

**ADMINISTRATION & FINANCE
COMMITTEE MEETING**

SAPULPA CITY HALL - 425 EAST DEWEY
2nd FLOOR CONFERENCE ROOM
MONDAY, MARCH 9, 2020- 5:30 P.M.

Notice is hereby given that the Administration and Finance Committee of the City of Sapulpa, Oklahoma will meet in regular session at 5:30 p.m. on the 9th day of March, 2020, in the 2nd floor Conference Room of the Sapulpa City Hall, located at 425 E Dewey Avenue in said city, with the agenda for said meeting as follows:

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL.**
3. **MINUTES.**
 - A. Consider approving the minutes of the May 30th, 2019 Administration and Finance Committee meeting.
4. **ADMINISTRATION.**
 - A. Discuss and consider making recommendation to City Council on 2020 GO Bond issue and projects.
 - B. Discuss proposals from applicants and consider making recommendation to City Council on hiring a firm to provide a Downtown Master Plan for the City of Sapulpa.
 - C. Consider entering into an Executive Session to discuss the employment, hiring, appointment, or promotion of a Police Chief for the City of Sapulpa [25 O.S. Section 307(B)(3)]
 - D. After return to open session, consider action or recommendations, if any, to be made on matters discussed in Executive Session.
5. **NEW BUSINESS.** (Items that were not know about at the time of posting the Agenda.)
6. **ADJOURNMENT.**

Posted this 6th day of March, 2020 at or before 5:30 o'clock p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: Mikaila Stepp

Title: Administrative Assistant



AGENDA ITEM

Administration and Finance Committee

3. A.

Meeting Date: 03/09/2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

SUBJECT:

Consider approving the minutes of the May 30th, 2019 Administration and Finance Committee meeting.

Attachments

minutes.05-30-2019

CITY OF SAPULPA, OKLAHOMA
ADMINISTRATION AND FINANCE COMMITTEE MINUTES
Meeting of May 30, 2019

The Administration and Finance Committee of Sapulpa, Oklahoma, met in regular session May 30, 2019, at 5:30 o'clock P.M. in the 2nd Floor Conference Room, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Reg Green, Chairman
Louis Martin, Jr., Member
Hugo Naifeh, Member

Absent: Craig Henderson, Member

Staff Present: City Manager Joan Riley; City Treasurer / Finance Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio; Economic Development Director Nikki Howard; Public Works/Economic Development Director Steve Hardt

1. MINUTES.

- A. Consider approving the minutes of the April 10th, 2019, Administration and Finance Committee meeting.

Motion was made by Louis Martin, Jr., seconded by Hugo Naifeh to approve the minutes of the April 10, 2019, Administration and Finance Committee meeting.

VOTE - AYE: Reg Green, Louis Martin, Jr., Hugo Naifeh

3 - 0 MOTION CARRIED

2. ADMINISTRATION.

- A. Discuss budget for 2019/2020 fiscal year.

The proposed budget for 2019/2020 fiscal year was presented for discussion and review. There was no action taken by the committee members.

- B. Discuss storm damage from tornado including golf course and other city properties/buildings.

City Manager Joan Riley updated committee members on damages sustained from the May 6, 2019, tornadoes. The parks and golf course received an excessive amount of tree debris, which needs to be removed. The golf course will be closed until the debris is removed, and repairs to greens, tees and fairways are made. City hall, city hall annex, and police station were also damaged.

No action was taken by the committee members.

3. **ADJOURNMENT.**

There being no further business, motion was made by Mr. Louis Martin, seconded by Mr. Hugo Naifeh, to adjourn the meeting. Motion carried unanimously.