider approving the minutes of December 17, 2018, regular city council meeting.
6. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
  - A. Consider confirming the following Mayoral appointment to the Library Board:  
  
Charles Betzler to replace Clarence Barten and complete his unexpired term ending May 2019.

7. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

A. Consider approving Claims in the amount of \$895,188.28.

B. Consider approving Prepaid Claims in the amount of \$17,415.83.

8. **PUBLIC HEARINGS.**

A. Consider conducting a public hearing to provide information and receive public comment regarding Tax Increment District Number Five, SeneGence Increment District, in the City of Sapulpa, Oklahoma.

9. **COMMUNITY DEVELOPMENT.**

10. **ADMINISTRATION.**

A. Discussion and possible action regarding renewal of a Service Agreement with Motorola Solutions for support of radios used by the officers in the amount of \$14,557.20.

B. Discussion and possible action regarding ratification of acceptance by the City of Sapulpa, Oklahoma, of State Aid Grant award from the Oklahoma Department of Libraries in the amount of \$13,317.78 to the Sapulpa Public Library.

C. Discussion and possible action on 2018-2019 Community Development Block Grant (CDBG) contract with Tulsa County allowing the City of Sapulpa to accept \$152,448.30 in grant funds for the Dewey Avenue (Route 66) and Park Street Drainage Improvements Project.

D. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 annual budget by increasing revenues and appropriations in the Aquatics Center Fund in the amount of \$4,941.00 for the purpose of recognizing additional revenue from an insurance reimbursement to provide funds for the replacement of pumps for the pool.

E. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 Library Fund annual budget by increasing revenues and appropriations in the amount of \$13,318.00 for the purpose of recognizing State Aid Grant revenue and appropriating funds to be used on training, equipment, furnishings, and books.

- F. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2018-2019 annual budget by increasing revenue and appropriations in the Grants & Aid Fund in the amount of \$179,349.00 to recognize CDBG Urban County Program Grant revenue for the purpose of making improvements to drainage in the downtown area.
  
- 11. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)
  
- 12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**
  - A. Notice of City Hall hours of operation.
  
- 13. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

*Please come to the podium when the Mayor calls your name and keep your comments as brief as possible.*
  
- 14. **EXECUTIVE SESSION.**
  
- 15. **ADJOURNMENT.**

Posted this 3rd day of January, 2019 at or before 5:00 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Mikaila Stepp*

Title: *Administrative Assistant*



**AGENDA ITEM**

**City Council Regular**

**5.A.**

**Meeting Date:** January 7, 2019

**Submitted By:** Shirley Burzio, City Clerk

**Department:** City Clerk

**Presented By:**

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**SUBJECT:**

Consider approving the minutes of December 17, 2018, regular city council meeting.

**BACKGROUND:**

**RECOMMENDATION:**

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**Attachments**

[minutes.12-17-2018 city](#)

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**CITY OF SAPULPA, OKLAHOMA**  
**COUNCIL PROCEEDINGS**  
Meeting of December 17, 2018

The City Council of Sapulpa, Oklahoma, met in regular session Monday, December 17, 2018, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Mayor  
Louis Martin, Jr., Vice-Mayor  
John Anderson, Councilor  
Bruce Bledsoe, Councilor  
Marty Cummins, Councilor  
Wes Galloway, Councilor  
Carla Gunn, Councilor  
Craig Henderson, Councilor  
Hugo Naifeh, Councilor  
Carla Stinnett, Councilor

Staff Present: Joan Riley, City Manager; Rick Rumsey, Assistant City Manager; Pam Vann, City Treasurer; David Widdoes, City Attorney; Shirley Burzio, City Clerk; David Taylor, Fire Chief; Mike Haefner, Police Chief; Nikki White, Urban Development Director/City Planner

**1. INVOCATION.**

The invocation was given by Rev. Danny Daniel.

**2. PLEDGE OF ALLEGIANCE.**

Mayor Reg Green led the "Pledge of Allegiance."

**3. MINUTES AND CONSENT ITEMS.**

Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the following items of business:

- A. Approve the minutes of the December 3, 2018, regular city council meeting;
- B. Approve claims in the amount of \$ 597,123.31.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

**4. COMMUNITY DEVELOPMENT.**

- A. Motion was made by Councilor Marty Cummins, seconded by Council Craig Henderson, to approve the application submitted by Hollis Allen and Walter P. Moore for a Specific Use Permit, SUP-023, and Planned Unit Development, PUD-2018-01, to allow a multi-family use in a multi-story building located at the Northeast corner of Creek Turnpike and State Highway 66.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0..

- B. Motion was made by Councilor Craig Henderson, seconded by Vice-Mayor Louis Martin, to approve the application submitted by Rex Jacobs for a Specific Use Permit, SUP-026, to allow a Commercial Medicinal Marijuana Dispensary located at 617 North Mission Street, Sapulpa, Oklahoma.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

**5. ADMINISTRATION.**

- A. Motion was made by Councilor John Anderson, seconded by Councilor Hugo Naifeh, to table the renewal of a service agreement with Motorola Solutions for support of radios used by police officers in the amount of \$14,557.20.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

- B.** Motion was made by Councilor Marty Cummins, seconded by Vice-Mayor Louis Martin, to approve Oklahoma Department of Environmental Quality's (ODEQ) Addendum B to Consent Order 12-046 concerning Basins No. 2 and No. 4 Wastewater Treatment Facility Construction Project.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

- C.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Marty Cummins, to approve an equipment lease-purchase agreement with Motorola Solutions, Inc., for installation and maintenance of a Computer Aided Dispatch (CAD) System in the amount of \$747,074.65.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

- D.** Motion was made by Vice-Mayor Louis Martin, seconded by Councilor Hugo Naifeh, to approve the license agreement with Wholesale Petroleum Properties, Inc., for placement of a sign in the right-of-way at 309 North Mission Street, Sapulpa, Oklahoma.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

Motion was made by Vice-Mayor Louis Martin, seconded by Councilor John Anderson, to approve the following items of business:

- E.** Approve the statement of work with Innovative Interfaces Incorporated for transition services to Apollo Library Biblionix in the amount of \$5,410.25;
- F.** Approve the agreement with Apollo Library Biblionix for records information services for the Sapulpa Public Library in the amount of \$4,600.00.

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

- G. Motion was made by Councilor John Anderson, seconded by Vice-Mayor Louis Martin, to approve the adoption of a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2018-2019 annual budget by increasing revenues and appropriations in the General Fund in the amount of \$4,496.00 for the purpose of recognizing additional revenue from a reimbursement to provide funds for the police department for vehicle maintenance. (Resolution No. 4553)

ROLL CALL: AYE-John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. Motion carried 10-0.

**6. PUBLIC COMMENTS.**

Ms. Lottie Wilds, Sapulpa Times Newspaper, questioned the council on when the Sahoma Lake Bridge construction will be completed.

**7. ADJOURNMENT.**

There being no further business to consider, motion was made by Vice-Mayor Louis Martin, seconded by Councilor Craig Henderson, to adjourn the meeting.

ROLL CALL: AYE -John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Reg Green, Carla Gunn, Craig Henderson, Louis Martin, Hugo Naifeh, Carla Stinnett. NAY-None. IMotion carried 10-0.

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Mayor

Attest:

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City Clerk



**AGENDA ITEM**

**Presentations & Proclamations 6.A.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Martha Stalker, Library Director

**Department:** Library

**Presented By:** Martha Stalker

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**SUBJECT:**

Consider confirming the following Mayoral appointment to the Library Board:

Charles Betzler to replace Clarence Barten and complete his unexpired term ending May 2019.

**BACKGROUND:**

Charles Betzler has indicated a willingness to serve on the Board.

**RECOMMENDATION:**

Staff recommends Council confirm this Mayoral appointment.

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**Attachments**

Application Charles Betzler Library Board

City Ordinance #2186

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*Bartlett-Carnegie  
Sapulpa Public Library  
27 West Dewey  
Sapulpa, Oklahoma 74066  
918-224-5624*

*Library Board Application.*

Name <i>Charles E. Betzler</i>		
Home Address <i>132 W. Bryan Ave., Sapulpa, OK 74066</i>		
phone <i>918</i> <i>557-3639</i>	Fax	e-mail <i>e-tech1950@yahoo.com</i>
Work (if applicable) Company & Address <i>Best Electronics, 132 W. Bryan Ave, Sapulpa OK 74066</i>		
Occupation <i>Electronics technician</i>	Employer <i>Self</i>	Are you currently a resident of the city of Sapulpa? <i>Yes, 4th time back. Grew up in Sapulpa.</i>
In what year did you become a City resident? <i>2004</i>	What position are you applying for? <i>Board Member</i>	

Summarize your experience with and/or interest in our organization.

*I went to the library almost every day as a young boy. I was a voracious reader. I think this particular library is important to our town & to history, and I want to help all patrons of the library to love it as much as I do.*

What skills and knowledge are you willing to bring to our board? Please indicate your experience in the following areas.	very experienced	some experience	little or no experience
strategic planning	X		
fundraising		X	
board development (recruitment, training, evaluation)			X
program planning and evaluation		X	
recruiting, hiring and evaluating personnel	X		
financial management and control (budgeting, accounting)	X		
communication, public and media relations; participation in interagency committees.	X		
public speaking	X		
organizational development			X
information technology	X		
writing, journalism		X	
special events (planning and implementing)	X		
(list other skills, knowledge needed by your board):			
computer & electronic tech skills	X		

For the items you checked as "very experienced" or "some experience", please provide details.

on the City Council of Glenpool, 10 years, we did strategic planning, hiring, financial management, communications & public speaking.

If not described above, please outline your experience as a volunteer board or committee member? As a member of Knights of Columbus for 25 years, I had experience fundraising, planning events, public speaking. on the Parks Board for 14 years,

Who may we contact for information about your performance in these positions?

John Wagtula, retired Parks Director 918-227-7280

Lewis Long, retired Senator 918-224-7986

Don Bahmter, former mayor of Glenpool 918-322-1414

Relevant Experience and/or Employment (If you have a resumé, please attach it.)

Technical writer & historian for "Sapulpa Times" newspaper  
 Technical expertise repairing electronic equipment 50 years.  
 Served on the curriculum board of Tulsa Community College.



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Why are you interested in our organization? Reading is an essential skill for everyone to continue learning. I enjoyed this library from the time I was a small boy + I want to serve to keep it available to everyone.

Area(s) of expertise/Contribution you feel you can make \_\_\_\_\_

Help with STEM curriculum, teaching science classes to kids, reading to kids.

Other volunteer commitments member Tulsa Night Writers <sup>(1 mtg. a mo)</sup> + <sup>sometimes</sup> active in Community Theatre, Democratic Party Precinct Chair for Creek Co, member Good Shepherd Episcopal church.

### For Board Use

\_\_\_ Nominee has had a personal meeting with either chief executive, board chair, or other board member. Date \_\_\_\_\_

\_\_\_ Nominee reviewed by the committee. Date \_\_\_\_\_

\_\_\_ Nominee attended a board meeting. Date \_\_\_\_\_

\_\_\_ Nominee interviewed by the board. Date \_\_\_\_\_

Action taken by the board \_\_\_\_\_

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Ordinance No. 2186

AN ORDINANCE OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING CHAPTER 16, SECTIONS 16-2 AND 16-3 OF THE SAPULPA CITY CODE RELATING TO THE LIBRARY BOARD OF DIRECTORS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA:

SECTION 1. That the Sapulpa City Code, Chapter 16, Sections 16-2 and 16-3 are hereby amended to read as follows, to-wit:

"Sec. 16-2. Board of directors--Composition; appointment, qualifications and compensation of members.

The management and control of the public library established by section 16-1 shall be conducted by a board of directors, consisting of six members, to be appointed by the mayor, with the approval of the city council; provided, that three of such board of directors shall be women and three shall be men. Such directors shall be chosen from the citizens at large, with reference to their fitness for such office, and no director shall receive compensation as such. Directors appointed to the library board shall hold office for a term of three (3) years from the first day of May following their appointment, and their terms shall be staggered.

Sec. 16-3 Same--Organization, rules and regulations and terms of members.

The organization of the board of directors mentioned by section 16-2, the terms of their offices, and all rules and regulations for the conduct of the public library established by this chapter shall be in accordance with state law."

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of the conflict only.



Ordinance # 2186

SECTION 3. SEVERABILITY. Should any section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause or phrase of this ordinance, and the same are deemed severable for this purpose.

SECTION 4. EMERGENCY. This ordinance being designated to protect the public health, safety, and welfare of the inhabitants of the City of Sapulpa, Oklahoma, and its passage being immediately necessary, an emergency is hereby declared to exist and by reason whereof this ordinance shall take effect immediately upon its passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council of the City of Sapulpa, Oklahoma, this 16<sup>th</sup> day of September, 1996.

Benjamin Benjamin  
Mayor

Attest:

Shirley Burzio  
City Clerk

Approved as to Form:

\_\_\_\_\_  
City Attorney



**Consent Agenda 7.A.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving Claims in the amount of \$895,188.28.

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**Attachments**

Claims List 1-7-19

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FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123692	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION SERVICES	1/2019	12/1-12/31/18	4,443.70
125502	99-10159	LAWRENCE COUNTY NEWSPAPERS,	PUBLISH PUBLIC NOTICE	12/2018	19426	206.20
124368	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	12/2018	0160296-001	35.99
124501	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	12/2018	0160298-001	12.99
125195	99-10160	MERRIFIELD OFFICE SOLUTIONS	CERTIFICATE HOLDERS	12/2018	0159742-001	11.10
125257	99-10160	MERRIFIELD OFFICE SOLUTIONS	NAMEPLATES	1/2019	0159854-001	14.75
125476	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE SUPPLIES	12/2018	0160467-001	121.06
123662	99-10194	HOLLON FIRE PROTECTION, LLC	ANNUAL FIRE EXT MAINT	12/2018	12666	362.00
125389	99-10195	BROOKS GREASE SERVICE, INC	GREASE TRAP MAINTENANCE	12/2018	130614	200.00
123862	99-10377	GREEN COUNTRY SHREDDING &	RCONFIDENTIAL SHREDDING	12/2018	0057627	55.00
124787	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	12/2018	2002314-0	5.80
125160	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	12/2018	2004259-0	136.74
125192	99-10488	ADMIRAL EXPRESS LLC	COPY PAPER	12/2018	2001813-0	319.90
125344	99-10488	ADMIRAL EXPRESS LLC	DISPENSERS	12/2018	2002449-0	69.98
124948	99-10556	NOAH, JON	MEAL REIMBURSEMENT	12/2018	12/10-11/18 124948	28.00
124786	99-10655	LORI'S SWEET SINSATIONS	STUDY SESSION MEAL	12/2018	2862-6	75.00
124949	99-10665	A. HOPE COMPANY dba THE	BUITHERMOSTAT	12/2018	30055	995.00
124918	99-10672	PATTON, JACOB	MEAL REIMBURSEMENT	12/2018	12/10-11/18 124918	28.00
125190	99-10747	TYCO FIRE & SECURITY (US)	MSPRINKLER HEADS	1/2019	85461855	621.50
125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	180.36
125175	99-10769	CKI LOCKER LLC dba AMERICAN	EVIDENCE LOCKER REPAIRS	12/2018	83094	125.00
125182	99-10777	MAGOO & ASSOCIATES LLC	KANINE FIVE SOFTWARE	1/2019	K91853	150.00
123587	99-1206	REASOR'S INC.	SNACKS FOR MEETINGS	12/2018	2112 12/3/18	26.96
124926	99-1206	REASOR'S INC.	PRISONERS FOOD	12/2018	1325 11/3/18	690.04
125183	99-1206	REASOR'S INC.	FOOD FOR PRISONERS	12/2018	2680 11/20/18	275.46
125478	99-141	LOCKE SUPPLY CO.	SURFACE IGNITER	12/2018	36068339-00	15.34
125352	99-1479	P-F UNLIMITED INC	2018 W-2'S & 1095'S	12/2018	642586	350.00
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	78,261.32
123682	99-1565	OKLAHOMA MUNICIPAL ASSURANC	PROPERTY INSUR COVERAGE	12/2018	PR140047802 1/1/19	64,197.25
123239	99-161	CREEK COUNTY RURAL WTR #4	12 MONTHS SEWER STATION 4	1/2019	741 11/28-12/27/18	96.00
125197	99-1760	OKLAHOMA POLICE SUPPLY, LLC	SERVICE PINS	12/2018	0049440	19.90
122309	99-1794	INTERNATIONAL CODE COUNCIL	MEMBER DUES	12/2018	3214475	135.00
124758	99-1992	JOHN DEERE FINANCIAL ACCT#5	DEF FLUID	1/2019	G36995/2 12/18/18	139.80
124807	99-2576	OKLAHOMA MUNICIPAL LEAGUE	ISTATE CERTIFICATION FEE	12/2018	069823	65.00
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	4,935.73
125479	99-3639	SAND SPRINGS AWARDS CO	AWARD PLAQUES	12/2018	34709	90.00
123985	99-3707	O'REILLY AUTOMOTIVE INC	PARTS FOR ALL VEHICLES	12/2018	153-142469	101.95
124359	99-3707	O'REILLY AUTOMOTIVE INC	VEHICLE MAINTENANCE	12/2018	153-144465	25.70
125528	99-3707	O'REILLY AUTOMOTIVE INC	HYDRAULIC FLUID & OIL	12/2018	153-144423	41.77
123581	99-3797	OCCUPATIONAL HEALTH CENTER	PRE-PLACE PHYSICAL/TESTIN	12/2018	256252026	121.00
123266	99-3822	TYLER TECHNOLOGIES, INC	ONLINE CREDIT CARD FEES	12/2018	025-245419	125.00
124437	99-3822	TYLER TECHNOLOGIES, INC	SECURE SIGNATURE	12/2018	025-245707	1,100.00
124761	99-39	WAL-MART	CASCADE, DAWN, BLEACH	12/2018	026756 11/26/18	28.02
125221	99-39	WAL-MART	JANITORIAL SUPPLIES	12/2018	013152 12/13/18	74.29
123775	99-4269	CREEK COUNTY RURAL WTR #3	WATER FEES-GUN RANGE	1/2019	33975 11/-12/17/18	24.00
124984	99-4463	INTEGRIS EMPLOYEE HEALTH	EMPLOYMENT PHYSICAL	1/2019	2018-24575	475.00
124997	99-4463	INTEGRIS EMPLOYEE HEALTH	EMPLOYMENT PHYSICAL	1/2019	2018-24575A	475.00
123433	99-4690	TOTAL RADIO, INC	SRVC AGRMNT-STORM SIRENS	1/2019	80001065	588.00
124983	99-6130	EXPRESS TEST CORP	FIT TEST FOR SCBA MASK	12/2018	4155	50.00
124998	99-6130	EXPRESS TEST CORP	FIT TEST FOR SCBA MASK	12/2018	4155A	50.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123697	99-6457	CRAWFORD & ASSOCIATES, PC	CONSULT/ADVISE SERIES	12/2018	12124	6,132.50
124110	99-6477	WEST PUBLISHING CORPORATION	WESTLAW SUBSCRIPTION	12/2018	839337923	604.26
123447	99-6575	STATE OF OKLAHOMA	OLETS MONTHLY FEE	1/2019	21-1901653	350.00
125161	99-6671	SAPULPA AREA CHAMBER OF COM	CHAMBER MEMBERSHIP	12/2018	5305	1,165.00
124681	99-7011	LOWE'S HOME CENTERS, INC.	TRASH BAGS/MOP HEADS	12/2018	10495C	92.94
124684	99-7011	LOWE'S HOME CENTERS, INC.	42 GALLON TRASH BAGS	12/2018	10495B	74.07
124687	99-7011	LOWE'S HOME CENTERS, INC.	THERMOMETER, SPRAYER	12/2018	10495A	67.31
125196	99-7011	LOWE'S HOME CENTERS, INC.	BUILDING MANT.	12/2018	10495	62.64
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	12/2018	0281830912	22.71
124772	99-7868	WESTLAKE HARDWARE INC	GAS CANS, STEP STOOLS	1/2019	8138946	119.68
124781	99-8074	SPECIAL OPS UNIFORMS, INC	BADGE-BLDG. INSPECTOR	1/2019	787187	134.39
124902	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	12/2018	9060297	26.65
124902	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	1/2019	9060437	29.93
124790	99-8458	ANNIES JEWELRY	RETIREMENT WATCH	1/2019	12/28/18 124790	117.00
124791	99-8458	ANNIES JEWELRY	RETIREMENT WATCH	1/2019	12/28/18 124791	190.00
123240	99-8469	SAPULPA RURAL WATER	12 MONTHS WATER-STATION 4	1/2019	48003 11/-12/19/18	71.00
124935	99-8641	PICHARDO, VICTOR	MEAL REIMBURSEMENTS	12/2018	11/16/18 124935	28.00
123242	99-8817	DE LAGE LANDEN PUBLIC FINAN	COPIER CONTRACT	1/2019	61933990	150.00
125103	99-8821	KPS	DECALS FOR TRUCK	12/2018	I181213137	525.00
123698	99-8846	ARLEDGE & ASSOCIATES, P.C.	AUDIT SERVICES-FY17/18	12/2018	30249	18,680.00
124161	99-8861	NATHAN CHADWICK	LANDSCAPING/MOWING	1/2019	4063	1,205.00
124788	99-9008	ALPHA CARD SYSTEMS, LLC	PRINTER SUPPLIES	12/2018	SI-364954	171.90
125066	99-9202	AT&T	MONTHLY PHONE CHARGES	12/2018	918A164006 12/5/18	5,250.57
124810A	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICES	1/2019	0119 CITY	1,167.50
124823	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICE	1/2019	0119 POLICE	2,884.00
125525	99-9756	BOB MOORE OF TULSA, LLC	GROUND BATTERY SENSOR	12/2018	92519T	96.07
123456	99-9859	VERIZON WIRELESS SERVICES	LMOBILE BROADBAND	12/2018	9819990193	40.01
123427	99-9996	ALLIANCE MAINTENANCE, INC.	JANITORIAL SERVICE AGRMNT	12/2018	109562a	455.00
FUND TOTAL:						200,688.73

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

125093	99-10114	HARTWELL ENVIRONMENTAL CORP	PUMP MAINTENANCE	12/2018	D18-380	1,718.00
125307	99-10488	ADMIRAL EXPRESS LLC	CALENDARS	12/2018	2002489-0	63.55
122992	99-10558	TECHNICAL PROGRAMMING SERV	MAILING OF UTILITY BILLS	12/2018	102758	1,147.81
125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	541.18
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	12,115.15
123397	99-1575	FIZZ-O WATER CO., INC.	DISTILLED WATER-TESTING	12/2018	989749	84.30
124546	99-1992	JOHN DEERE FINANCIAL ACCT#5	SAFETY SHOES	1/2019	G38035/2 12/20/18	76.49
124547	99-1992	JOHN DEERE FINANCIAL ACCT#5	SMALL REPAIR SUPPLIES	1/2019	G26120/2 11/28/18	161.97
125085	99-1992	JOHN DEERE FINANCIAL ACCT#5	BOOTS & COVERALLS	1/2019	G25357/2 11/26/18	329.95
125089	99-1992	JOHN DEERE FINANCIAL ACCT#5	ICE MELT	1/2019	G30872/2 12/7/18	99.80
125304	99-1992	JOHN DEERE FINANCIAL ACCT#5	HAND TOOLS	1/2019	G30726/2 12/7/18	199.91
125341	99-1992	JOHN DEERE FINANCIAL ACCT#5	PAPER TOWELS/TAPE	1/2019	G26521/2 11/29/18	39.97
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	24,642.70
125312	99-2959	DAVIDSON AND DAVIDSON ENTER	COMPRESSOR HOSE/FITTINGS	1/2019	0137609-IN	120.00
122891	99-3593	CITY OF TULSA	METER FEES	12/2018	107001042 12/5/18	613.96
123857	99-3633	PUBLIC SERVICE COMPANY OF OS	RWCS ELEC SERVICE	12/2018	951490220 11/21/18	101.09
123266	99-3822	TYLER TECHNOLOGIES, INC	ONLINE CREDIT CARD FEES	12/2018	025-245419	301.00
122058A	99-3881	FHC, INC. DBA TETRA TECH F	ENGINEERING SERVICES	12/2018	51388213	1,401.28

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124288	99-3908	VERDIGRIS VALLEY ELEC COOP	SWRCE ELECTRIC	12/2018	262110320 11/30/18	12.53
123398	99-4112	ACCURATE ENVIRONMENTAL INC.	TESTING FOR DEQ PERMIT	1/2019	AI28015	270.00
125087	99-4112	ACCURATE ENVIRONMENTAL INC.	OPEDED FOR DECEMBER 2018	12/2018	AL05105	335.00
125087	99-4112	ACCURATE ENVIRONMENTAL INC.	OPEDED FOR DECEMBER 2018	1/2019	AL20058	220.00
125088	99-4112	ACCURATE ENVIRONMENTAL INC.	TOC FOR DECEMBER 2018	12/2018	AL05106	63.00
123274	99-4319	AT&T	DEDICATED PHONE-SKIATOOK	12/2018	918246254 11/15/18	116.30
125308	99-4819	ODEQ	STORM WATER PERMIT	12/2018	18120760123	347.71
124078	99-5493	AQUARIUS ENTERPRISES INCORPDI	BOTTLE RENTAL	12/2018	267139	13.00
123718	99-6528	UNIFIRST HOLDINGS, INC.	UNIFORMS FOR CREWS	12/2018	8241536807	134.19
125306	99-7150	UTILITY SUPPLY OF AMERICA,	SENSOR	1/2019	759338	186.34
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	12/2018	0281830912	145.75
122886	99-7409	TRANE U.S. INC.	ANNUAL MAINTENANCE	12/2018	39541303	4,481.25
123870	99-7821	CREEK COUNTY RURAL WATER #2	WATER	12/2018	4094 10 -11/28/18	85.50
125305	99-8821	KPS	DECALS	12/2018	I181213137A	375.00
124161	99-8861	NATHAN CHADWICK	LANDSCAPING/MOWING	1/2019	4063	1,205.00
125091	99-9084	SCHUERMANN ENTERPRISES, INC	97 TOWER & TANK REPAIRS	12/2018	3103	3,414.31
123954	99-9207	S2 ENGINEERING SERVICES,	PLENGINEERING SERVICES	12/2018	06-666	5,000.00
123958	99-9207	S2 ENGINEERING SERVICES,	PLCHLORAMINATION SYSTEM	12/2018	06-667	5,132.00
125311	99-9377	FERGUSON ENTERPRISES, INC	HOT TAP	12/2018	0601439	1,599.93
125311	99-9377	FERGUSON ENTERPRISES, INC	HOT TAP	1/2019	0601439-1	1,161.73
124810A	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICES	1/2019	0119 CITY	1,167.50
122890	99-9393	AIRLINK INTERNET SVCS	NETWORK FEE	12/2018	80670	599.80
FUND TOTAL:						69,823.95

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

124334	99-10560	CORE & MAIN LP	FIRE PLUG WRENCH	12/2018	J878867	63.00
125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	135.27
121395	99-1565	OKLAHOMA MUNICIPAL ASSURAN	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	1,289.61
121319	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC OPERATIONAL SUPPLIES	1/2019	G29597/2 12/5/18	24.43
121322	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC MINOR TOOLS	1/2019	G33381/2 12/12/18	2.94
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	72.68
124329	99-3321	CENTRAL TECH	CONFINED SPACE TRAINING	12/2018	19-7133	400.00
113697	99-4112	ACCURATE ENVIRONMENTAL INC.	QTRLY E-COLI SAMPLING	1/2019	AL13014	75.00
125224	99-6158	OCT EQUIPMENT, LLC	PARTS FOR SKID STEER	12/2018	S02001601-1	43.00
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	12/2018	0281830912	27.22
123695	99-9738	JACQUELYN BROOKE KONONCHUK	STORMWATER MNGMT SERVICE	12/2018	DEC-18	4,614.00
FUND TOTAL:						6,747.15

FUND: 30 - STREET &amp; ALLEY

SUMMARY REPORT

125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	450.90
121395	99-1565	OKLAHOMA MUNICIPAL ASSURAN	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	4,774.13
122844	99-1992	JOHN DEERE FINANCIAL ACCT#5	MISC WORK/SAFETY SUPPLIES	1/2019	G30808/2 12/7/18	36.00
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	310.39
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	12/2018	0281830912	27.22
FUND TOTAL:						5,598.64

## FUND: 31 - CEMETERY MAINTENANCE

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124969	99-10488	ADMIRAL EXPRESS LLC	JANITORIAL SUPPLIES	12/2018	2003872-0	65.98
125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	270.54
124953	99-10762	CHARLES ARMBRUSTER MARNIDA	30 x 70 SLAB FOR GARAGE	1/2019	202	2,563.00
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	2,627.25
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	210.72
123718	99-6528	UNIFIRST HOLDINGS, INC.	UNIFORMS FOR CREWS	12/2018	8241536804	23.28
124970	99-9400	HARD HAT SAFETY & GLOVE,	LLSAFETY GLASSES	12/2018	30575	30.00
FUND TOTAL:						5,790.77

## FUND: 32 - HUNTING &amp; FISHING

## SUMMARY REPORT

123878	99-10516	HINSCH MARY	CARETAKER AGREEMENT	12/2018	730482	85.00
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	1,239.19
FUND TOTAL:						1,324.19

## FUND: 33 - GOLF COURSE

## SUMMARY REPORT

121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	4,425.55
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	742.60
124259	99-39	WAL-MART	RESTOCK GRILL	12/2018	006005 12/6/18	14.79
125032	99-39	WAL-MART	MINOR EQUIPMENT	12/2018	012345 12/12/18	321.58
125031	99-5367	SOUTHSIDE MOWERS, INC.	CHAINSAW/SPARE CHAINS	12/2018	144515	471.01
123747	99-8108	AT&T ADVERTISING & PUBLISH	IADVERTISING	12/2018	130002063 12/13/18	33.00
FUND TOTAL:						6,008.53

## FUND: 34 - LIBRARY

## SUMMARY REPORT

123539	99-10095	RICOH USA, INC	WARRANTY-GENEOL PRINTER	12/2018	5055174393	149.34
125241	99-10227	INNOVATIVE INTERFACES, INC	EXTRACTING RECORDS FEE	12/2018	INV-INC18277.1	12,987.11
125429	99-10227	INNOVATIVE INTERFACES, INC	TRANS LIBRARY RECORDS	12/2018	INV-INC18277.2	5,410.25
124073	99-10261	CONTENT WATCH HOLDINGS, INC	INTERNET PROTECTION	12/2018	111564	739.63
125228	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	12/2018	2001835-0	500.00
125237	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	12/2018	2001835-0A	295.10
125232	99-10650	READER, MELODIE	READING WORKSHOP	12/2018	12/10/18 125232	124.44
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	2,506.54
125239	99-224	US POST OFFICE	STAMPS	12/2018	12/18/18 125239	400.00
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	1,078.16
124674	99-3640	VE DON LAW	TUNE PIANO	12/2018	801226	105.00
125226	99-39	WAL-MART	DVD'S, CD'S AND BOOKS	12/2018	021965 11/21/18	250.58
125227	99-39	WAL-MART	OFFICE/JANITORIAL SUPPLY	12/2018	007199 12/18/18	251.63
124051	99-4047	SHOW, INC.	RECYCLING	12/2018	19447	60.00
124051	99-4047	SHOW, INC.	RECYCLING	1/2019	19338	30.00
125233	99-8159	WORLD BOOK INC	WORLDBOOK ENCYCLOPEDIAS	12/2018	0001587612	999.00
125231	99-9088	CHARLEY'S SOUTHSIDE LOCK &	REPAIR LOCKS/OIL DOORS	12/2018	81645	222.00
125240	99-9544	BIBLIONIX LLC	RECORDS INFO SERVICE	1/2019	5183	6,515.00
FUND TOTAL:						32,623.78

## FUND: 35 - PARKS &amp; RECREATION

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	135.27
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	3,571.97
125452	99-1992	JOHN DEERE FINANCIAL ACCT#550	STEP IN POSTS	1/2019	G26684/2 11/29/18	84.50
125453	99-1992	JOHN DEERE FINANCIAL ACCT#55	PARK PLUGS/GAS CAP	1/2019	G29757/2 12/5/18	65.91
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	3,624.01
125464	99-4004	H & M HEAT & AIR CONDITION	SERVICE CALL	12/2018	38672	70.00
124401	99-4269	CREEK COUNTY RURAL WTR #3	WATER BILL FOR RV PARK	1/2019	24027 11-12/19/18	50.00
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	12/2018	065575601 12/21/18	14.23
124402	99-4700	COX COMMUNICATIONS	CABLE SERVICE	1/2019	028122401 12/26/18	32.15
123718	99-6528	UNIFIRST HOLDINGS, INC.	UNIFORMS FOR CREWS	12/2018	8241536808	21.36
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	12/2018	0281830912	27.22
125458	99-7868	WESTLAKE HARDWARE INC	LOCK REPAIR ON DOOR	12/2018	8138884	42.28
125462	99-9370	OKLAHOMA STATE DEPARTMENT	ODUES & SUBSCRIPTIONS	12/2018	19-102124 2/1/19	335.00
123879	99-9595	CAMPBELL WENDY	CONTRACT SRVCS-TRACK PROG	1/2019	11/30-12/14/18	345.00
123892	99-9996	ALLIANCE MAINTENANCE, INC.	JANITORIAL SRVCS-BTW	1/2019	110782	875.00
123893	99-9996	ALLIANCE MAINTENANCE, INC.	JANITORIAL SRVS-SENIOR CE	1/2019	110781	695.00
FUND TOTAL:						9,988.90

## FUND: 36 - SWIMMING POOL

## SUMMARY REPORT

121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	1,130.71
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	244.19
FUND TOTAL:						1,374.90

## FUND: 38 - PARK DEVELOPMENT FUND

## SUMMARY REPORT

125455	99-5343	WHEELER METALS INC	METAL FOR K LANE BRIDGE	12/2018	309849	540.80
FUND TOTAL:						540.80

## FUND: 40 - FIRE CASH

## SUMMARY REPORT

125264	99-39	WAL-MART	SMART TV & MOUNTING	12/2018	019048 11/19/18	597.69
124986	99-9798	AUTO ELECTRIC SALES/ JUST	MIPAD CASES/ACCESSORIES	12/2018	59219	72.58
FUND TOTAL:						670.27

## FUND: 41 - POLICE CASH

## SUMMARY REPORT

124480	99-10733	MECHANICAL SERVICE COMPANY	A/C UNIT	12/2018	61766	8,718.05
FUND TOTAL:						8,718.05

## FUND: 44 - MAJOR THOROFARE

## SUMMARY REPORT

123869	99-2507	SIGNALTEK, INC	MAINTENANCE AGREEMENT	12/2018	15200	725.00
124310	99-2507	SIGNALTEK, INC	MISC. MAINTENANCE	12/2018	15199	193.55
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	1,435.56
124318	99-2926	APAC CENTRAL, INC	AGG BASE	12/2018	7001186688	7,561.19
123852	99-3633	PUBLIC SERVICE COMPANY OF	OEXPRESSWAY LIGHTS	1/2019	951246942 12/27/18	47.42
122835	99-8909	DUNHAM'S ASPHALT SERVICE,	IPATCH	12/2018	251166	277.68
FUND TOTAL:						10,240.40



## FUND: 45 - CAPITAL IMPROVEMENTS

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124957	99-10075	DOLESE BROS CO	44 YARDS OF CONCRETE	12/2018	RM18059883	1,784.50
124266	99-10745	YAMAHA GOLF-CAR COMPANY	GOLF CARTS	1/2019	35056125	175,000.00
124953	99-10762	CHARLES ARMBRUSTER MARNIDA	30 x 70 SLAB FOR GARAGE	1/2019	202	5,537.00
122947R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	12/2018	51388232	2,000.00
124851	99-7979	DEERE & COMPANY dba JOHN DE	UTILITY VEHICLE	1/2019	116476876	6,270.81
FUND TOTAL:						190,592.31

## FUND: 46 - WATER &amp; SEWER SALES TAX

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124747	99-10560	CORE & MAIN LP	WATER/SEWER MATERIALS	12/2018	J770290	799.02
125276	99-10560	CORE & MAIN LP	12" HYDRANT EXT KIT	12/2018	J782516	375.00
125280	99-10560	CORE & MAIN LP	FIRE HYDRANT SUPPLIES	12/2018	J815374	345.00
125283	99-10560	CORE & MAIN LP	PART STOCK	12/2018	J913087	120.00
125284	99-10560	CORE & MAIN LP	PARTS STOCK	1/2019	J913451	1,010.52
125287	99-10560	CORE & MAIN LP	PVC PIPE	12/2018	J955372	330.00
125345	99-10753	CHARLIE'S TEE'S	SAFETY COATS	12/2018	120618-01	451.00
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	4,537.64
125285	99-191	FARMERS FEED, INC.	PROPANE	12/2018	12/18/18 125285	18.00
125067	99-28	OG&E	DECEMBER ELECTRIC	1/2019	12/20/18 125067	469.83
123902	99-3321	CENTRAL TECH	MONTHLY CMOM CLASSES	12/2018	19-7110	210.00
125286	99-3707	O'REILLY AUTOMOTIVE INC	OIL & FILTERS	12/2018	153-144477	267.18
125526	99-3707	O'REILLY AUTOMOTIVE INC	FUEL HOSES	12/2018	153-143497	21.16
125281	99-39	WAL-MART	HAND SANITIZER	12/2018	026879 11/26/18	18.74
125068	99-4482	OTA / GOV. ACCOUNTS	MONTHLY PIKEPASS/DEC	1/2019	20181293098	6.65
123860	99-7216	US CELLULAR	MONTHLY CELL PHONE	12/2018	0281830912	102.63
125527	99-9572	YELLOWHOUSE MACHINERY CO	OF THERMOSTAT & GASKET	12/2018	391082	20.09
FUND TOTAL:						9,102.46

## FUND: 47 - VAC/SPAY/NEUTR ESCRW FUND

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125475	99-8803	SPAY OKLAHOMA, INC	SPAY AND NEUTER	12/2018	9/4-10/1/18 125475	1,375.00
FUND TOTAL:						1,375.00

## FUND: 48 - WATER RESOURCE

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
124747	99-10560	CORE & MAIN LP	WATER/SEWER MATERIALS	12/2018	J770290	3,107.84
125283	99-10560	CORE & MAIN LP	PART STOCK	12/2018	J913087	3,358.80
124725	99-5284	OKLAHOMA CONTRACTORS SUPPLY	1' METERS	12/2018	0352201-IN	3,200.00
FUND TOTAL:						9,666.64

## FUND: 49 - SEWER EXT &amp; DEV FUND

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123678R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	12/2018	51388041	5,500.00
123969B	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING SERVICES	12/2018	51388042	15,300.00
FUND TOTAL:						20,800.00

## FUND: 57 - E-911 FUND

## SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
123453	99-133	INCOG	E-911 CHARGES	12/2018	E-001363	5,229.62
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANC	WORKMANS COMP QTRLY PYMNT	12/2018	3RD QTR 121395	3,486.98

FUND: 57 - E-911 FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT	
						FUND TOTAL:	8,716.60
FUND: 58 - JUVENILE JUSTICE FUND						SUMMARY REPORT	
123693	99-7564	HUMAN SKILLS	& RESOURCES IPROBATION SERVICES-JUVENI	12/2018	11/1-30/18 123693	1,250.00	
						FUND TOTAL:	1,250.00
FUND: 59 - HOTEL/MOTEL TAX FUND						SUMMARY REPORT	
123872	99-10253	SAPULPA HOSPITALITY, LLC	50% HOTEL MOTEL TAX	1/2019	OCT-DEC 18 123872	6,043.44	
121395	99-1565	OKLAHOMA MUNICIPAL ASSURANCWORKMANS COMP	QTRLY PYMNT	12/2018	3RD QTR 121395	1,083.91	
123873	99-6671	SAPULPA AREA CHAMBER OF COMHOTEL/MOTEL TAX		1/2019	OCT-DEC 18 123873	12,352.96	
						FUND TOTAL:	19,480.31
FUND: 60 - GRANTS AND AID						SUMMARY REPORT	
124850A	99-10075	DOLESE BROS CO	CONCRETE FOR PYLONS	1/2019	RM18060399	450.00	
122072R	99-3881	FHC, INC. DBA TETRA TECH	FHENGINEERING	12/2018	51388039	3,700.00	
						FUND TOTAL:	4,150.00
FUND: 65 - STREET IMP.SALES TAX						SUMMARY REPORT	
124294	99-10282	UNITED RENTALS (NORTH AMERI	WATER PUMP RENTAL	12/2018	158154217-007	3,019.42	
						FUND TOTAL:	3,019.42
FUND: 81 - G.O. BOND SINKING FUND						SUMMARY REPORT	
124443	99-10380	SAPULPA INDUSTRIAL FOUNDATI	JUDG CV2016-04 SAP IND	1/2019	CV-2016-04 1/3/18	45,051.09	
124444	99-10776	THE DAVID R BENNETT LIVING	JUDG CV-2018-01 BENNETT	1/2019	D BENNETT 124444	89,540.69	
124442	99-1850	AMERICAN HERITAGE BANK	JUDG CV-2018-01-BENNETT	1/2019	D BENNETT 1/3/19	165,786.81	
						FUND TOTAL:	300,378.59
FUND: 83 - G.O.BOND CONSTR FUND						SUMMARY REPORT	
123704R	99-3881	FHC, INC. DBA TETRA TECH	FHPROFESSIONAL SERVICES	12/2018	51388038	7,900.00	
123957A	99-8855	DC BASS & SONS CONSTRUCTION	CONST OF ANIMAL SHELTER	12/2018	#5 12/25/18 123957	44,291.45	
						FUND TOTAL:	52,191.45
						GRAND TOTAL:	980,861.84

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2018	10	501-301	TRAINING & TRAVEL	101.96	
12/2018	10	501-302	DUES AND SUBSCRIPTIONS	1,165.00	
12/2018	10	502-134	WORKER'S COMPENSATION	1,983.06	
12/2018	10	502-201	OFFICE SUPPLIES	68.37	
12/2018	10	503-134	WORKER'S COMPENSATION	1,767.51	
12/2018	10	503-302	DUES AND SUBSCRIPTIONS	65.00	
12/2018	10	504-134	WORKER'S COMPENSATION	1,566.74	
12/2018	10	504-315	FEES & OTHER CHARGES	206.20	
12/2018	10	504-407	BOOKS	604.26	
12/2018	10	505-134	WORKER'S COMPENSATION	296.84	
12/2018	10	506-134	WORKER'S COMPENSATION	958.27	
12/2018	10	506-201	OFFICE SUPPLIES	177.70	
12/2018	10	506-311P	PHYSICALS	121.00	
12/2018	10	508-134	WORKER'S COMPENSATION	966.90	
12/2018	10	508-211	JANITORIAL SUPPLIES	74.29	
12/2018	10	508-314	UNIFORM CLEANING	90.18	
12/2018	10	508-351	MAINTENANCE-EQUIPMENT	41.77	
12/2018	10	509-134	WORKER'S COMPENSATION	2,539.80	
12/2018	10	509-311	PROFESSIONAL SERVICES	24,812.50	
12/2018	10	509-313	PRINTING	350.00	
12/2018	10	509-351	MAINTENANCE-EQUIPMENT	1,100.00	
12/2018	10	510-134	WORKER'S COMPENSATION	468.05	
12/2018	10	510-351	MAINTENANCE-EQUIPMENT	125.00	
12/2018	10	511-134	WORKER'S COMPENSATION	32,819.05	
12/2018	10	511-201	OFFICE SUPPLIES	12.99	
12/2018	10	511-211	JANITORIAL SUPPLIES	64.01	
12/2018	10	511-311	PROFESSIONAL SERVICES	100.00	
12/2018	10	511-352	MAINTENANCE-VEHICLES	127.65	
12/2018	10	511-353	MAINT-BUILDINGS & FIXTURE	562.00	
12/2018	10	512-134	WORKER'S COMPENSATION	30,569.93	
12/2018	10	512-141	CONTRACT LABOR	455.00	
12/2018	10	512-201	OFFICE SUPPLIES	384.52	
12/2018	10	512-214	OPERATIONAL SUPPLIES	234.90	
12/2018	10	512-301	TRAINING AND TRAVEL	84.00	
12/2018	10	512-321	PRISONER CARE	1,059.69	
12/2018	10	512-332	COMMUNICATIONS	40.01	
12/2018	10	512-352	MAINTENANCE-VEHICLES	96.07	
12/2018	10	512-353	MAINTENANCE-BUILDINGS	995.00	
12/2018	10	513-134	WORKER'S COMPENSATION	1,130.10	
12/2018	10	513-211	JANITORIAL SUPPLIES	92.94	
12/2018	10	513-214	OPERATIONAL SUPPLIES	74.07	
12/2018	10	513-260	MINOR EQUIPMENT & FURNISHINGS	67.31	
12/2018	10	513-332	COMMUNICATIONS	22.71	
12/2018	10	513-353	MAINT - BUILDINGS	77.98	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2018	10	514-134	WORKER'S COMPENSATION	144.11	
12/2018	10	515-134	WORKER'S COMPENSATION	917.63	
12/2018	10	516-134	WORKER'S COMPENSATION	525.94	
12/2018	10	517-134	WORKER'S COMPENSATION	1,120.86	
12/2018	10	517-302	DUES & SUBSCRIPTIONS	135.00	
12/2018	10	517-314	UNIFORMS	45.09	
12/2018	10	518-134	WORKER'S COMPENSATION	486.53	
12/2018	10	518-260	MINOR EQUIPMENT & FURNISHINGS	525.00	
12/2018	10	518-314	UNIFORMS	45.09	
12/2018	10	590-201	OFFICE SUPPLIES	68.37	
12/2018	10	590-211	JANITOR SUPPLIES	69.98	
12/2018	10	590-315	FEES & OTHER CHARGES	55.00	
12/2018	10	590-332	COMMUNICATIONS	5,250.57	
12/2018	10	590-362	INSURANCE EXPENSE	64,197.25	182,306.75
12/2018	20	504-134	WORKER'S COMPENSATION	264.82	
12/2018	20	522-134	WORKER'S COMPENSATION	1,588.91	
12/2018	20	523-134	WORKER'S COMPENSATION	2,081.60	
12/2018	20	523-311	PROFESSIONAL SERVICES	1,147.81	
12/2018	20	523-314	UNIFORM CLEANING	167.32	
12/2018	20	523-332	COMMUNICATIONS	111.60	
12/2018	20	523-351	MAINTENANCE-EQUIPMENT	301.00	
12/2018	20	524-134	WORKER'S COMPENSATION	3,721.01	
12/2018	20	524-311	PROFESSIONAL SERVICES	5,530.00	
12/2018	20	524-314	UNIFORM CLEANING	59.22	
12/2018	20	524-315B	FEES & OTHR CHGS-SKIATOOK	1,517.58	
12/2018	20	524-322	WATER PURCHASE	613.96	
12/2018	20	524-331	UTILITIES	113.62	
12/2018	20	524-332	COMMUNICATIONS	599.80	
12/2018	20	524-341	RENTAL OF EQUIPMENT	13.00	
12/2018	20	524-354	MAINTENANCE-FACILITIES	9,613.56	
12/2018	20	525-134	WORKER'S COMPENSATION	4,458.81	
12/2018	20	525-201	OFFICE SUPPLIES	63.55	
12/2018	20	525-214-.01	OPERATING SUPPLIES-LAB	84.30	
12/2018	20	525-314	UNIFORM CLEANING	448.83	
12/2018	20	525-315	FEES & OTHER CHARGES	347.71	
12/2018	20	525-331	UTILITIES	85.50	
12/2018	20	525-332	COMMUNICATIONS	34.15	
12/2018	20	525-352	MAINT-VEHICLES	375.00	
12/2018	20	525-354	MAINTENANCE-FACILITIES	1,599.93	
12/2018	20	528-141	CONTRACT LABOR	5,000.00	39,942.59
12/2018	29	529-101	SALARIES	4,614.00	
12/2018	29	529-134	WORKER'S COMPENSATION	1,289.61	
12/2018	29	529-231	MINOR TOOLS	63.00	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
12/2018	29	529-301	TRAINING & TRAVEL	400.00	
12/2018	29	529-314	UNIFORMS	135.27	
12/2018	29	529-332	COMMUNICATIONS	27.22	
12/2018	29	529-352	MAINTENANCE-VEHICLES	43.00	6,572.10
12/2018	30	530-134	WORKER'S COMPENSATION	4,774.13	
12/2018	30	530-314	UNIFORM CLEANING	450.90	
12/2018	30	530-332	COMMUNICATIONS	27.22	5,252.25
12/2018	31	531-134	WORKER'S COMPENSATION	2,627.25	
12/2018	31	531-211	JANITORIAL SUPPLIES	65.98	
12/2018	31	531-241	SAFETY SUPPLIES	30.00	
12/2018	31	531-314	UNIFORM CLEANING	293.82	3,017.05
12/2018	32	532-142	PERMIT SALES COMMISSION	85.00	85.00
12/2018	33	533-134	WORKER'S COMPENSATION	4,425.55	
12/2018	33	533-213	CONCESSION SUPPLY	14.79	
12/2018	33	533-260	MINOR EQUIPMENT & FURNISHINGS	321.58	
12/2018	33	533-312	ADVERTISING	33.00	
12/2018	33	533-351	MAINTENANCE-EQUIPMENT	471.01	5,265.93
12/2018	34	534-134	WORKER'S COMPENSATION	2,506.54	
12/2018	34	534-201	OFFICE SUPPLIES	1,046.73	
12/2018	34	534-202	POSTAGE	400.00	
12/2018	34	534-301	TRAINING AND TRAVEL	124.44	
12/2018	34	534-302	DUES AND SUBSCRIPTIONS	149.34	
12/2018	34	534-351	MAINTENANCE-EQUIPMENT	7,329.03	
12/2018	34	534-353	MAINT/BUILDINGS	282.00	
12/2018	34	534-401A	EQUIPMENT-STATE AID GRANT	11,912.96	
12/2018	34	534-407	BOOKS	1,249.58	25,000.62
12/2018	35	535-134	WORKER'S COMPENSATION	3,571.97	
12/2018	35	535-302	DUES AND SUBSCRIPTIONS	335.00	
12/2018	35	535-314	UNIFORM CLEANING	156.63	
12/2018	35	535-332	COMMUNICATIONS	41.45	
12/2018	35	535-353	MAINT-BUILDINGS/FIXTURES	112.28	4,217.33
12/2018	36	536-134	WORKMAN'S COMPENSATION	1,130.71	1,130.71
12/2018	38	538-405	FACILITIES	540.80	540.80
12/2018	40	540-401	EQUIPMENT	670.27	670.27
12/2018	41	541-401	EQUIPMENT	8,718.05	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					8,718.05
12/2018	44	544-354	MAINTENANCE-FACILITIES	8,757.42	8,757.42
12/2018	45	531-405	FACILITIES	1,784.50	
12/2018	45	546-405B	FACILITIES - CONTRACT	2,000.00	3,784.50
12/2018	46	1699	INVENTORY PURCHASED	1,025.02	
12/2018	46	546-134	WORKER'S COMPENSATION	4,537.64	
12/2018	46	546-221	FUEL AND OIL	18.00	
12/2018	46	546-241	SAFETY SUPPLIES	18.74	
12/2018	46	546-301	TRAINING AND TRAVEL	210.00	
12/2018	46	546-314	UNIFORM CLEANING	451.00	
12/2018	46	546-332	COMMUNICATIONS	102.63	
12/2018	46	546-351	MAINTENANCE-EQUIPMENT	287.27	
12/2018	46	546-352	MAINTENANCE-VEHICLES	21.16	
12/2018	46	546-354	MAINTENANCE-FACILITIES	944.00	7,615.46
12/2018	47	547-315	OTHER SERVICES & CHARGES	1,375.00	1,375.00
12/2018	48	1699	INVENTORY PURCHASED	9,666.64	9,666.64
12/2018	49	525-311	PROFESSIONAL SERVICES	15,300.00	
12/2018	49	526-311	PROFESSIONAL SERVICES	5,500.00	20,800.00
12/2018	57	557-134	WORKERS COMP	3,486.98	
12/2018	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	5,229.62	8,716.60
12/2018	58	558-141	CONTRACT LABOR	1,250.00	1,250.00
12/2018	59	559-134	WORKER'S COMPENSATION	1,083.91	1,083.91
12/2018	60	592-311A	PROF SVCS - DESGN & BID	3,700.00	3,700.00
12/2018	65	565-405B	FACILITIES-CONTRACT	3,019.42	3,019.42
12/2018	83	571-311B	PROF SVCS-ENG (C.A. & INSP)	7,900.00	
12/2018	83	577-405B	FACILITIES-CONTRACT	44,291.45	52,191.45
1/2019	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	307.00	
1/2019	10	508-331	UTILITIES	200.66	
1/2019	10	510-311	PROFESSIONAL SERVICES	4,443.70	
1/2019	10	511-221	FUEL AND OIL	139.80	
1/2019	10	511-311	PROFESSIONAL SERVICES	950.00	
1/2019	10	511-314	UNIFORMS	14.75	
1/2019	10	511-331	UTILITIES	2,076.78	

## G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2019	10	511-353	MAINT-BUILDINGS & FIXTURE	119.68	
1/2019	10	511-505	LEASE PAYMENTS	150.00	
1/2019	10	512-141	CONTRACT LABOR	2,884.00	
1/2019	10	512-214	OPERATIONAL SUPPLIES	150.00	
1/2019	10	512-321	PRISONER CARE	29.93	
1/2019	10	512-331	UTILITIES	1,571.79	
1/2019	10	512-351	MAINTENANCE-EQUIPMENT	938.00	
1/2019	10	512-353	MAINTENANCE-BUILDINGS	621.50	
1/2019	10	513-331	UTILITIES	235.79	
1/2019	10	514-331	UTILITIES	337.74	
1/2019	10	518-260	MINOR EQUIPMENT & FURNISHINGS	134.39	
1/2019	10	590-141	CONTRACT LABOR	2,372.50	
1/2019	10	590-331	UTILITIES	703.97	18,381.98
1/2019	20	523-201	OFFICE SUPPLIES	39.97	
1/2019	20	524-211	JANITORIAL SUPPLIES	99.80	
1/2019	20	524-241	SAFETY SUPPLIES	329.95	
1/2019	20	524-311	PROFESSIONAL SERVICES	220.00	
1/2019	20	524-331	UTILITIES	7,866.95	
1/2019	20	525-231	MINOR TOOLS	199.91	
1/2019	20	525-241	SAFETY SUPPLIES	262.83	
1/2019	20	525-311D	PROF SERVICES-TESTING	270.00	
1/2019	20	525-331	UTILITIES	16,071.78	
1/2019	20	525-351	MAINTENANCE-EQUIPMENT	120.00	
1/2019	20	525-354	MAINTENANCE-FACILITIES	1,323.70	
1/2019	20	590-141	CONTRACT LABOR	2,372.50	
1/2019	20	590-331	UTILITIES	703.97	29,881.36
1/2019	29	529-214	OPERATING SUPPLIES	24.43	
1/2019	29	529-231	MINOR TOOLS	2.94	
1/2019	29	529-311D	PROFESSIONAL SVCS-TESTING	75.00	
1/2019	29	529-331	UTILITIES	72.68	175.05
1/2019	30	530-231	MINOR TOOLS	36.00	
1/2019	30	530-331	UTILITIES	310.39	346.39
1/2019	31	531-331	UTILITIES	210.72	
1/2019	31	531-404	BUILDING AND FIXTURES	2,563.00	2,773.72
1/2019	32	532-331	UTILITIES	1,239.19	1,239.19
1/2019	33	533-331	UTILITIES	742.60	742.60
1/2019	34	534-331	UTILITIES	1,078.16	
1/2019	34	534-351	MAINTENANCE-EQUIPMENT	6,515.00	

## G / L   R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
1/2019	34	534-353	MAINT/BUILDINGS	30.00	7,623.16
1/2019	35	535-141	CONTRACT LABOR	1,915.00	
1/2019	35	535-331	UTILITIES	3,674.01	
1/2019	35	535-332	COMMUNICATIONS	32.15	
1/2019	35	535-351	MAINTENANCE-EQUIPMENT	65.91	
1/2019	35	535-354	MAINTENANCE-FACILITIES	84.50	5,771.57
1/2019	36	536-331	UTILITIES	244.19	244.19
1/2019	44	544-331	UTILITIES	1,482.98	1,482.98
1/2019	45	531-405	FACILITIES	5,537.00	
1/2019	45	533-403	VEHICLES	175,000.00	
1/2019	45	535-401	EQUIPMENT	6,270.81	186,807.81
1/2019	46	1699	INVENTORY PURCHASED	1,010.52	
1/2019	46	546-301	TRAINING AND TRAVEL	6.65	
1/2019	46	546-331	UTILITIES	469.83	1,487.00
1/2019	59	501-311	PROFESSIONAL SERVICES	12,352.96	
1/2019	59	590-319	ECONOMIC DEVELOPMENT INCENTIVE	6,043.44	18,396.40
1/2019	60	584-405A	FACILITIES-IN HOUSE	450.00	450.00
1/2019	81	581-503	JUDGEMENTS	300,378.59	300,378.59
				GRAND TOTAL ESTIMATE:	0.00
				GRAND TOTAL ACTUAL:	980,861.84
				REPORT TOTAL:	980,861.84





**Consent Agenda 7.B.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Amber Fisher, Accounts Payable Clerk

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**SUBJECT:**

Consider approving Prepaid Claims in the amount of \$17,415.83.

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**Attachments**

Prepaid Claims 1-7-19

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Prepaid Claims for Agenda 01/07/19  
Submitted by: Amber Fisher A/P

City:

AT&T for internet service at Sahoma Bait Shop

Wright Express for City vehicles fuel & oil

SMA:

Total Amount \$ 17,415.83



## AGENDA ITEM

**Public Hearings 8.A.**

### **City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted For:** David Widdoes, City Attorney

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** Legal

**Presented By:** David Widdoes, John Weidman

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### **SUBJECT:**

Consider conducting a public hearing to provide information and receive public comment regarding Tax Increment District Number Five, SeneGence Increment District, in the City of Sapulpa, Oklahoma.

### **BACKGROUND:**

On May 21st, 2018, the City Council adopted Resolution No. 4528, appointing a review committee to consider the necessity and implications of forming a tax increment financing district for the SeneGence development project. Under the TIF statutes, the governing body is required to hold two public hearings to receive comment and discuss this proposed tax increment financing district. Notice to allow the City to conduct this public hearing was published in the Sapulpa Daily Herald on December 16, 2018 as required by law.

### **RECOMMENDATION:**

Staff recommends that the Mayor and Councilors conduct a public hearing regarding the above-mentioned item.

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### **Attachments**

Notice of Public Hearing

Notice Map

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## NOTICE OF PUBLIC HEARING

Pursuant to 62 O.S. § 859, notice is hereby given that the City Council of the City of Sapulpa, Oklahoma, shall hold a public hearing on January 7, 2019, beginning at 7:00 p.m. in the Sapulpa City Council chambers located at 425 East Dewey, Sapulpa, Oklahoma. The purpose of the public hearing is to provide information and to answer questions; provided, such information shall include, but not be limited to, an analysis of potential positive or negative impacts which may result from the adoption of a project plan for Tax Increment District Number Five, City of Sapulpa, Oklahoma – SeneGence Increment District. The project involves a 200 acre tract located at the intersection of State Highway 33 and State Highway 66, more particularly described as:

A TRACT OF LAND THAT IS THE SOUTH HALF OF THE NORTHEAST QUARTER (S/2 NE/4) AND A PART OF THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-SIX (36), TOWNSHIP EIGHTEEN (18) NORTH, RANGE TEN (10) EAST OF THE INDIAN BASE AND MERIDIAN, CREEK COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE SE/4 OF SAID SECTION 36; THENCE NORTH TO THE PRESENT RIGHT OF WAY LINE AND THE POINT OF BEGINNING; THENCE CONTINUING N01°01'19"W ALONG THE WEST LINE OF THE SE/4 A DISTANCE OF 2514.03 FEET TO THE CENTER OF SECTION 36; THENCE CONTINUING N01°01'19"W ALONG THE WEST LINE OF THE NE/4 A DISTANCE OF 1325.12 FEET TO THE NORTHWEST CORNER OF THE S/2 OF THE NE/4 OF SECTION 36; THENCE N89°01'33"E ALONG THE NORTH LINE OF THE S/2 OF THE SE/4 A DISTANCE OF 2648.11 FEET TO THE EAST LINE OF THE NE/4; THENCE S01°02'01"E ALONG THE EAST LINE OF THE NE/4 A DISTANCE OF 1325.22 FEET TO THE EAST 1/4 CORNER OF SECTION 36; THENCE S01°00'27"E ALONG THE EAST LINE OF THE SE/4 A DISTANCE OF 1812.37 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF OKLAHOMA STATE HIGHWAY 33; THENCE SOUTH AND WESTERLY ALONG SAID NORTHERLY RIGHT OF WAY LINE THE FOLLOWING CALLS: S50°09'02"W A DISTANCE OF 877.54 FEET TO A POINT OF CURVATURE; THENCE ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 539.96 FEET, AN ARC LENGTH OF 365.81 FEET, A CHORD BEARING OF SOUTH WEST AND A CHORD DISTANCE OF FEET; THENCE S89°02'31"W A DISTANCE OF 905.33 FEET; THENCE S00°57'19"E A DISTANCE OF 32.08 FEET; THENCE S89°02'29"W A DISTANCE OF 720.33 FEET TO THE POINT OF BEGINNING -AND-

THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE/4 SW/4) AND THE EAST 15 ACRES OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE/4 SW/4) LESS AND EXCEPT THAT PART ALONG THE SOUTH SIDE OF THE PROPERTY FOR THE HIGHWAY, IN SECTION THIRTY-SIX (36), EIGHTEEN (18) NORTH, RANGE TEN (10) EAST OF THE INDIAN BASE AND MERIDIAN, CREEK COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U. S. GOVERNMENT SURVEY THEREOF.

AND LESS AND EXCEPT

PART OF THE EAST HALF OF THE SOUTHWEST QUARTER (E/2 SW/4) OF SECTION THIRTY-SIX (36), TOWNSHIP EIGHTEEN (18) NORTH, RANGE TEN (10) EAST OF THE INDIAN BASE AND MERIDIAN, CREEK COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE U. S. GOVERNMENT SURVEY THEREOF, BEING MORE

PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A "X" IN CONCRETE MARKING THE SOUTHEAST CORNER OF THE SE/4 SW/4; THENCE ALONG THE EAST LINE OF SAID FORTY, N01°01'25"W 134.01 FEET TO A 1/2 INCH SET REBAR WITH CAP ON THE NORTH RIGHT OF WAY LINE OF OKLAHOMA STATE HIGHWAY 33 AND THE POINT OF BEGINNING; THENCE LEAVING SAID EAST LINE AND ALONG SAID NORTH RIGHT OF WAY LINE, S89°05'53"W 493.49 FEET TO A 1/2 INCH SET REBAR WITH CAP; THENCE LEAVING SAID NORTH RIGHT OF WAY LINE, N01°01'25"W 1189.56 FEET TO A 1/2 INCH SET REBAR WITH CAP ON THE SOUTH LINE OF THE NE/4 SW/4; THENCE ALONG THE SOUTH LINE OF SAID FORTY, S89°02'16"W 830.41 FEET TO A 1/2 INCH EXISTING REBAR MARKING THE SOUTHWEST CORNER OF THE NE/4 SW/4; THENCE ALONG THE WEST LINE OF SAID FORTY, N01°01'52"W 941.54 FEET TO A 1/2 INCH SET REBAR WITH CAP; THENCE LEAVING SAID WEST LINE, N89°01'27"E 1274.02 FEET TO A 1/2 INCH SET REBAR WITH CAP; THENCE S01°01'25"E 557.13 FEET TO A 1/2 INCH SET REBAR WITH CAP; THENCE S89°02'12"W 379.40 FEET TO A 1/2 INCH SET REBAR WITH CAP; THENCE S00°57'48"E 334.69 FEET TO A 1/2 INCH SET REBAR WITH CAP; THENCE N89°02'12"E 429.75 FEET TO A 1/2 INCH SET REBAR WITH CAP ON THE EAST LINE OF THE E/2 SW/4; THENCE ALONG THE EAST LINE OF SAID E/2, S01°01'25"E 1240.10 FEET TO THE POINT OF BEGINNING. TOGETHER WITH EASEMENT RIGHTS FOR ACCESS, PEDESTRIAN AND VEHICULAR, OVER AND ACROSS THE PROPERTY MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A "X" IN CONCRETE MARKING THE SOUTHEAST CORNER OF THE SE/4 SW/4; THENCE ALONG THE EAST LINE OF SAID FORTY, N01°01'25"W 134.01 FEET TO A 1/2 INCH SET REBAR WITH CAP ON THE NORTH RIGHT OF WAY LINE OF OKLAHOMA STATE HIGHWAY 33 AND THE POINT OF BEGINNING; THENCE LEAVING SAID EAST LINE AND ALONG SAID NORTH RIGHT OF WAY LINE, S89°05'53"W 50.00 FEET; THENCE LEAVING SAID NORTH RIGHT OF WAY LINE, N01°01'25"W 1240.05 FEET; THENCE N89°02'12"E 50.00 FEET TO A 1/2 INCH SET REBAR WITH CAP ON THE EAST LINE OF THE E/2 SW/4; THENCE ALONG THE EAST LINE OF SAID E/2, S01°01'25"E 1240.10 FEET TO THE POINT OF BEGINNING.

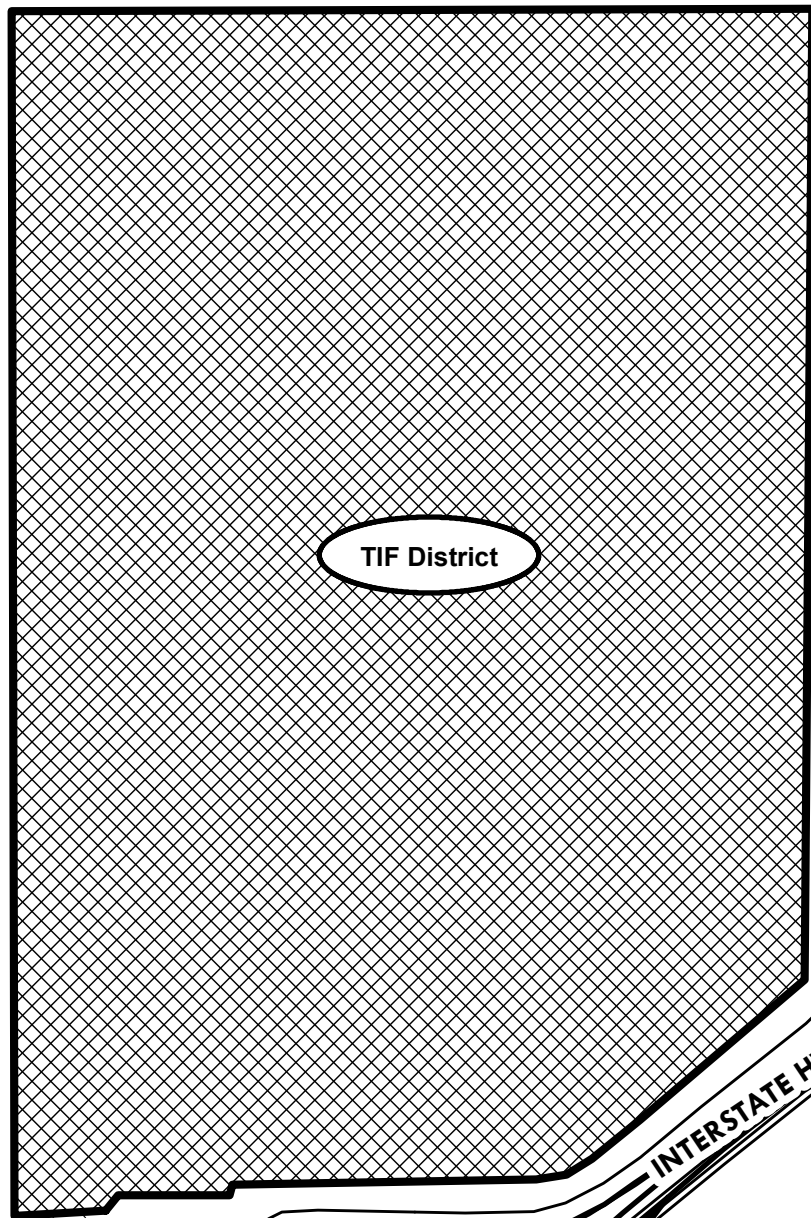
The public works or improvements to be authorized and constructed include: storm water drainage facilities and erosion controls, sanitary sewer and water line extensions and facilities; improvements to public streets, sidewalks and parking areas, traffic and quality of life improvements, intersection extensions and improvements, including signalization; and other public improvements as outlined in the Project Plan.

A copy of the project plan is on file in the City Clerk's office and may be reviewed during normal business hours by any interested party. The date of the second public hearing shall be announced in the presence of the persons in attendance at the hearing. One purpose of the public hearings shall be to give any interested persons the opportunity to express their views on the proposed plan or amendment thereto prior to any vote being taken.

David R. Widdoes, OBA #13799

Sapulpa City Attorney

# General Location Map Sapulpa, Creek County Oklahoma



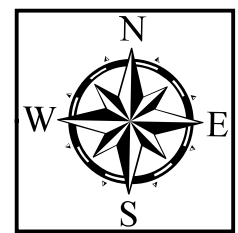
OG&E



**Legend**

- 2018\_Parcel\_OCT
- ROADS & STREETS
- HIGHWAYS & INTERSTATES

Date: 11/27/2018





**AGENDA ITEM**

**Administration 10.A.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted For:** Mike Haefner, Police Chief

**Submitted By:** Chris Jeffries, Police Department Admin.

**Department:** Police Department

**Presented By:** Chief Mike Haefner

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**SUBJECT:**

Discussion and possible action regarding renewal of a Service Agreement with Motorola Solutions for support of radios used by the officers in the amount of \$14,557.20.

**BACKGROUND:**

This service agreement is for the period of December 2018 through June 2019. The agreement provides for support of the base, mobile, and hand held radios. We have been in contact with Total Radio and finally have received a notice that they are not able to match or beat the Service Agreement from Motorola.

**RECOMMENDATION:**

Staff recommends Council approve the Service Agreement and authorize Mayor to execute same.

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**Fiscal Impact**

**Amount:** \$14,557.20

**To be paid from:** Equip. Maint.

**Account number:** 10-512-351

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**Attachments**

Total Radio Correspondence  
Agreement - Motorola

---

## Mike Haefner

---

**From:** claverty@totalradioinc.com  
**Sent:** Sunday, November 25, 2018 3:16 PM  
**To:** mhaefner@sapulpapolice.com  
**Cc:** 'Matt Baine'; Alton  
**Subject:** Service Agreement

**Importance:** High

Chief Haefner,

First, let me apologize for the delay in getting back with you. I was checking into this with Chris Atten, the Motorola CSM, and trying to figure out a way to cut the cost of the Service Agreement.

I thoroughly reviewed the Service Agreement that you sent Matt. I thought I would at least be able to take the subscribers off the contract and save you some money. However, after looking this SA, based on the inventory you sent, I can't beat or even match Motorola's pricing.

Again, I apologize for not getting you an answer sooner. Motorola did give you a pretty good discount. Unfortunately, the main reason for the increase are the new services Motorola added because of joining the OKWIN Core such as the SUAll, software upgrade agreement, and SUS. I can't provide any of these services nor can I support on-site service without Motorola's support. It's just the nature of the new high tech equipment.

I will say that Motorola should have come to you when you were establishing your budget to go over the increase and the additional services so you could prepare for them. I really wish I could have helped mitigate some of this but I don't see how at this point.

Let me know if you have any questions about this or the services on the agreement.

Regards,



Cliff Laverty  
President  
Total Radio, Inc.

2001 W. Tacoma Street  
Broken Arrow, OK 74012  
918-663-0172 – O  
918-830-0173 – M  
918-664-6229 – F  
[www.totalradioinc.com](http://www.totalradioinc.com)





# SERVICE AGREEMENT

1299 E Algonquin Rd  
 Attn: National Service Support, IL06 Door # 82  
 Schaumburg, IL 60196

Contract Number: USC000004073  
 Contract Modifier: R02-MAR-18 22:06:25

Date: 11/21/2018

Company Name: SAPULPA POLICE DEPT, CITY OF
Attn:
Billing Address: 20 N WALNUT
City, State, Zip: SAPULPA , OK, 74066
Customer Contact: MIKE HAEFNER
Phone: 918-227-5100

Required P.O. : No  
 Customer # : 1011855006  
 Bill to Tag # : 0002  
 Contract Start Date : 01-DEC-2018  
 Contract End Date : 30-Jun-2019  
 Anniversary Day : Jun 30th  
 Payment Cycle : MONTHLY  
 PO # :

Qty	Service Name	Service Description	Monthly Ext	Extended Amt
	SVC01SVC1424C	ONSITE INFRASTRUCTURE RESPONSE WITH LOCAL DISPATCH	\$384.92	\$2,694.44
	LSV00S00154A	LOCAL DEVICE SUPPORT	\$93.33	\$653.31
	LSV00S00048A	LOCAL DEVICE SUPPORT	\$20.80	\$145.60
	LSV00S00046A	LOCAL DEVICE SUPPORT	\$293.33	\$2,053.31
	SVC01SVC1420C	SP - LOCAL INFRASTRUCTURE REPAIR	\$212.81	\$1,489.67
	SVC04SVC0178A	SYS UPGRADE AGRMT II-SITE	\$685.09	\$4,795.63
	SVC02SVC0433A	ASTRO SUA II FIELD IMPLEMENTATN SVC	\$31.99	\$223.93
	LSV01S00493A	ASTRO SYS ESS AR	\$357.33	\$2,501.31
Subtotal - Recurring Services			\$2,079.60	\$14,557.20
Subtotal - One-Time Event Services			\$0.00	\$0.00
Total			\$2,079.60	\$14,557.20
THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA				

**SPECIAL INSTRUCTIONS:**

I received Statements of Work that describe the services provided on this Agreement. Motorola's Service Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.



# SERVICE AGREEMENT

1299 E Algonquin Rd  
Attn: National Service Support, IL06 Door # 82  
Schaumburg, IL 60196

Contract Number: USC000004073  
Contract Modifier: R02-MAR-18 22:06:25

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AUTHORIZED CUSTOMER SIGNATURE	TITLE	DATE
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CUSTOMER (PRINT NAME)

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MOTOROLA REPRESENTATIVE(SIGNATURE)	TITLE	DATE
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MOTOROLA REPRESENTATIVE(PRINT NAME)	PHONE
-------------------------------------	-------

Company Name : SAPULPA POLICE DEPT, CITY OF  
Contract Number : USC000004073  
Contract Modifier : R02-MAR-18 22:06:25  
Contract Start Date : 01-Dec-2018  
Contract End Date : 30-Jun-2019

1299 E Algonquin Rd  
Attn: National Service Support, IL06 Door # 82  
Schaumburg, IL 60196

Contract Number: USC000004073  
Contract Modifier: R02-MAR-18 22:06:25

## Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

### Section 1. APPLICABILITY

These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

### Section 2. DEFINITIONS AND INTERPRETATION

2.1 "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2 "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3 "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

### Section 3. ACCEPTANCE

Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

### Section 4. SCOPE OF SERVICES

4.1 Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2 If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3 If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4 All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5 Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6 If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7 Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this.

### Section 5. EXCLUDED SERVICES

5.1 Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2 Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

### Section 6. TIME AND PLACE OF SERVICE



# SERVICE AGREEMENT

1299 E Algonquin Rd  
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Schaumburg, IL 60196

Contract Number: USC000004073  
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Service will be provided at the location specified in this Agreement. When Motorola performs service at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

## Section 7. CUSTOMER CONTACT

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

## Section 8. INVOICING AND PAYMENT

8.1 Customer affirms that a purchase order or notice to proceed is not required for the duration of this service contract and will appropriate funds each year through the contract end date. Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date

8.2 Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity. The Customer will pay all invoices as received from Motorola. At the time of execution of this Agreement, the Customer will provide all necessary reference information to include on invoices for payment in accordance with this Agreement.

8.3 At the end of the first year of the Agreement and each year thereafter, a CPI percentage change calculation shall be performed. Should the annual inflation rate increase greater than 5% during the previous year, Motorola shall have the right to increase all future maintenance prices by the CPI increase amount exceeding 5%. The Midwest Region Consumer Price Index ([https://www.bls.gov/regions/mountain-plains/news-release/consumerpriceindex\\_midwest.htm](https://www.bls.gov/regions/mountain-plains/news-release/consumerpriceindex_midwest.htm)), All items, Not seasonally adjusted shall be used as the measure of CPI for this price adjustment. Measurement will take place once the annual average for the new year has been posted by the Bureau of Labor Statistics

## Section 9. WARRANTY

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

## Section 10. DEFAULT/TERMINATION

10.1 If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2 Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

10.3 If the Customer terminates this Agreement before the end of the Term, for any reason other than Motorola default, then the Customer will pay to Motorola an early termination fee equal to the discount applied to the last three (3) years of Service payments for the original Term.

## Section 11. LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. **ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR**



# SERVICE AGREEMENT

1299 E Algonquin Rd  
Attn: National Service Support, IL06 Door # 82  
Schaumburg, IL 60196

Contract Number: USC000004073  
Contract Modifier: R02-MAR-18 22:06:25

THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

## Section 12. EXCLUSIVE TERMS AND CONDITIONS

12.1 This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2 Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

## Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS

13.1 Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorola's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2 Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3 This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

## Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

## Section 15. COVENANT NOT TO EMPLOY

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

## Section 16. MATERIALS, TOOLS AND EQUIPMENT

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction.

## Section 17. GENERAL TERMS

17.1 If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

17.2 This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State in which the Services are performed.

17.3 Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4 Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.



## SERVICE AGREEMENT

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17.5 Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.6 Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7 THIS AGREEMENT WILL TERMINATE JUNE 30, 2019, UNLESS A NEW AGREEMENT IS ENTERED INTO BETWEEN THE PARTIES.

17.8 If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Revised June 16, 2018



**AGENDA ITEM**

**Administration 10.B.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Martha Stalker, Library Director

**Department:** Library

**Presented By:** Martha Stalker

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**SUBJECT:**

Discussion and possible action regarding ratification of acceptance by the City of Sapulpa, Oklahoma, of State Aid Grant award from the Oklahoma Department of Libraries in the amount of \$13,317.78 to the Sapulpa Public Library.

**BACKGROUND:**

The Oklahoma Department of Libraries annually provides grant funds to qualifying libraries within the State of Oklahoma. The Bartlett-Carnegie Sapulpa Public Library, through great effort and commitment, have submitted application and qualified every year for these funds which provide for books, travel and training, equipment, and furniture.

**RECOMMENDATION:**

Martha Stalker recommends Council accept Grant Award and authorize Mayor to execute any and all documents required.

---

**Attachments**

2018 State Aid Grant

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STATE OF OKLAHOMA  
OKLAHOMA DEPARTMENT OF LIBRARIES

To: Public Library Directors

From: Susan McVey, Director  
Oklahoma Department of Libraries

Date: December 17, 2018

---

It is with pleasure that we again distribute **State Aid Grants to Oklahoma Public Libraries and Library Systems**.

Please follow these instructions for processing the agreement and claim form.

**Agreement for 2019 State Aid Recipients:**

Both copies of the agreement must be **signed and dated** by the **library director** and an authorized representative (mayor, city manager, or library board chairperson). Return one (1) copy of the agreement and keep the other copy for your records. This document serves as a contract between your library and the Oklahoma Department of Libraries.

**Claim Form:**

The claim form must be signed by either the library director or the library board chairperson and notarized.

State Aid funds must be obligated or expended by July 31, 2019.

Please return the originals of the notarized claim form and one agreement to:

Oklahoma Department of Libraries  
Attn: Doris Dixon  
200 NE 18th Street  
Oklahoma City, OK 73105



# AGREEMENT

For  
2019 State Aid Recipients

**WHEREAS**, the State of Oklahoma and the Oklahoma Department of Libraries wish to improve library service in the State.

**THEREFORE**, in consideration of the mutual covenants contained herein and as set forth in the Oklahoma Administrative Code Title 405, Chapter 25.

The Department will distribute funds as per approved formula. State aid funds are dependent on the Oklahoma Department of Libraries having sufficient funds to pay awards. In case of revenue failures, payments to libraries will be reduced uniformly. Ten percent of each award will be held until the end of the fiscal year to cover revenue shortfalls. Libraries will be awarded the balance of their state aid grant minus any reduction based on revenue failure.

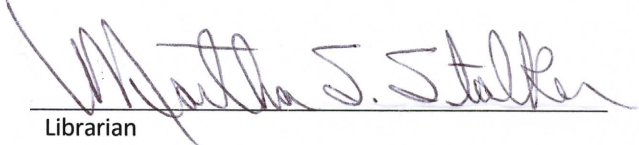
All funds shall be administered according to Okla. Stat. tit. 11, Section 17-207 (2011), which states, "Any monies received or expended by a municipality must be accounted for by fund and account."

In accepting state aid funds, the undersigned representative of a public library agrees that said library meets these standards as adopted by the Oklahoma Department of Libraries Board on February 24, 2017 and will maintain such standards and will apply such funds for the improvement of public library services. All funds will be expended or obligated on or before July 31, 2019.

## Bartlett-Carnegie Public Library

Sapulpa

\_\_\_\_\_  
Authorized Representative

  
\_\_\_\_\_  
Librarian

\_\_\_\_\_  
Print Name and Title

12-21-18  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# AGREEMENT

For  
2019 State Aid Recipients

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## Bartlett-Carnegie Public Library

Sapulpa

\_\_\_\_\_  
Authorized Representative

  
\_\_\_\_\_  
Librarian

\_\_\_\_\_  
Print Name and Title

12-21-18  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





**AGENDA ITEM**

**Administration 10.C.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted For:** Joan Riley, City Manager

**Submitted By:** Amy Hoehner, Legal Assistant

**Department:** City Manager

**Presented By:** Joan Riley

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**SUBJECT:**

Discussion and possible action on 2018-2019 Community Development Block Grant (CDBG) contract with Tulsa County allowing the City of Sapulpa to accept \$152,448.30 in grant funds for the Dewey Avenue (Route 66) and Park Street Drainage Improvements Project.

**BACKGROUND:**

The City of Sapulpa will go out for bid for the construction of additional inlets with larger connecting pipes and junction boxes on existing 66" pipe at intersection to alleviate surface stormwater flooding at the E. Dewey Avenue - Park Street intersection. These CDBG monies will be used for engineering, design, and construction of the stormwater improvement project.

**RECOMMENDATION:**

Staff recommends Council approve contract and authorize Mayor to execute same.

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**Attachments**

INCOG Memo

2018 CDBG Contract

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December 14, 2018

Ms. Nikki White  
City of Sapulpa  
P.O. Box 1130  
Sapulpa, OK 74067-1130

Dear Ms. White:

Enclosed is the contract between Tulsa County and the City of Sapulpa for the FY2018 Community Development Block Grant funds for the Dewey Avenue (Route 66) and Park Street Drainage Improvements, which proposes improvements to drainage in the downtown area by adding inlets with larger connecting pipes and junction boxes on existing 66" pipe at intersection to alleviate surface stormwater flooding. The amount of the funding is \$152,448.30.

Please have the contract approved by your City Council and return two executed copies to me for approval by the Tulsa County Board of Commissioners. Once the contract is completely executed, we will return one original for your records. If you have any questions feel free to contact me. Thank you for your timely attention.

Sincerely,

A handwritten signature in blue ink that reads "Claudia Brierre". The signature is written in a cursive, flowing style.

Claudia Brierre

Enclosure



**Contract For Public Improvements  
For Community Development Block Grant Program**

This Contract for Community Development Block Grant (“CDBG”) funds is made and entered into this \_\_\_\_\_ day of January 2019 by and between Tulsa County (“COUNTY”), and the City of Sapulpa (“CITY”).

This Contract shall be in effect the 1st day of January, 2019 and shall be in effect through the 30th day of June, 2019. If the funds are not exhausted at the end of the contract period, the Contract period may be extended by mutual agreement of both parties.

**WHEREAS**, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the “Act”), provides that Community Development Block Grant, (“CDBG”), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

**WHEREAS**, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

**WHEREAS**, a Cooperation Agreement between the County and the City has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2017-2019; and,

**WHEREAS**, the City desires to enter into a Contract with Tulsa County, as lead entity of the Tulsa County Community Development Block Grant Urban County Program (CFDA 14.218) pursuant to Title I of the Housing and Community Development Act of 1974, as amended; to receive an allocation of FY2017 Tulsa County CDBG Urban County funds for the purpose of public improvements (**B-18-UC-40-0001**);

**NOW THEREFORE**, the parties do mutually agree as follows:

**I. Scope of Services**

The City shall be responsible for the oversight of a project titled Dewey Avenue (Route 66) and Park Street Drainage Improvements, which proposes improvements to drainage in the downtown area by adding inlets with larger connecting pipes and junction boxes on existing 66” pipe at intersection to alleviate surface stormwater flooding. Project to meet the objectives of the Community Development Block Grant program in accordance with the terms and conditions as set forth herein.

The City agrees to perform those duties, obligations, and representations contained in its application to Tulsa County and to be bound by the provisions of its application, all amendments thereto and all correspondence relating thereto, which were submitted to and accepted by Tulsa County in contemplation of this contract, said application being incorporated herein and made a part hereof by reference.

## **II. Budget**

The City shall be allocated One Hundred Fifty-Two Thousand Four Hundred Forty-Eight Dollars and Thirty Cents (\$152,448.30) from Fiscal Year 2018 Tulsa County CDBG Urban County funds for infrastructure improvements.

## **III. Performance Measurement**

The project must be under construction with a Notice to Proceed issued no later than **180** days from the date of approval of this contract by the County. Failure to commence construction within the timeframe may result in withdrawal of CDBG funds by the County for noncompliance of timely expenditure of funds.

## **IV. Method of Payment**

- a. Payment will be made to the City on either a reimbursement of paid invoices basis or submission of actual payable invoices. The City shall submit a "Request for Funds" form to the program administrator, INCOG, for approval and payment by Tulsa County.
- b. City will maintain proper financial records for the project, which the County reserves the right to inspect on a periodic basis.
- c. In no event will the total compensation to be paid hereunder exceed the expressly agreed maximum sum of One Hundred Fifty-Two Thousand Four Hundred Forty-Eight Dollars and Thirty Cents (\$152,448.30) for all services required.

## **V. Reversion of Assets**

After reconciliation of the project books and submittal of remaining unpaid claims to the County, the City shall return any unused CDBG funds within thirty (30) days of the date this agreement terminates or expires.

# **GENERAL TERMS AND CONDITIONS**

## **Subcontract Notification Provision**

None of the work and services covered by this contract may be subcontracted without written consent of the County. Any work or services subcontracted hereunder shall be specified by written agreement and shall be subject to each provision of this agreement. In no event will the City incur any obligation on the part of the County.

## **Modification**

This contract is subject to such modification as may be required by federal or state law or regulations. The work and services to be performed and the total contract amount may be modified only upon written agreement of both parties.

## **Disputes, Interpretation, Remedies**

- a. In the event the parties fail to agree on interpretations of this contract, the details of such disagreement shall be forwarded to the legal counsels of both parties for review and recommendation and such recommendations forwarded to HUD, who shall make the final determination.
- b. Neither forbearance nor payment by the County shall be construed to constitute waiver of any remedies for any default or breach by the City that exists then or occurs later.

## **Severability Clause**

If any provision under this contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.

## **Hold Harmless Clause**

City shall, within limitations placed on such entities by any law, hold harmless the United States government, its agents, officers, and employees and the County, its agents, officers, and employees from all claims and actions, and all expenses defending same, that are brought as a result of any injury or damage sustained by any person or property which injury or damage is legally determined to be caused by any act or omission of City committed within the performance of its duties under this contract. City shall, within limitations placed on such entity by any law, hold harmless the United States government, its agents, officers, and employees and the County, its agents, officers and employees from any claim or amount recovered as a result of infringement of patent trademark, copyright, or from any claim or amounts arising or recovered under Workers' Compensation Laws, to the extent such claims arise out of acts committed in furtherance of this contract. In any agreement with any sub-recipient or any agent for City, City will specify that such sub-recipient or agents shall hold harmless the United States government, its agents, officers, and employees, and the County its agents, officers and employees for all the herein before described expenses, claims, actions, or amounts recovered, which is legally determined to be caused by this sub-recipient or agent in the performance of their duties relating to this contract.

## **Personnel**

- a. The City represents that it will secure all personnel required in performing the services under this contract. Such personnel shall not be employees of or have any contractual relationship with the County.
- b. The City has full responsibility for payment of worker's compensation insurance, unemployment insurance, social security, state, and federal income tax and any other deductions required by law for its employees.
- c. All of the services required hereunder will be performed by the City or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.



### **Termination of Contract for Cause**

If, through any cause, the City shall fail to fulfill in a timely and proper manner his/her obligations under this contract, or if the City shall violate any of the covenants, agreements, or stipulations of this contract, the County shall thereupon have the right to terminate this contract by giving written notice to the City of such termination and specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination. In such event, the City shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, the City shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the contract by the City.

### **Termination of Contract for Convenience**

Either the City or the County may terminate this contract at any time by giving at least fifteen (15) days notice in writing to the other party. If the contract is terminated as provided herein, the City will be paid for the services provided and all allowable expenses incurred up to the termination date.

### **Conflict of Interest**

No member of the governing body of the City, and no other officer, employee, or agent of the City who exercises any function or responsibility in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this agreement, and the City shall take appropriate steps to assure compliance.

### **Interest of City and Employees**

The City covenants that it presently has no interest and shall not acquire interest, direct or indirect, in the project area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his services hereunder. The City further covenants that in the performance of this agreement no person having any such interest shall be employed.

### **Reports and Information**

The City, at such times and in such forms as the County may require, shall furnish the County such periodic reports as it may request pertaining to the work or services undertaken pursuant to the contract, costs and obligations incurred or to be incurred in connection there with and any other matters covered by this contract.

City shall furnish the County narrative reports and financial reports related to the elements of this contract in the forms and at such times as may be required by the County or federal grantor agencies.

## **Compliance with Local Laws**

The City shall comply with all applicable laws, ordinances, and codes of the state and local governments.

## **Copyright**

No reports, maps, or other documents produced in whole or in part under this contract shall be the subject of an application for copyright by or on behalf of the City.

## **Records and Audits**

City shall retain all books, documents, papers, records, and other materials involving all activities and transactions related to this contract for at least five (5) years from the date of submission of the final expenditure report or until all audit findings have been resolved, whichever is later. City shall, as often as deemed necessary by the County, permit authorized representatives of the County and its Auditors, the U.S. Department of Housing and Urban Development, the federal or state Department of Labor and the U.S. Comptroller General to have full access to and the right to fully examine all such materials.

The City shall comply with 2 CFR24 Part 200 requirements, where applicable. The OMB circulars are hereby made a part of this contract. The City shall provide a copy of its annual audit to the County for the periods of these CDBG funds within the earlier of thirty (30) days after the City's receipt of the auditor's report or nine months after the end of the audit period.

## **Federal Funds in Excess of \$750,000**

If the City expends Seven Hundred and Fifty Dollars (\$750,000) or more in a year in Federal awards from all sources, the City shall comply with OMB circular A-133 requirements and have a Single Audit conducted. This OMB circular is hereby made a part of this contract. The City shall provide a copy of its A-133 audit to the County for the periods of these CDBG funds within the earlier of thirty (30) days after the City's receipt of the auditor's report or nine (9) months after the end of the audit period.

## **Anti-Kickback Regulations**

The City shall comply with all applicable anti-kickback regulations covered under the Department of Labor Regulation 29 CFR, Part III.

## **Equal Employment Opportunity**

The City shall comply with the following equal opportunity requirements as part of CDBG assurances:

- a. Civil Rights Act of 1964, Title VI

City shall comply with Title VI of the Civil Rights Act of 1964, which provides that no person in the United States shall on the grounds of race, religion, color, or national

origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives federal financial assistance.

b. Housing and Community Development Act of 1974, Section 109

City shall comply with Section 109 of the Housing and Community Development Act of 1974, which provides that no person in the United States shall on the grounds of race, color, religion, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded under the Act.

c. Housing and Urban Development Act of 1968, Section 3

City shall comply with Section 3, which provides that to the greatest extent feasible, training and employment opportunities shall be made available to lower-income residents of the unit of local government or metropolitan area (or non-metropolitan county) in which the project is located and that contracts be awarded to small businesses located within or owned in substantial part by residents of the same metropolitan area (or non-metropolitan county) as the project.

d. Affirmative Action

City shall take affirmative actions steps to contract with small and minority owned firms and women business enterprises in a part of the requirements of 24 CFR Part 85.36 or 24 CFR Part 570, Sub-part J. Affirmative Actions steps include, but are not limited to, the following:

1. Including qualified small, minority and women business enterprises on solicitation lists.
2. Assuring that small, minority and women business enterprises are solicited whenever they are potential sources.
3. When economically feasible, dividing total requirements into smaller tasks or quantities to permit maximum small, minority and women business enterprises participation.
4. Where the requirement permits, establishing delivery schedules which will encourage participation by small, minority and women business enterprises.
5. Using the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the U.S. Department of Commerce and the local minority business development center that assists with management and technical aspects and maintains a directory of minority contractors, suppliers and vendors.

## **Labor Standards**

- a. The City shall comply with the requirements of Davis-Bacon Act (40 USC Section 276a-276a-5), which requires payment of the prevailing wage for the locality to workers on construction contracts over Two Thousand Dollars (\$2,000). Housing rehabilitation projects of fewer than eight units are exempt. Regulations are at 29 CFR, Part 5. The City further certifies that it shall include in its bidders' packages the U.S. Department of Labor Wage Determination List and a statement that the Contractor and any subcontractors must comply with these wage rates in performance of the work required.
- b. Copeland (Anti-Kickback) Act (18 USC Section 874, 40 USC Section 176c), which applies to all contracts covered by Davis-Bacon and provides that workers must be paid weekly, with only permissible deductions allowed. Regulations are at 29 CFR, Part 3;
- c. Contract Work Hours and Safety Standards Act (40 USC Section 327, et seq.) which requires overtime compensation. Regulations are at 29 CFR, Part 5.

## **Acquisition and Relocation**

Uniform Relocation Assistance and real Property Acquisition Policies Act of 1970, as amended (P.L. 91-646, P.L. 100-17) Section 305 of Title III and Section 210 of Title II require State and local recipients to comply with real property acquisition and relocation requirements set forth in said Act. Regulations are at 49 CFR, Part 24.

## **Age Discrimination Act of 1975**

City shall comply with the provisions of the Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services and benefits supported by federal funds.

## **Americans With Disabilities Act of 1990**

City shall comply to the extent required with the provisions of the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabled status in any publicly funded program and activity.

## **Rehabilitation Act of 1973, Section 504**

City shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap in any programs or activities receiving federal financial assistance.

IN WITNESS WHEREOF, the City and County have executed this contract as of the date first written above.

**City of Sapulpa, Oklahoma**

By \_\_\_\_\_, Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**Approved:**

\_\_\_\_\_  
City Attorney

**Tulsa County Board of Commissioners**

By \_\_\_\_\_ Chair

**ATTEST:**

\_\_\_\_\_  
County Clerk

**Approved:**

\_\_\_\_\_  
District Attorney



**AGENDA ITEM**

**Administration 10.D.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Pam Vann, Finance Director

**Department:** Finance

**Presented By:** Pam Vann

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**SUBJECT:**

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 annual budget by increasing revenues and appropriations in the Aquatics Center Fund in the amount of \$4,941.00 for the purpose of recognizing additional revenue from an insurance reimbursement to provide funds for the replacement of pumps for the pool.

**BACKGROUND:**

On August 13, 2018 the Aquatics Center was vandalized and pumps were ruined. These pumps will need to be replaced in order for the Aquatics Center to open for the 2019 season. The City received a reimbursement from OMAG for the damages in the amount of \$4,941.00. This reimbursement needs to be recognized as revenue and appropriated for the purchase.

**RECOMMENDATION:**

Staff recommends approval of the resolution.

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**Attachments**

Aquatics Center Resolution 010719

Aquatics Center Budget Adjustment 010719

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA AMENDING THE FY 2018-2019 ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE AQUATICS CENTER FUND IN THE AMOUNT OF \$4,941.00 FOR THE PURPOSE OF RECOGNIZING ADDITIONAL REVENUE FROM AN INSURANCE REIMBURSEMENT TO PROVIDE FUNDS FOR THE REPLACEMENT OF PUMPS FOR THE POOL.

**WHEREAS**, the City of Sapulpa has received a reimbursement from OMAG in the amount of \$4,941.00 for damage done to the aquatics center on August 13, 2018; and

**WHEREAS**, since the pumps need to be replaced which was not included in the original budget the additional revenue needs to be recognized and appropriated,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

**AQUATICS CENTER FUND**

(Increase)	36-4086 Reimbursements	<u>\$4,941.00</u>
	Total Revenues Increase:	\$4,941.00
(Increase)	36-536-354 Maintenance-Facilities	<u>\$4,941.00</u>
	Total Appropriations Increase:	\$4,941.00

**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA** and signed by the Mayor this 7th day of January 2019.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David Widdoes, City Attorney







**AGENDA ITEM**

**Administration 10.E.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Pam Vann, Finance Director

**Department:** Finance

**Presented By:** Pam Vann

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**SUBJECT:**

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma amending the FY 2018-2019 Library Fund annual budget by increasing revenues and appropriations in the amount of \$13,318.00 for the purpose of recognizing State Aid Grant revenue and appropriating funds to be used on training, equipment, furnishings, and books.

**BACKGROUND:**

The City has been awarded a grant from the Oklahoma Department of Libraries in the amount of \$13,318.00. These funds are to be used for training, equipment, furniture, and books.

**RECOMMENDATION:**

Staff recommends approval of the resolution.

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**Attachments**

Library Resolution-State Aid 2019

Library Budget Adjustment-State Aid 2019

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, AMENDING THE FY 2018-2019 LIBRARY FUND ANNUAL BUDGET BY INCREASING REVENUES AND APPROPRIATIONS IN THE AMOUNT OF \$13,318.00 FOR THE PURPOSE OF RECOGNIZING STATE AID GRANT REVENUE AND APPROPRIATING FUNDS TO BE USED ON TRAINING, EQUIPMENT, FURNISHINGS AND BOOKS.

**WHEREAS**, the City received a grant award from the Oklahoma Department of Libraries in the amount of for \$13,318.00 for the State Aid Grant for the 2018-2019 fiscal year, and

**WHEREAS**, the original budget did not include any expected State Aid Grant funds, and

**WHEREAS**, said grant funds will be used to purchase additional equipment, supplies, furniture, and books for the library, as well as provide for additional training,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma, that the following budget amendment be made:

**LIBRARY FUND**

(Increase)	34-4031 Grant-State Aid	\$13,318.00
	Total Revenues Increase:	\$13,318.00
(Increase)	34-534-301B Training & Travel –State Aid	\$ 1,818.00
(Increase)	34-534-401A Equipment-State Aid Grant	4,000.00
(Increase)	34-534-402A Furniture-State Aid Grant	4,500.00
(Increase)	34-534-407A Books-State Aid Grant	<u>3,000.00</u>
	Total Appropriations Increase:	\$13,318.00

**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA, OKLAHOMA** and signed by the Mayor this 7th day of January 2019.

\_\_\_\_\_  
Reg Green, Mayor

ATTEST:

\_\_\_\_\_  
Shirley Burzio, City Clerk

\_\_\_\_\_  
David Widdoes, City Attorney





**AGENDA ITEM**

**Administration 10.F.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Pam Vann, Finance Director

**Department:** Finance

**Presented By:** Pam Vann

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**SUBJECT:**

Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, amending the FY 2018-2019 annual budget by increasing revenue and appropriations in the Grants & Aid Fund in the amount of \$179,349.00 to recognize CDBG Urban County Program Grant revenue for the purpose of making improvements to drainage in the downtown area.

**BACKGROUND:**

The City has been awarded a CDBG Urban County Program Grant through Tulsa County in the amount of \$152,448.00. There are also excess fund from the 2016 CDBG Urban County Program in the amount of \$26,901.00 which have been reallocated to be used in conjunction with the 2018 funds.

These funds will be used to make drainage improvements in the downtown area of Dewey Avenue and Park Street. This project involves adding inlets with larger connecting pipes and junction boxes on existing 66" pipe at the intersection to alleviate surface stormwater flooding.

**RECOMMENDATION:**

Staff recommends approval of the resolution.

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**Attachments**

Grants & Aid Resolution-CDBG 2018 Grant 010719

Grants & Aid Budget Adjustment-CDBG 2018 Grant 010719

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RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF SAPULPA, OKLAHOMA, AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA, AMENDING THE FY 2018-2019 ANNUAL BUDGET BY INCREASING REVENUE AND APPROPRIATIONS IN THE GRANTS & AID FUND IN THE AMOUNT OF \$179,349.00 TO RECOGNIZE CDBG URBAN COUNTY PROGRAM GRANT REVENUE FOR THE PURPOSE OF MAKING IMPROVEMENTS TO DRAINAGE IN THE DOWNTOWN AREA.

**WHEREAS**, the City Council has been awarded a CDBG Urban County Program Grant through Tulsa County in the amount of \$152,448.00; and

**WHEREAS**, there are excess funds from the 2016 CDBG Urban County Program in the amount of \$26,901.00 which have been reallocated to be used in conjunction with the 2018 project; and

**WHEREAS**, these grant funds will be used to make drainage improvements to the downtown area of Dewey Avenue and Park Street; and

**WHEREAS**, the original FY 2018-2019 budget did not included funding from the grant nor the project costs associated with these improvements thus the grant revenue needs to be recognized and appropriated,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Sapulpa, Oklahoma and the Sapulpa Municipal Authority, Sapulpa, Oklahoma, that the following budget amendments be made:

**GRANTS AND AID FUND**

(Increase)	60-4361.20 Grant: CDBG-2016 Tulsa County	\$ 26,901.00
(Increase)	60-4361.22 Grant: CDBG-2018 Tulsa County	<u>152,448.00</u>
	Total Revenue Increase:	\$179,349.00
(Increase)	60-561-410P-22 Facilities – Contract-2018-2019	<u>\$179,349.00</u>
	Total Appropriations Increase:	\$179,349.00

**PASSED BY THE CITY COUNCIL FOR THE CITY OF SAPULPA,  
OKLAHOMA AND THE SAPULPA MUNICIPAL AUTHORITY, SAPULPA, OKLAHOMA and  
signed by the Mayor/Chairman this 7th day of January 2019.**

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Reg Green, Mayor/Chairman

ATTEST:

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Shirley Burzio, City Clerk/Trust Secretary

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David Widdoes, City Attorney/Trust Attorney





**Informational Items 12.A.**

**City Council Regular**

**Meeting Date:** January 7, 2019

**Submitted By:** Amy Hoehner, Legal Assistant

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**SUBJECT:**

Notice of City Hall hours of operation.

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**Attachments**

Memo from the City Manager

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# City of Sapulpa



425 EAST DEWEY AVENUE --- P. O. BOX 1130

*Sapulpa, Oklahoma 74067*

The City of Sapulpa has been operating City Hall and the Development building behind City Hall on a trial 4 ½ day work week since September 3, 2018. The schedule of Monday through Thursday 7:30 a.m. to 5:30 p.m. and Friday 7:30 a.m. to 11:30 a.m. has proven to be beneficial to numerous customers (especially contractors and developers) and a morale booster for employees. When polled to ascertain employee preference to keep the hours or go back to the 8-5 schedule, it was met universally with a yes to keep the new hour schedule. The new hours will continue to be posted on the front doors. The city also offers other payment options in the form of a drop-box, phone in payments, and payments online.

*Joan Riley  
City Manager*