

SAPULPA CITY COUNCIL MEETING

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, FEBRUARY 17, 2020

Notice is hereby given that the Mayor and City Council of the City of Sapulpa, Oklahoma, will meet in regular session at 7:00 p.m. on the 17th day of February, 2020, in the Council Chambers, Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, with the agenda for said meeting as follows:

MEETING PROCEDURE: Comments from the public are welcome at two different times during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in prior to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. Comments concerning items not scheduled on the Agenda will only be heard under the Public Comments section. The City Council will not act on any matter discussed in the Public Comments section and will act on the Item on the Agenda after all comments have been heard.

Please come to the podium when the Mayor calls your name.

- AGENDA -

1. **CALL TO ORDER.**
2. **INVOCATION.**
3. **PLEDGE OF ALLEGIANCE.**
4. **ROLL CALL.**
5. **MINUTES.**
 - A. Consider approving minutes of the February 3, 2020, regular city council meeting.
6. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**
 - A. A Resolution Commending Chief Mike Haefner and Showing Appreciation for Thirty-one Years of Service to the City of Sapulpa.
 - B. A Resolution Commending Brett Henson, Captain, and Showing Appreciation for Twenty-Nine Years of Service to the City of Sapulpa.

- C. Discuss and consider approval of a proclamation proclaiming full support of and participation in Census 2020 through the formation of Complete Census County Committee
 - D. Consider nomination of Vickie Beyer to serve as Ward 4 Seat 2 City Councilor.
7. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.
- A. Consider approving claims in the amount of \$341,473.42
 - B. Consider approving Prepaid claims in the amount of \$46,476.52
8. **PUBLIC HEARINGS.**
9. **COMMUNITY DEVELOPMENT.**
10. **ADMINISTRATION.**
- A. Discussion and possible action regarding a Resolution of the City Council of the City of Sapulpa, Oklahoma, Appointing a Certified Floodplain Manager to the Position of Floodplain Administrator for the City Of Sapulpa.
 - B. Discussion and possible action regarding close-out of the Basin No2 & No4 Sanitary Sewer Improvements Project with MSB Construction, Inc., including approval of payment of final pay request of \$193,981.55, approval of close out documents, and establishing the applicable warranty date through January 27, 2021.
 - C. Discussion and possible action regarding close-out of the Canyon Road improvements Design with PEC, including approval of payment of final pay request of \$14,458.59.
 - D. Consider approving the Stormwater Management Services Agreement with J. Brooke Kononchuck as Environmental Administrator for the City of Sapulpa from a monthly contract rate of \$1614.00, to an hourly rate of \$75.00 per hour, with zero net change to the budget.
11. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)
12. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

13. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

Please come to the podium when the Mayor calls your name and keep your comments as brief as possible.

14. **EXECUTIVE SESSION.**

15. **ADJOURNMENT.**

Posted this 14th day of February, 2020 at or before 5:30 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Mikaila Stepp*

Title: *Administrative Assistant*



AGENDA ITEM

City Council Regular

5. A.

Meeting Date: February 17, 2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By: Shirley Burzio

SUBJECT:

Consider approving minutes of the February 3, 2020, regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

minutes.02-03-2020 city

CITY OF SAPULPA, OKLAHOMA
COUNCIL PROCEEDINGS
Meeting of February 3, 2020

The City Council of Sapulpa, Oklahoma, met in regular session Monday, February 3, 2020, at 7:00 o'clock P.M. in the City Hall Council Chambers, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Present: Louis Martin, Jr., Mayor Pro Tem
John Anderson, Councilor
Bruce Bledsoe, Councilor
Marty Cummins, Vice-Mayor Pro Tem
Wes Galloway, Councilor
Carla Gunn, Councilor
Craig Henderson, Councilor
Hugo Naifeh, Councilor
John Suggs, Councilor

Absent: Reg Green, Mayor

Staff City Manager Joan Riley; City Treasurer / Finance

Present: Director Pam Vann; City Attorney David Widdoes; City Clerk Shirley Burzio; Urban Development Director Nikki Howard; Human Resource Director Becky McGinnis

1. INVOCATION.

The invocation was given by Dr. Allen Ranney with the Jew and Gentile Ministries.

2. PLEDGE OF ALLEGIANCE.

Vice-Mayor Louis Martin led the Pledge of Allegiance.

3. **MINUTES.**

- A. Consider approving the minutes of the January 21, 2020, regular city council meeting.

Motion was made by Bruce Bledsoe, seconded by Hugo Naifeh to approve the minutes.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

4. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

- A. Consider declaring Seat 2 Ward 4 of the City Council vacant.

Motion was made by Wes Galloway, seconded by John Suggs to declare Seat 2 Ward 4 of the City Council vacant.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

- B. Discuss and consider nominations to elect an interim alternate Vice-Mayor.

Councilor John Anderson nominated Councilor Marty Cummins to serve as interim alternate Vice-Mayor.

Councilor Hugo Naifeh nominated Councilor Craig Henderson to serve as interim alternate Vice-Mayor.

Motion was made by John Suggs, seconded by Bruce Bledsoe that nominations for interim alternate Vice-Mayor cease.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

Councilor Craig Henderson withdrew his nomination as interim alternate Vice-Mayor.

Vote to elect Councilor Marty Cummins to serve as alternate Vice-Mayor:

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

- C. Consider confirming the following Mayoral appointments to the following standing committees to fill unexpired terms of Mayor Reg Green and Councilor Carla Stinnett:

Administration and Finance:

Councilor John Suggs

Community and Economic Development:

Councilor Hugo Naifeh

Councilor John Suggs

Public Safety and Justice:

Councilor Hugo Naifeh

- D. Consider confirming Mayoral appointment of Joseph V. Allen as an Alternate Judge for the Sapulpa Municipal Court.
- E. Consider confirming the following Mayoral appointments to the Sapulpa Board of Adjustment:

Julie Longoria for a three-year term, with said term expiring January 2023.

Hunter Edwards for a three-year term, with said term expiring January 2023.

Motion was made by Bruce Bledsoe, seconded by Hugo Naifeh to approve Items #4-C, 4-D, and 4-E.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

F. Consider confirming City Council appointments to the 2020 GO Bond Oversight and Advisory Board for a term of two years, with said term expiring February 2022, as follows:

- Lou Martin - City Council Vice-Mayor, member
- Carla Gunn - City Councilor, member (nominee of Vice-Mayor)
- Susan Vrana - Ward 1 resident member (nominee of Ward 1 Councilors)
- Andrew McGoy - Ward 2 resident member (nominee of Ward 2 Councilor Carla Gunn)
- Norma Gates - Ward 3 resident member (nominee of Ward 3 Councilors)
- Charles Bundrick - Ward 4 resident member (nominee of Ward 4 Councilor Craig Henderson)
- Bill Berry - Ward 5 resident member (nominee of Ward 5 Councilors)

Motion was made by John Suggs, seconded by Wes Galloway to approve Item #4-F.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

G. Consider confirming Mayoral appointments to the 2020 GO Bond Oversight and Advisory Board for a term of two years, with said term expiring February 2022, as follows:

- Suzanne Shirey - Sapulpa Area Chamber of Commerce representative member
- Cindy Lawrence - Sapulpa Main Street representative member
- Johnny Bilby - Independent School District No. 33 representative member
- David Beyer - resident member at large
- Dr. Mary Webb - resident member at large

Motion was made by John Suggs, seconded by Wes Galloway to approve Item #4-G.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

5. CONSENT ITEMS.

- A. Consider approving claims in the amount of \$242,421.50
- B. Consider approving prepaid claims in the amount of \$26,235.08

Motion was made by Hugo Naifeh, seconded by John Anderson to approve Items #5-A and 5-B.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

6. COMMUNITY DEVELOPMENT.

- A. Discussion and possible action regarding the application by Bobby Presnell for a Specific Use Permit, SUP-052, to allow a Medical Marijuana Grow Facility located at 16441 West Highway 66.

Motion was made by Craig Henderson, seconded by Hugo Naifeh to approve SUP-053 (Item #6-A).

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

NAY: Wes Galloway

8 - 1 MOTION CARRIED

- B. Discussion and possible action regarding the application by DB Anderson Farms, LLC/Jeffrey Anderson for a Specific Use Permit, SUP-053, to allow a Medicinal Marijuana Grow Facility located at 7917 State Highway 66.

Motion was made by Hugo Naifeh, seconded by Craig Henderson to approve SUP-053 (Item #6-B).

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

7. **ADMINISTRATION.**

- A. Discussion and possible action regarding a Resolution to execute the agreement establishing the Oklahoma Municipal Management Services at an annual cost of \$5,000.00 and prorated for current fiscal year. (Resolution No. 4607)

Motion was made by Craig Henderson, seconded by Wes Galloway to approve the adoption of said resolution.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

- B. Discussion and possible action regarding the renewal of City of Sapulpa Employee Dental Insurance with Delta Dental at 0% increase in cost.
- C. Discussion and possible action regarding the renewal of City of Sapulpa Employee Life Insurance with Standard Life Insurance at a 0% increase in cost.

Motion was made by Wes Galloway, seconded by Marty Cummins to approve Items #7-B and 7-C.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

- D. Discuss and consider a Resolution of the City of Sapulpa, Oklahoma, amending the FY 2019-2020 annual budget by increasing revenues and appropriations in the Library Fund in the amount of \$13,147.00 for the purpose of recognizing grant revenue and appropriating funds to be used for equipment. (Resolution No. 4608)

Motion was made by Craig Henderson, seconded by Marty Cummins to approve the adoption of said resolution.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

8. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY ATTORNEY.**

- A. The status report from Tetra Tech regarding various city and trust authority projects was presented for discussion only. No action was taken.

9. PUBLIC COMMENTS.

There were no comments made to the council.

10. ADJOURNMENT.

Motion was made by Craig Henderson, seconded by Bruce Bledsoe to adjourn the meeting.

ROLL CALL: AYE: Louis Martin, Jr., John Anderson, Bruce Bledsoe, Marty Cummins, Wes Galloway, Carla Gunn, Craig Henderson, Hugo Naifeh, John Suggs

9 - 0 MOTION CARRIED

Mayor Pro Tem

Attest:

City Clerk



AGENDA ITEM

Presentations & Proclamations 6. A.

City Council Regular

Meeting Date: February 17, 2020

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

A Resolution Commending Chief Mike Haefner and Showing Appreciation for Thirty-one Years of Service to the City of Sapulpa.

BACKGROUND:

After thirty-one years of service to the City of Sapulpa, Mike Haefner has submitted his request to retire from the City. The City of Sapulpa would like to recognize Mike Haefner for his dedicated service.

RECOMMENDATION:

Staff recommends Council approve this Resolution and authorize the Mayor to execute same.

Attachments

Haefner Retirement

RESOLUTION NUMBER _____

**A RESOLUTION COMMENDING POLICE CHIEF MIKE HAEFNER AND
SHOWING APPRECIATION FOR THIRTY-ONE YEARS OF SERVICE TO THE
CITY OF SAPULPA**

WHEREAS,

The City of Sapulpa, a Municipal Corporation, a Charter City, is one of the great cities in Oklahoma and acknowledging the greatness of a City must be attributed in part to the staff and employees; and,

WHEREAS,

It is the pleasure and responsibility of the City of Sapulpa to recognize its employees for outstanding service and commitment; and,

WHEREAS,

Mike has worked faithfully for the City of Sapulpa starting in the Police Department in February 1989. In August of 2016 he was promoted to Police Chief and served with dedication for his entire career. Mike achieved numerous accomplishments during his tenure with the Sapulpa Police Department. One of the outstanding accomplishments is that he was chosen to attend the FBI Academy in Quantico, VA. Mike was an excellent representative of Sapulpa at the Academy.

NOW, THEREFORE, BE IT RESOLVED:

That the City Council of the City of Sapulpa, Oklahoma, hereby extends its greatest appreciation, praise and admiration of a Truly Great Man, Mike Haefner, for Thirty-one years of service to the City; and,

BE IT FURTHER RESOLVED:

That a copy of this Resolution will be a permanent part of the official records of the City of Sapulpa and that a copy will be suitably prepared and presented to him on the 17th of February 2020.

Mayor

ATTEST:

City Clerk



AGENDA ITEM

Presentations & Proclamations 6. B.

City Council Regular

Meeting Date: February 17, 2020

Submitted By: Becky McGinnis, HR Director

Department: Human Resources

Presented By: Becky McGinnis

SUBJECT:

A Resolution Commending Brett Henson, Captain, and Showing Appreciation for Twenty-Nine Years of Service to the City of Sapulpa.

BACKGROUND:

After twenty-nine years of service to the City of Sapulpa, Brett Henson has submitted his request to retire from the City. The City of Sapulpa would like to recognize Brett Henson for his dedicated service.

RECOMMENDATION:

Staff recommends Council approve this Resolution and authorize the Mayor to execute same.

Attachments

Henson - Resolution

RESOLUTION NUMBER _____

**A RESOLUTION COMMENDING BRETT HENSON, POLICE CAPTAIN, AND
SHOWING APPRECIATION FOR TWENTY-NINE YEARS OF SERVICE TO THE CITY
OF SAPULPA**

WHEREAS,

The City of Sapulpa, a Municipal Corporation, is one of the great cities in Oklahoma and acknowledging the greatness of a City must be attributed in part to the staff and employees; and,

WHEREAS,

It is the pleasure and responsibility of the City of Sapulpa to recognize its employees for outstanding service and commitment; and,

WHEREAS,

Brett Henson has worked faithfully for the City of Sapulpa starting in the Police Department in April 1990. In July 2011 he was promoted to Captain and served with dedication for his entire career.

WHEREAS,

Brett has earned numerous awards and accommodations during his tenure with the City. One of his accomplishments was starting the mobile forensic unit of the Sapulpa Police Department. The unit recovers digital evidence from cell phones and other devices that is critical in solving critical cases for not only the City but assisted many other agencies by providing much needed information in criminal cases.

NOW, THEREFORE, BE IT RESOLVED:

That the City Council of the City of Sapulpa, Oklahoma, hereby extends its greatest appreciation, praise and admiration to a Wonderful Man, Brett Henson, for Twenty-nine years of service to the City; and,

BE IT FURTHER RESOLVED:

That a copy of this Resolution will be a permanent part of the official records of the City of Sapulpa and that a copy will be suitably prepared and presented to him.

PASSED and APPROVED in Regular Session this 17th day of February 2020.

Mayor

ATTEST:

City Clerk



AGENDA ITEM

Presentations & Proclamations 6. C.

City Council Regular

Meeting Date: February 17, 2020

Submitted For: Mark Stephens, Inspection Division Supervisor

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By: Mark Stephens

SUBJECT:

Discuss and consider approval of a proclamation proclaiming full support of and participation in Census 2020 through the formation of Complete Census County Committee

BACKGROUND:

The proclamation will help raise citizen awareness for the 2020 census projects. Mr. Christopher Landis representing the Census Bureau will be present to answer any questions the council may have.

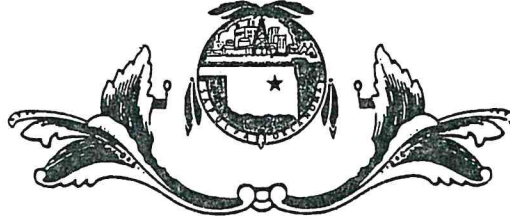
RECOMMENDATION:

Staff recommends approval.

Attachments

proclamation

CITY OF SAPULPA



BOARD OF COUNCILORS

Proclamation

WHEREAS, the next Decennial Census will be taken in the year 2020, and political representation to the United States House of Representatives, state legislatures and local governments is determined by the Census; and

WHEREAS, the Census is also the basis for the distribution of many forms of inter-governmental financial assistance; and

WHEREAS, the Mayor and City Council recognize the importance and value of counting each and every resident in the 2020 Census; and

WHEREAS, the City of Sapulpa understands that its primary role in this partnership is to formulate a Complete Count Committee that should include, but is not limited to, the following representation: Government, Education, Media, Religious, and Special Housing; and

WHEREAS, the overall goal of the Committee is to make citizens aware of the meaning and extreme importance of the Census.

NOW THEREFORE, I, Louis Martin, Jr., Mayor Pro Tem of the City of Sapulpa, Oklahoma, do hereby proclaim full support of and participation in:

Census 2020 through the formation of a Complete Census Count Committee

In Witness Whereof, I have hereunto set my hand and caused the Seal of Sapulpa of the State of Oklahoma to be affixed.

*Done at the City of Sapulpa this _____ day
of _____ in the Year of Our Lord
two thousand and _____.*

City Clerk

Mayor



AGENDA ITEM

Administration 6. D.

City Council Regular

Meeting Date: February 17, 2020

Submitted By: Mikaila Stepp, Administrative Assistant

Department: City Manager

Presented By: David Widdoes

SUBJECT:

Consider nomination of Vickie Beyer to serve as Ward 4 Seat 2 City Councilor.

BACKGROUND:

On February 3rd, 2020, the City Council declared Seat 2 of Ward 4 of the City Council vacant. Per Article II, Section 6 of the City Charter, this vacancy is to be acted upon within 30 days of the declaration of vacancy by majority of the Council. Nominations for consideration are to be made by the remaining Councilor for Ward 4, Craig Henderson. On February 17th, 2020, Councilor Henderson indicated his nomination for the position to be Vickie Beyer, a resident of Ward 4 for 30 years and executive of the Makes Sense Foundation of Sapulpa.

RECOMMENDATION:

Per Council discretion.

Attachments

Ward 4 Seat 2 Nomination

From: Mikaila Stepp <mstepp@cityofsapulpa.onmicrosoft.com>
Sent: Friday, February 14, 2020 10:58 AM
To: 'Mikaila Stepp'
Subject: Ward 4 Vacancy

From: Craig Henderson <CHenderson@yst.org<mailto:CHenderson@yst.org>>
Sent: Friday, February 14, 2020 10:46 AM
To: jriley@cityofsapulpa.net<mailto:jriley@cityofsapulpa.net>
Subject: Ward 4 Vacancy

City Manager- Joan Riley

Please consider this my official nomination of Vicki Beyer to fill the vacant Ward 4 seat due to the unfortunate passing of Mayor Reg Green. I had some pretty incredible people come forward for this position and Vicki seemed to check off all the boxes I was looking for to continue to help our City move forward. Please let me know if you need anything else from me.

Craig P. Henderson
Ward 4



Consent Agenda 7. A.

City Council Regular

Meeting Date: February 17, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving claims in the amount of \$341,473.42

Attachments

Claims List 2/17/2020

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
129356	99-10013	HARMON PROPERTY MANAGEMENT,	LODGING/4 NIGHTS	2/2020	6315	455.00
129120	99-10099	SAYRE, ROBERT	MEAL REIMBURSEMENT	2/2020	2/7/2020	16.00
129366	99-10125	BELL, RODNEY	MEAL REIMB/RODNEY BELL	2/2020	2/3-2/7/2020	232.50
129376	99-10125	BELL, RODNEY	MEAL REIMB/RODNEY BELL	2/2020	1/23-1/24/2020	50.00
127451	99-10143	PERDUE, BRANDON, FIELDER,	CCOLLECTION SERVICES	2/2020	1/1-1/31/2020	3,817.45
129021	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	2/2020	187266-001	87.48
129023	99-10160	MERRIFIELD OFFICE SOLUTIONS	PAPER, PENS, FOLDERS	2/2020	187933-001	62.94
129276	99-10160	MERRIFIELD OFFICE SOLUTIONS	OFFICE/JANIT/PRIS CARE	2/2020	188232-001	373.69
129102	99-10240	VIEWU LLC	SIX BODY CAMERAS	2/2020	VVSI-1001200	1,794.00
128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	2,877.59
128573	99-10315	CINTAS CORPORATION NO.2	MEDICAL SUPPLIES	2/2020	5015854848	400.22
127465	99-10395	AUBREY WEATHERFORD	WEBSITE/FACEBOOK	2/2020	SAP0220	250.00
129119	99-10434	DAVIS, KENDRIC	MEAL REIMB/KENDRIC DAVIS	2/2020	2/7/2020 129119	16.00
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	2/2020	COR-114917	2,592.50
128090	99-10547	BEASLEY TECHNOLOGY INC	MTHLY SEC/MONIT/STREET	2/2020	COR-114918	185.00
129278	99-10547	BEASLEY TECHNOLOGY INC	MOVE ROUTER	2/2020	COR-115138	34.50
129121	99-10672	PATTON, JACOB	MEAL REIMBURSEMENT	2/2020	2/7/2020	14.00
129389	99-10724	ALLIED TRANSPORT LLC	TOW ENGINE 4	2/2020	105097	367.88
128335	99-10765	ADVANCED ELECTRIC REBUILDER	REBUILD STARTER	2/2020	60492	93.00
128598	99-10783	MUNICIPAL CODE CORPORATION	SUPPLEMENT CODE UPDTS	2/2020	338933	835.66
128383	99-10894	KEVIN HOWELL	ROOF REPLACEMENT	2/2020	D12619R-5	21,793.74
128513	99-10901	AT&T MOBILITY LLC	46 HOT SPOTS/PTL CARS	2/2020	4567 1/25/20	1,913.84
129253	99-10920	EARTH TECH ENTERPRISES INC	MOLD TESTING/PD	2/2020	19199	400.00
129378	99-10935	ROSS JOHN	GYM EQUIP/REIMB/ROSS	2/2020	P354422/INV60598	185.39
129386	99-10939	OBERMARK, REBECCA	EXCEL CLASS/OBERMARK	2/2020	02032020	55.00
129251	99-10941	BEAR COMMUNICATIONS INC	4 BATTERIES FOR WALKIES	2/2020	4975030	576.46
126197	99-1206	REASOR'S INC.	STUDY SESSION GROCERIES	2/2020	2917 1/2/2020	49.20
127092	99-1206	REASOR'S INC.	COOKIES FOR MEETINGS	2/2020	6657 1/9/2020	75.96
128520	99-1206	REASOR'S INC.	FOOD FOR VALOR	2/2020	9763 1/14/2020	15.98
128833	99-1206	REASOR'S INC.	BLANKET/BOND MTG FOOD	2/2020	6399 1/7/20	75.96
129094	99-1206	REASOR'S INC.	FOOD FOR PRISONERS	2/2020	8847 1/2/2020	603.98
129015	99-141	LOCKE SUPPLY CO.	BULBS/FILTERS/BALLESTS	2/2020	39315348-00	61.29
126934	99-161	CREEK COUNTY RURAL WATER	#4SEWER BILL/STATION 4	2/2020	741 1/29/2020	134.00
129079	99-191	FARMERS FEED, INC.	1, 3 & 12 ML SYRINGES	2/2020	5071	555.00
126939	99-1992	JOHN DEERE FINANCIAL ACCT#5	DEF FLUID	2/2020	I35122/2	97.86
126940	99-1992	JOHN DEERE FINANCIAL ACCT#5	ROPE/NUTS/BOLTS	2/2020	I35123/2	55.95
129012	99-1992	JOHN DEERE FINANCIAL ACCT#5	ROPE/NUTS/BOLTS/PLUGS	2/2020	I41636/2	95.95
129377	99-213	OKLAHOMA FIRE CHIEFS ASSOC	2020 OFCA WORKSHOP	2/2020	1/23-1/24/20 12937	75.00
129383	99-3321	CENTRAL TECH	ADVANCED EMT CLASS	2/2020	7695	3,396.00
127571A	99-3633	PUBLIC SERVICE COMPANY OF	OMTHLY STORM SIREN/PD	2/2020	11704 1/28/2020	11.56
129266	99-3639	SAND SPRINGS AWARDS CO	RETIRE PLAQUE/HAEFNER	2/2020	34975	70.00
128294	99-369	CREEK COUNTY ELECTION BRD	ELECTION EXPENSE	2/2020	2715	4,200.14
128725	99-3707	O'REILLY AUTOMOTIVE INC	OIL/BATTERIES/LAMPS	2/2020	153-214976	14.99
129020	99-3707	O'REILLY AUTOMOTIVE INC	OIL/BATTERIES/LAMPS	2/2020	153-213496	240.94
129199	99-3707	O'REILLY AUTOMOTIVE INC	SUPPLIES/TIRE MACHINES	2/2020	153-213804	205.12
129490	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTERS	2/2020	153-214813	30.98
126190	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG TESTING	2/2020	256556634	265.00
126191	99-3797	OCCUPATIONAL HEALTH CENTER	DRUG SCREENS	2/2020	256551664	264.00
127464A	99-4183	UPTOWN SAPULPA ACTION, INC.	ECONOMIC DEV SERVICES	2/2020	FEB 2020 127464	2,500.00
127572	99-4269	CREEK COUNTY RURAL WTR #3	WATER AT THE RANGE	2/2020	33975 1/16/2020	24.00

FUND: 10 - GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
126194	99-4661	NEAL & JEAN'S FLOWERS & GIFSYMPATHY FLOWERS		2/2020	28300	115.00
128869	99-4700	COX COMMUNICATIONS	MTHLY PHONE/JAN 2020	2/2020	1101 2/1/2020	8,058.29
128735	99-5046	GERALD L. PRICE	BATTERIES FOR ENGINES	2/2020	16708	236.00
128891	99-6419	LAW ENFORCEMENT TARGETS, IN	1500 TARGETS	2/2020	0440607-IN	393.54
127011	99-6477	WEST PUBLISHING CORPORATION	INFO/DATABASE CHARGES	2/2020	841739730	620.74
127226	99-7771	CUMMINS SOUTHERN PLAINS, LT	MAINT AGREE/GENERATORS	2/2020	91-20232	2,202.00
128554	99-7868	WESTLAKE HARDWARE INC	STEP STOOL/TARPS/FANS	2/2020	8142610	95.34
129379	99-7868	WESTLAKE HARDWARE INC	BUSHINGS/NUTS/PLUGS	2/2020	8142597	191.59
128256	99-8069	OKLAHOMA BOARD OF TEST FOR	INTOXILYZER RECERTS	2/2020	9051	204.00
129124	99-8074	SPECIAL OPS UNIFORMS, INC	UNIFORMS FOR NEW HIRES	2/2020	793451	1,061.59
127663	99-8203	GRIMSLEY'S INC.	4 CASES OF DEGREASER	2/2020	358778	228.28
129270	99-8216	HILAND DAIRY FOODS CO.LLC	MILK FOR PRISONERS	2/2020	9029976	66.00
129267	99-8381	NEWEGG.COM	COMPUTER FOR DISPATCH	2/2020	1302624904	670.05
128604	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JANUARY 2020	2/2020	NP57702368	54.46
128905	99-8458	ANNIES JEWELRY	WATCH/HENSON/HAEFNER	2/2020	1/22/2020 31	460.00
126935	99-8469	SAPULPA RURAL WATER	WATER BILL/STATION 4	2/2020	48003 1/13/2020	95.15
126866	99-8817	DE LAGE LANDEN PUBLIC FINAN	MTHLY COPIER LEASE	2/2020	66733887	2,327.00
129365	99-9072	VICKREY JAMES	MEAL REIMB/VICKREY	2/2020	2/3-2/7/2020	232.50
126865	99-9288	ADVANCE ALARMS, INC	MTHLY ALARM CHARGES	2/2020	1813185	25.00
128506	99-9288	ADVANCE ALARMS, INC	MTHLY ALARM MONITORING	2/2020	1816519	25.00
128896	99-9371	SALTUS TECHNOLOGIES, LLC	BATTERY PACKS/PAPER	2/2020	1912-41	757.70
126598	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SUPPLIES	2/2020	0220 CITY	1,167.50
127228	99-9382	OFFICE EXPRESS JANITORIAL	SCLEANING OF POLICE DEPT	2/2020	0220 POLICE	1,495.00
129261	99-9398	THE UPS STORE #3965	POSTAGE	2/2020	0638 2/11/2020	33.58
129385	99-9812	MIDTOWN AUTO & DIESEL, INC.	EXHAUST REPAIR	2/2020	19219	445.00
126420	99-9859	VERIZON WIRELESS SERVICES	LIPAD DATA PLAN	2/2020	9847169961A	40.01
126937	99-9859	VERIZON WIRELESS SERVICES	LWIRELESS CHARGES	2/2020	9847169961	760.19
FUND TOTAL:						74,177.33

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

128943	99-10154	HAWKINS, INC	SODIUM PERMANGANATE	2/2020	4651445	4,122.62
128949	99-10154	HAWKINS, INC	CHLORINE	2/2020	4653509	5,400.09
129304	99-10154	HAWKINS, INC	FLUORIDE	2/2020	4655700	1,524.00
129484	99-10247	ATC HOLDCO	ATC FREIGHTLINTWO ELBOWS/2010 FRTL	2/2020	125297430	13.60
129485	99-10247	ATC HOLDCO	ATC FREIGHTLINBATTERY COVER	2/2020	125297712	122.72
129489	99-10247	ATC HOLDCO	ATC FREIGHTLINDIAGNOSTICS/2010 FRT LNR	2/2020	12549428	1,352.40
128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	2,798.07
127214	99-10302	LAMPTON WELDING SUPPLY CO,	ACETYLENE GAS TANK RNTL	2/2020	943676	18.85
127338A	99-10302	LAMPTON WELDING SUPPLY CO,	HELIUM & TANK RENTAL	2/2020	943677	30.20
127465	99-10395	AUBREY WEATHERFORD	WEBSITE/FACEBOOK	2/2020	SAP0220	250.00
129302	99-10488	ADMIRAL EXPRESS LLC	PAPER TOWEL DISPENSER	2/2020	2082183-0	53.31
127454	99-10547	BEASLEY TECHNOLOGY INC	IT SERVICES/ANTI VIRUS	2/2020	COR-114917	2,592.50
128090	99-10547	BEASLEY TECHNOLOGY INC	MTHLY SEC/MONIT/STREET	2/2020	COR-114918	185.00
127289	99-10558	TECHNICAL PROGRAMMING	SERVYIRLY PRNT/MAILING BILLS	2/2020	105489	3,253.04
128766	99-10567	JOSEPH LEWIS AUSSIEKER	CALIBRATE ANALY SCALE	2/2020	1395	100.00
128771	99-10850	NORRIS, ZANE	CDL RENEWAL/NORRIS	2/2020	94253 2/4/20	59.81
127370	99-10921	OKLAHOMA CHILLER CORPORATIO	HVAC SRV AGREE/6 MTHS	2/2020	C003623	1,649.71
129301	99-1443	BRENNTAG SOUTHWEST, INC.	NONIONIC POLYMER	2/2020	BSW179106	3,744.50
129307	99-1443	BRENNTAG SOUTHWEST, INC.	ACH	2/2020	BSW180405	13,864.76

FUND: 20 - SMA-AUTHORITY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
129308	99-1443	BRENNTAG SOUTHWEST, INC.	BRENNPHOS	2/2020	BSW179107	1,493.50
127203	99-1575	FIZZ-O WATER CO., INC.	DISTILLED WATER	2/2020	1281877	106.30
128752	99-1992	JOHN DEERE FINANCIAL ACCT#5PARTS/LIFT STATION REPAIR		2/2020	I34793/2	65.43
128764	99-1992	JOHN DEERE FINANCIAL ACCT#5PPE, HELMET, GLOVES, CHAP		2/2020	I40786/2	191.97
126693	99-3593	CITY OF TULSA	POLSON SEWER CONSUMP	2/2020	21802 1/13/19	2,478.84
127432	99-3593	CITY OF TULSA	METER CONNECT/USE FEE	2/2020	88966 1/31/2020	235.96
126692	99-3633	PUBLIC SERVICE COMPANY OF OSRWCS ELECTRIC SRVC		2/2020	21309 2/3/2020	4,645.69
129479	99-3707	O'REILLY AUTOMOTIVE INC	DRIVE AXLE/02 FORD F150	2/2020	153-213509	80.87
129480	99-3707	O'REILLY AUTOMOTIVE INC	LOWER BALL JOINT	2/2020	153-213529	59.48
122058C	99-3881	FHC, INC. DBA TETRA TECH FHENG SRVCS/SRWCS		2/2020	51551219	1,120.00
128761	99-4104	ODEQ	C CERT/CARMICHAEL/GRIMES	2/2020	OE4540209	124.00
127202	99-4112	ACCURATE ENVIRONMENTAL INC.	IN-HOUSE TESTING SUPPLIES	2/2020	SU31403	728.82
127204	99-4112	ACCURATE ENVIRONMENTAL INC.	DEQ TESTING	2/2020	CA31005	306.25
128760	99-4112	ACCURATE ENVIRONMENTAL INC.	D WST WTR CLASS/GRIMES	2/2020	S15495	540.00
128945	99-4112	ACCURATE ENVIRONMENTAL INC.	OPED TESTING/JAN 2020	2/2020	CA23082	365.00
128946	99-4112	ACCURATE ENVIRONMENTAL INC.	TOC TESTING/JAN 2020	2/2020	CA23077	100.00
128765	99-6399	SMITH & LOVELESS, INC.	CHK VALVE/GASKETS/PUMP	2/2020	142007	764.08
128534	99-6513	EMC ELECTRICAL MECHANICAL	CTRBSHT BACKWASH PUMP	2/2020	2005	400.00
129300	99-6513	EMC ELECTRICAL MECHANICAL	CTRBSHT BACKWASH PUMP	2/2020	1957	250.00
129212	99-7011	LOWE'S HOME CENTERS, INC.	GRINDER/TURN OFF KEYS	2/2020	12762	224.93
126690	99-7994	BANCFIRST	DEBT SRVC/SMA UTIL BOND	2/2020	FEB 2020 126690	205,255.41
127425	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	2/2020	FEB 2020 127425	136,491.66
127211A	99-7998	AMERICAN ENVIRONMENTAL	LANDSLUDGE DISPOSAL FEE	2/2020	10605	596.66
128759	99-8128	HAYNES EQUIPMENT COMPANY	LLPLUG VALVE	2/2020	8122681-IN	965.98
128604	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL & OIL/JANUARY 2020		2/2020	NP57702368	144.72
129476	99-8539	CROW BURLLNGAME COMPANY	BRAKE PADS/SHOCKS/OIL	2/2020	106-31657	218.15
129481	99-8539	CROW BURLLNGAME COMPANY	AIR LINE T-FITTING	2/2020	106-31759	16.86
129487	99-8539	CROW BURLLNGAME COMPANY	FRT BRAKE PADS/06 FORD	2/2020	106-32001	36.00
129488	99-8539	CROW BURLLNGAME COMPANY	WIPER BLADES/TRANS FLD	2/2020	106-32009	31.66
129326	99-8769	OKLAHOMA DEPARTMENT OF LABOSTATE	BOILER INSPECTION	2/2020	B833634	25.00
127473	99-9207	S2 ENGINEERING SERVICES, PLIND	PRETREATMENT SRVCS	2/2020	06-770	5,000.00
126598	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SUPPLIES	2/2020	0220 CITY	1,167.50
127807	99-9859	VERIZON WIRELESS SERVICES	LDEDICATED PHONE LINE	2/2020	9846939521	16.00
FUND TOTAL:						405,381.90

FUND: 29 - STORMWATER MANAGEMENT

SUMMARY REPORT

127056	99-10160	MERRIFIELD OFFICE SOLUTIONS	JANITORIAL SUPPLIES	2/2020	187445-001	50.99
128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	375.88
127053	99-1992	JOHN DEERE FINANCIAL ACCT#50	OPERATING SUPPLIES	2/2020	I38190/2	3.99
128604	99-8434	FLEETCOR TECHNOLOGIES d/b/aFUEL & OIL/JANUARY 2020		2/2020	NP57702368	263.20
127486	99-9683	GARVER, LLC	ENG SRVC/PARK & DEWEY	2/2020	18038013-1	11,000.00
126231	99-9738	JACQUELYN BROOKE KONONCHUK	SW MANAGEMENT SERVICES	2/2020	JAN-2020	4,614.00
FUND TOTAL:						16,308.06

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

128691	99-10247	ATC HOLDCO	ATC FREIGHTLINDRIVELINE SNAP.PATCH TRK	2/2020	12549008C	216.32
128692	99-10252	CECIL COX ENTERPRISES	TIRES FOR BACKHOE	2/2020	3054955	510.42
128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	253.97

FUND: 30 - STREET & ALLEY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128690	99-10937	WICK, TYLER	REIMB/CDL PERMIT/WICK	2/2020	83786007	71.50
127176	99-191	FARMERS FEED, INC.	PROPANE FOR PATCHING	2/2020	2/3/2020 127176	74.14
127183	99-2959	DAVIDSON AND DAVIDSON ENTERHYDRAULIC HOSES		2/2020	0153821-IN	79.50
127175	99-3707	O'REILLY AUTOMOTIVE INC	OIL, FILTERS, HOSES	2/2020	153-210963	7.99
129490	99-3707	O'REILLY AUTOMOTIVE INC	OIL FILTERS	2/2020	153-214813	5.08
128868	99-6040	PIKEPASS CUSTOMER SERVICE	CJANUARY PIKE PASS	2/2020	2020019249	0.30
129482	99-8539	CROW BURLNGAME COMPANY	EVAP CANISTER	2/2020	106-31763	79.00
129488	99-8539	CROW BURLNGAME COMPANY	WIPER BLADES/TRANS FLD	2/2020	106-32012	19.85
FUND TOTAL:						1,318.07

FUND: 31 - CEMETERY MAINTENANCE

SUMMARY REPORT

128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	412.29
128316	99-3707	O'REILLY AUTOMOTIVE INC	MISC PARTS FOR VEHICLES	2/2020	153-213805	53.86
128604	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JANUARY 2020	2/2020	NP57702368	51.09
129036	99-8717	P & K EQUIPMENT	HEAD GASKETS/GATOR	2/2020	3555268	31.00
129033	99-9558	WINFIELD SOLUTIONS, LLC	WEED CONTROL CHEMICALS	2/2020	63590849	2,142.50
129034	99-9632	BWI COMPANIES INC	WEED CONTROL CHEMICALS	2/2020	15618051	2,711.11
FUND TOTAL:						5,401.85

FUND: 32 - HUNTING & FISHING

SUMMARY REPORT

126823	99-10516	HINSCH MARY	CARETAKER COMMISSION	2/2020	832897	272.50
126824	99-10516	HINSCH MARY	CARETAKER STIPEND	2/2020	FEB 2020 126824	750.00
129240	99-3537	AAA RENTAL & SALES CORP	SEWER SNAKE RENTAL	2/2020	27920	60.00
128405	99-5482	CRYSTAL LAKE FISHERIES, INC	1818 LBS OF TROUT	2/2020	18103	1,237.50
129238	99-7011	LOWE'S HOME CENTERS, INC.	FILTERS/MINNOW TANKS	2/2020	10024	94.80
FUND TOTAL:						2,414.80

FUND: 33 - GOLF COURSE

SUMMARY REPORT

128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	366.75
128791	99-10488	ADMIRAL EXPRESS LLC	SOAP/DISPENSER/MISC	2/2020	2084481-0	472.59
128007	99-175	STANDARD DISTRIBUTING INC	GRILL FOOD/SUPPLIES	2/2020	395606	708.73
128012	99-3794	BOTTLING GROUP, LLC	POP/BOTTLES & FOUNTAIN	2/2020	10315861	266.28
128000	99-4700	COX COMMUNICATIONS	BLANKET-TV'S & GRILL	2/2020	67801 1/30/2020	57.98
129452	99-5278	R & R PRODUCTS, INC.	OIL/AIR FILTERS/BLADES	2/2020	CD2414676	501.85
128780	99-8442	SYSCO FOODS SERVICES OF OKL	GRILL FOOD	2/2020	226113499	706.35
128784	99-8453	ACUSHNET COMPANY	SHOES/SHOP SPRING ORD	2/2020	908617561	986.71
128787	99-8453	ACUSHNET COMPANY	TEAM BAGS/GOLF BALLS	2/2020	908652638	2,634.90
128115	99-8543	SUTTON TRACTOR	SMALL BUCKET/TRACTOR	2/2020	634990	350.00
128123	99-8543	SUTTON TRACTOR	SHIPNG/TRACTOR BUCKET	2/2020	634990A	97.00
FUND TOTAL:						7,149.14

FUND: 34 - LIBRARY

SUMMARY REPORT

128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	419.98
128474	99-10488	ADMIRAL EXPRESS LLC	OFFICE SUPPLIES	2/2020	2082186-0	387.49
129153	99-10488	ADMIRAL EXPRESS LLC	NOTEBOOKS FOR PROJECT	2/2020	2082207-0	83.80
128464	99-10592	WOOTEN PLUMBING & UTILITIES	STOOL OVERFLOW/LIBRARY	2/2020	14501	324.00

FUND: 34 - LIBRARY

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
129165	99-224	US POST OFFICE	POSTAGE	2/2020	2/10/2020 129165	444.00
127045	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	2/2020	FEB 2020 127045	345.00
127046	99-7963	TAMMY YVONNE TALLEY	JANITORIAL SERVICES	2/2020	FEB 2020 127046	950.00
FUND TOTAL:						2,954.27

FUND: 35 - PARKS & RECREATION

SUMMARY REPORT

128958	99-10148	SOUTHWEST PARK AND RECREATI	ANNUAL CONF/WAGONER OK	2/2020	1926	625.00
128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	952.58
128960	99-10408	LOMENICK, KRISTAL	MEAL REIMB/LOMENICK	2/2020	2/4/2020	14.00
127607	99-10488	ADMIRAL EXPRESS LLC	DEET BUG SPRAY	2/2020	2082184-0	80.04
129236	99-10488	ADMIRAL EXPRESS LLC	AIR FRESHNER/DISPENSERS	2/2020	2082185-0	60.46
128959	99-10569	BAKER, JODY	MEAL REIMB/JODY BAKER	2/2020	2/2-2/5/2020	28.00
128163	99-10884	ABITL FINISHING INC	POWDER COAT SIGNS	2/2020	66663	155.00
128963	99-10909	BENCKE, SUSAN	MEAL REIMB/BENCKE	2/2020	2/4/2020	14.00
128971	99-10916	ALLTERRA CENTRAL INC	GIS SETUP	2/2020	SI80156	566.00
129227	99-1992	JOHN DEERE FINANCIAL ACCT#5	CHAINSAW CHAINS/WD LINE	2/2020	I37335/2	301.84
129237	99-2805	SPORT SUPPLY GROUP, INC	REC SUPPLIES/BTW	2/2020	908143429	377.40
127803	99-4269	CREEK COUNTY RURAL WTR #3	WATER BILL FOR RV PARK	2/2020	24027 1/15/2020	128.00
127623	99-4700	COX COMMUNICATIONS	CABLE/BTW& SENIOR CTR	2/2020	2401 1/26/2020	32.03
128604	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JANUARY 2020	2/2020	NP57702368	155.35
127390A	99-8545	TITAN COMMERCIAL SERVICES,	CLEAN/SEC PARK RSTRMS	2/2020	FEB 2020 127390	750.00
128961	99-9253	BILBY, CHERYL	MEAL REIMB/CHERYL BILBY	2/2020	2/4/2020	14.00
127395	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	2/2020	1813361	50.00
127375	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICES	2/2020	0220 SENIOR	850.00
127376A	99-9382	OFFICE EXPRESS JANITORIAL	SJANITORIAL SERVICES-BTW	2/2020	0220 REC	995.00
FUND TOTAL:						6,148.70

FUND: 36 - SWIMMING POOL

SUMMARY REPORT

128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	21.77
129130	99-8395	JP CONSTRUCTION, INC.	SAND FILTER/AQUATICS CTR	2/2020	16277	8,153.06
127397	99-9288	ADVANCE ALARMS, INC	ALARM MONITORING	2/2020	1812529	25.00
FUND TOTAL:						8,199.83

FUND: 40 - FIRE CASH

SUMMARY REPORT

129383	99-3321	CENTRAL TECH	ADVANCED EMT CLASS	2/2020	7695	1,300.00
FUND TOTAL:						1,300.00

FUND: 41 - POLICE CASH

SUMMARY REPORT

127534	99-10547	BEASLEY TECHNOLOGY INC	MONTHLY FEES/SERVER	2/2020	COR-114830	165.00
127225	99-3896	CARTER CHEVROLET AGENCY, LL	2020 CHEVY TAHOE	2/2020	LR239556	32,468.00
127830	99-8468	BOB HOWARD CHRYSLER JEEP	DO3-2019 DODGE CHARGERS	2/2020	88805	22,499.00
FUND TOTAL:						55,132.00

FUND: 42 - FED.SIEZED & FORFIETURE

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
128888	99-9744	VISUAL FORCE INC.	COMPUTER MTS W/KEYBRD	2/2020	5617	13,410.00
FUND TOTAL:						13,410.00

FUND: 44 - MAJOR THOROFARE

SUMMARY REPORT

126691	99-3633	PUBLIC SERVICE COMPANY OF	OEXPRESSWAY LIGHTS	2/2020	72107 1/28/2020	456.53
127184	99-6680	VANCE BROTHERS, INC.	CRACK SEAL BLOCKS	2/2020	T45537	1,659.00
127179	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX	2/2020	254138	196.52
128693	99-8909	DUNHAM'S ASPHALT SERVICE,	IHOT/COLD MIX/PATCHING	2/2020	254159	150.98
125139	99-9629	GUY ENGINEERING SERVICES,	I117 & 49TH W AVE IMPROV	2/2020	1236-05	8,601.33
FUND TOTAL:						11,064.36

FUND: 45 - CAPITAL IMPROVEMENTS

SUMMARY REPORT

129201	99-10670	MANUEL OCTAVIO SALDIVAR	SIDEWALK/CITY HALL	2/2020	425 1/28/20	10,500.00
126695	99-1850	AMERICAN HERITAGE BANK	QRTLY DEBT PAYMENTS	2/2020	2/24/2020 126695	11,696.09
129208	99-3525	QUIKSERVICE STEEL CO OF	TULTUBING/HAND RAILS/ADA	2/2020	235446	84.00
FUND TOTAL:						22,280.09

FUND: 46 - WATER & SEWER SALES TAX

SUMMARY REPORT

128867	99-103	ONG	GAS BILL/JANUARY 2020	2/2020	6906 1/31/2020	459.33
128723	99-10560	CORE & MAIN LP	12" CLAMP	2/2020	L863703	579.10
129475	99-10765	ADVANCED ELECTRIC REBUILDER	ALTERNATOR/COMPRESSOR	2/2020	60486	184.00
128719	99-10897	PRINT SHOP LLC	SHT/LONG SLEEVED SHIRTS	2/2020	2210	77.50
128700	99-1992	JOHN DEERE FINANCIAL ACCT#	5OVERALLS & BOOTS	2/2020	I34892/2	74.98
129478	99-3707	O'REILLY AUTOMOTIVE INC	OIL & FUEL FILT/19 DODGE	2/2020	153-213508	18.40
128369	99-4104	ODEQ	TEMP LICENSE/WHEELER	2/2020	292010911 2/11/202	124.00
128868	99-6040	PIKEPASS CUSTOMER SERVICE	CJANUARY PIKE PASS	2/2020	2020019249	2.30
128722	99-68	A & M ELECTRIC, INC	AIR COMPRESSOR REPAIR	2/2020	7304	470.65
128721	99-779	INTERNATIONAL SAFETY, LLC	18" PVC SEWER GLOVES	2/2020	465261	36.00
128604	99-8434	FLEETCOR TECHNOLOGIES d/b/a	FUEL & OIL/JANUARY 2020	2/2020	NP57702368	105.73
129500	99-8539	CROW BURLNGAME COMPANY	WINDSHIELD FLUID/WD 40	2/2020	106-32004	70.10
129502	99-8539	CROW BURLNGAME COMPANY	WTR SEP FOR AIR COMP	2/2020	106-32339	108.95
FUND TOTAL:						2,311.04

FUND: 47 - VAC/SPAY/NEUTR ESCRW FUND

SUMMARY REPORT

126910	99-8803	SPAY OKLAHOMA, INC	SPAY/NEUTER FEES	2/2020	JULY-JAN 126910	6,065.00
FUND TOTAL:						6,065.00

FUND: 48 - WATER RESOURCE

SUMMARY REPORT

128364	99-10560	CORE & MAIN LP	METER ACCESSORIES	2/2020	L757874	2,388.00
129202	99-4895	BADGER METER INC.	ME TRANSCEIVER/ENDPTS	2/2020	1346491	4,374.45
FUND TOTAL:						6,762.45

FUND: 49 - SEWER EXT & DEV FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
125149	99-10159	LAWRENCE COUNTY NEWSPAPERS,	BID PUBLICATION	2/2020	23905	370.85
129525	99-10159	LAWRENCE COUNTY NEWSPAPERS,	BID PUBLICATION/FRANK	2/2020	23665	371.90
123678A	99-3881	FHC, INC. DBA TETRA TECH	FHFRK RD SANI SEWER EXT	2/2020	51551543	17,700.00
123969R	99-3881	FHC, INC. DBA TETRA TECH	FHWWTTP ENGINEERING SRVC	2/2020	51551544	5,400.00
FUND TOTAL:						23,842.75

FUND: 57 - E-911 FUND

SUMMARY REPORT

127536A	99-4319	AT&T	E-911 CHARGES	2/2020	6585 2/1/2020	236.90
FUND TOTAL:						236.90

FUND: 58 - JUVENILE JUSTICE FUND

SUMMARY REPORT

127458	99-7564	HUMAN SKILLS & RESOURCES	IPROBATION SERVICES	2/2020	1/1-1/31/2020	1,250.00
127459	99-7564	HUMAN SKILLS & RESOURCES	IDRUG TESTING/COUNSEL	2/2020	2/6/2020	30.00
FUND TOTAL:						1,280.00

FUND: 60 - GRANTS AND AID

SUMMARY REPORT

129425	99-3327	A & W TOWING INC.	VEHICLE RESCUE CLASS	2/2020	44825	2,775.00
122072A	99-3881	FHC, INC. DBA TETRA TECH	FHWESTSIDE SEWER/SENEGE	2/2020	51551542	16,500.00
129357	99-4022	OKLAHOMA STATE UNIVERSITY	VEH RESC TECH 1A CLASS	2/2020	076243	6,500.00
FUND TOTAL:						25,775.00

FUND: 63 - SERIES 2014 STR CAP IMPR

SUMMARY REPORT

110195J	99-8254	PROFESSIONAL ENGINEERING	CORECON/WIDEN CANYON RD	2/2020	334147	14,458.59
FUND TOTAL:						14,458.59

FUND: 65 - STREET IMP.SALES TAX

SUMMARY REPORT

127426	99-7994	BANCFIRST	DEBT SERVICE PAYMENTS	2/2020	FEB 2020 127426	52,102.29
FUND TOTAL:						52,102.29
GRAND TOTAL:						765,474.42

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	10	501-301	TRAINING & TRAVEL	49.20	
2/2020	10	501-311	PROFESSIONAL SERVICES	2,500.00	
2/2020	10	501-320	ELECTION EXPENSE	4,200.14	
2/2020	10	502-214	OPERATING SUPPLIES	75.96	
2/2020	10	504-311	PROFESSIONAL SERVICES	835.66	
2/2020	10	504-333	PROFESSIONAL DEVELOPMENT	75.96	
2/2020	10	504-407	BOOKS	620.74	
2/2020	10	506-301E	EMPLOYEE TRAINING/RECOGNITION	460.00	
2/2020	10	506-311P	PHYSICALS	529.00	
2/2020	10	506-312	ADVERTISING	115.00	
2/2020	10	508-214	OPERATIONAL SUPPLIES	205.12	
2/2020	10	508-315	FEES & OTHER CHARGES	25.00	
2/2020	10	508-331	UTILITIES	210.84	
2/2020	10	510-311	PROFESSIONAL SERVICES	3,817.45	
2/2020	10	511-201	OFFICE SUPPLIES	62.94	
2/2020	10	511-211	JANITORIAL SUPPLIES	315.76	
2/2020	10	511-214E	EMS SUPPLIES	400.22	
2/2020	10	511-221	FUEL AND OIL	136.31	
2/2020	10	511-301	TRAINING AND TRAVEL	4,496.00	
2/2020	10	511-331	UTILITIES	1,771.66	
2/2020	10	511-332	COMMUNICATIONS	760.19	
2/2020	10	511-351	MAINTENANCE-EQUIPMENT	1,015.38	
2/2020	10	511-352	MAINTENANCE-VEHICLES	915.93	
2/2020	10	511-353	MAINT-BUILDINGS & FIXTURE	156.63	
2/2020	10	512-141	CONTRACT LABOR	1,495.00	
2/2020	10	512-201	OFFICE SUPPLIES	142.71	
2/2020	10	512-202	POSTAGE	33.58	
2/2020	10	512-211	JANITORIAL SUPPLIES	165.02	
2/2020	10	512-214	OPERATIONAL SUPPLIES	3,642.18	
2/2020	10	512-221	FUEL AND OIL	16.01	
2/2020	10	512-260	MINOR EQUIPMENT & FURNISHINGS	670.05	
2/2020	10	512-301	TRAINING AND TRAVEL	250.00	
2/2020	10	512-314	UNIFORM CLEANING	1,061.59	
2/2020	10	512-321	PRISONER CARE	735.94	
2/2020	10	512-331	UTILITIES	697.50	
2/2020	10	512-351	MAINTENANCE-EQUIPMENT	3,629.34	
2/2020	10	512-352	MAINTENANCE-VEHICLES	25.90	
2/2020	10	512-353	MAINTENANCE-BUILDINGS	400.00	
2/2020	10	513-214	OPERATIONAL SUPPLIES	555.00	
2/2020	10	513-331	UTILITIES	355.17	
2/2020	10	513-351	MAINT - EQUIPMENT	25.00	
2/2020	10	513-352	MAINT - VEHICLES	5.08	
2/2020	10	517-332	COMMUNICATION	40.01	
2/2020	10	590-141	CONTRACT LABOR	3,945.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	10	590-311	PROFESSIONAL SERVICES	250.00	
2/2020	10	590-331	UTILITIES	107.13	
2/2020	10	590-332	COMMUNICATIONS	8,058.29	
2/2020	10	590-505	LEASE PAYMENTS	2,327.00	
2/2020	10	591-390	CONTINGENCY FOR EXP NOT BUDGET	21,793.74	74,177.33
2/2020	20	523-221	FUEL AND OIL	57.97	
2/2020	20	523-231	MINOR TOOLS	224.93	
2/2020	20	523-311	PROFESSIONAL SERVICES	3,253.04	
2/2020	20	523-352	MAINTENANCE-VEHICLES	36.00	
2/2020	20	524-211	JANITORIAL SUPPLIES	53.31	
2/2020	20	524-212	CHEMICALS	30,149.47	
2/2020	20	524-214	OPERATIONAL SUPPLIES	30.20	
2/2020	20	524-221	FUEL & OIL	35.88	
2/2020	20	524-311	PROFESSIONAL SERVICES	465.00	
2/2020	20	524-315A	FEES & OTHER CHG-ODEQ/STA	25.00	
2/2020	20	524-315B	FEES & OTHR CHGS-SKIATOOK	1,136.00	
2/2020	20	524-322	WATER PURCHASE	235.96	
2/2020	20	524-331	UTILITIES	6,538.50	
2/2020	20	524-354	MAINTENANCE-FACILITIES	2,299.71	
2/2020	20	525-214-.01	OPERATING SUPPLIES-LAB	835.12	
2/2020	20	525-221	FUEL & OIL	50.87	
2/2020	20	525-241	SAFETY SUPPLIES	191.97	
2/2020	20	525-301	TRAINING AND TRAVEL	723.81	
2/2020	20	525-311	PROFESSIONAL SERVICES	100.00	
2/2020	20	525-311D	PROF SERVICES-TESTING	306.25	
2/2020	20	525-325	SEWAGE DISPOSAL FEE	2,478.84	
2/2020	20	525-331	UTILITIES	798.13	
2/2020	20	525-341	RENTAL OF EQUIPMENT	18.85	
2/2020	20	525-345	DISPOSAL OF SLUDGE	596.66	
2/2020	20	525-351	MAINTENANCE-EQUIPMENT	3,284.21	
2/2020	20	525-352	MAINT-VEHICLES	407.02	
2/2020	20	528-141	CONTRACT LABOR	5,000.00	
2/2020	20	590-141	CONTRACT LABOR	3,945.00	
2/2020	20	590-311	PROFESSIONAL SERVICES	250.00	
2/2020	20	590-331	UTILITIES	107.13	
2/2020	20	590-501F	BOND EXP - SERIES 2012	135,866.66	
2/2020	20	590-501G	REVENUE BOND EXP - SERIES 2013	204,776.24	
2/2020	20	590-502	REVENUE BOND TRUSTEE FEES	1,104.17	405,381.90
2/2020	29	529-101	SALARIES	4,614.00	
2/2020	29	529-211	JANITORIAL SUPPLIES	50.99	
2/2020	29	529-214	OPERATING SUPPLIES	3.99	
2/2020	29	529-221	FUEL & OIL	263.20	
2/2020	29	529-311	PROFESSIONAL SVCS-ENGINEERING	11,000.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
2/2020	29	529-331	UTILITIES	375.88	16,308.06
2/2020	30	530-221	FUEL & OIL	74.14	
2/2020	30	530-301	TRAINING AND TRAVEL	71.80	
2/2020	30	530-331	UTILITIES	253.97	
2/2020	30	530-351	MAINTENANCE-EQUIPMENT	834.08	
2/2020	30	530-352	MAINTENANCE-VEHICLES	84.08	1,318.07
2/2020	31	531-212	CHEMICALS	4,853.61	
2/2020	31	531-221	FUEL & OIL	51.09	
2/2020	31	531-331	UTILITIES	412.29	
2/2020	31	531-351	MAINTENANCE-EQUIPMENT	31.00	
2/2020	31	531-352	MAINTENANCE-VEHICLES	53.86	5,401.85
2/2020	32	532-141	CONTRACT LABOR	750.00	
2/2020	32	532-142	PERMIT SALES COMMISSION	272.50	
2/2020	32	532-351	MAINTENANCE-EQUIPMENT	94.80	
2/2020	32	532-354	MAINTENANCE-FACILITIES	60.00	
2/2020	32	532-405A	FISH STOCKINGS	1,237.50	2,414.80
2/2020	33	533-211	JANITORIAL SUPPLIES	472.59	
2/2020	33	533-213	CONCESSION SUPPLY	1,681.36	
2/2020	33	533-215	PRO SHOP SUPPLIES	3,621.61	
2/2020	33	533-331	UTILITIES	366.75	
2/2020	33	533-351	MAINTENANCE-EQUIPMENT	501.85	
2/2020	33	533-354	MAINTENANCE-FACILITIES	57.98	
2/2020	33	533-401	EQUIPMENT	447.00	7,149.14
2/2020	34	534-141	CONTRACT LABOR	1,295.00	
2/2020	34	534-201	OFFICE SUPPLIES	471.29	
2/2020	34	534-202	POSTAGE	444.00	
2/2020	34	534-331	UTILITIES	419.98	
2/2020	34	534-353	MAINT/BUILDINGS	324.00	2,954.27
2/2020	35	535-141	CONTRACT LABOR	2,595.00	
2/2020	35	535-211	JANITORIAL SUPPLIES	60.46	
2/2020	35	535-221	FUEL AND OIL	155.35	
2/2020	35	535-241	SAFETY SUPPLIES	80.04	
2/2020	35	535-243	RECREATIONAL SUPPLIES	377.40	
2/2020	35	535-260	MINOR EQUIPMENT & FURNISHINGS	566.00	
2/2020	35	535-301	TRAINING AND TRAVEL	695.00	
2/2020	35	535-331	UTILITIES	1,080.58	
2/2020	35	535-332	COMMUNICATIONS	32.03	
2/2020	35	535-351	MAINTENANCE-EQUIPMENT	351.84	
2/2020	35	535-354	MAINTENANCE-FACILITIES	155.00	

G / L R E C A P

PERIOD	G/L	ACCOUNT	NAME	AMOUNT	TOTAL
					6,148.70
2/2020	36	536-331	UTILITIES	21.77	
2/2020	36	536-351	MAINTENANCE-EQUIPMENT	8,178.06	8,199.83
2/2020	40	540-407	BOOKS	1,300.00	1,300.00
2/2020	41	541-401	EQUIPMENT	165.00	
2/2020	41	541-403	VEHICLES	54,967.00	55,132.00
2/2020	42	542-401	EQUIPMENT	13,410.00	13,410.00
2/2020	44	544-331	UTILITIES	456.53	
2/2020	44	544-354	MAINTENANCE-FACILITIES	2,006.50	
2/2020	44	544-390	CONTINGENCY	8,601.33	11,064.36
2/2020	45	533-501C	NOTE PAYMENTS	11,696.09	
2/2020	45	590-405	FACILITIES	10,584.00	22,280.09
2/2020	46	546-221	FUEL AND OIL	105.73	
2/2020	46	546-241	SAFETY SUPPLIES	110.98	
2/2020	46	546-301	TRAINING AND TRAVEL	2.30	
2/2020	46	546-302	DUES AND SUBSCRIPTIONS	124.00	
2/2020	46	546-314	UNIFORM CLEANING	77.50	
2/2020	46	546-331	UTILITIES	459.33	
2/2020	46	546-351	MAINTENANCE-EQUIPMENT	376.37	
2/2020	46	546-352	MAINTENANCE-VEHICLES	5.08	
2/2020	46	546-353	MAINTENANCE-BUILDINGS	470.65	
2/2020	46	546-354	MAINTENANCE-FACILITIES	579.10	2,311.04
2/2020	47	547-315	OTHER SERVICES & CHARGES	6,065.00	6,065.00
2/2020	48	548-405	FACILITIES	6,762.45	6,762.45
2/2020	49	525-311	PROFESSIONAL SERVICES	5,770.85	
2/2020	49	526-311	PROFESSIONAL SERVICES	18,071.90	23,842.75
2/2020	57	557-315-.01	FEES & OTHER CHARGES-WIRELESS	236.90	236.90
2/2020	58	558-141	CONTRACT LABOR	1,250.00	
2/2020	58	558-311	PROFESSIONAL SERVICES	30.00	1,280.00
2/2020	60	585-301	TRAINING & TRAVEL	6,500.00	
2/2020	60	585-401	EQUIPMENT	2,775.00	
2/2020	60	592-311A	PROF SVCS - DESGN & BID	16,500.00	25,775.00
2/2020	63	563-311A	PROF SVCS-ENG DESIGN	14,458.59	

G / L R E C A P

PERIOD	G/L ACCOUNT	NAME	AMOUNT	TOTAL
				14,458.59
2/2020	65 565-501	BOND EXP -SERIES 2004/2014	39,583.34	
2/2020	65 565-501I	2004/2014 DEBT SERVICE - INT	12,185.61	
2/2020	65 565-502	REVENUE BOND TRUSTEE FEES	333.34	52,102.29
		GRAND TOTAL ESTIMATE:		0.00
		GRAND TOTAL ACTUAL:		765,474.42
		REPORT TOTAL:		765,474.42



Consent Agenda 7. B.

City Council Regular

Meeting Date: February 17, 2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving Prepaid claims in the amount of \$46,476.52

Attachments

Pre-paid Claims 2/17/2020

Prepaid Claims for Agenda 02/17/2020
Submitted by: Hailey Sharp A/P

City:

OG+E Monthly Bill for January- \$46,277.52

Fred Pryor Seminar- Microsoft Excel Training for Mike - \$199.00

SMA:

Total Amount \$46,476.52



AGENDA ITEM

Administration 10. A.

City Council Regular

Meeting Date: February 17, 2020

Submitted By: Nikki Howard, Urban Development Director

Department: Planning & Development

Presented By: Nikki Howard

SUBJECT:

Discussion and possible action regarding a Resolution of the City Council of the City of Sapulpa, Oklahoma, Appointing a Certified Floodplain Manager to the Position of Floodplain Administrator for the City Of Sapulpa.

BACKGROUND:

The City Council of the City of Sapulpa, met in regular session on the 21st of January and entered into a Consulting Agreement with W.B. Smith, P.E., CFM. Based upon the qualifications and experience of Mr. Smith in the area of Floodplain Administration, and because he is already a Certified Floodplain Manager under the Oklahoma Floodplain Act he is well qualified for the position.

This Resolution is a request of the Oklahoma Water Resources Board (OWRB).

RECOMMENDATION:

Staff recommends Council approve the Resolution and authorize the Mayor Pro Tem to execute the same.

Attachments

Resolution

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAPULPA, OKLAHOMA, APPOINTING A CERTIFIED FLOODPLAIN MANAGER TO THE POSITION OF FLOODPLAIN ADMINISTRATOR FOR THE CITY OF SAPULPA.

WHEREAS, the City Council of the City of Sapulpa, met in regular session on the 21st of January and entered into a Consulting Agreement with W.B. Smith, P.E., CFM Certified for Floodplain Management Services for the City of Sapulpa; and

WHEREAS, based upon the qualifications and experience of Mr. Smith in the area of Floodplain Administration, and because he is already a Certified Floodplain Manager under the Oklahoma Floodplain Act, the City Council finds that he is well qualified for the position Floodplain Administrator for the City of Sapulpa, and would be of great benefit to the City and its citizens; and

WHEREAS, Mr. Smith has represented to the City Council that he will maintain his CFM certification each year and that he will represent the City of Sapulpa as needed in the area of floodplain management; and

WHEREAS, the Oklahoma Water Resources Board (“OWRB”) has requested production of a Resolution from the City of Sapulpa designating its contractor as the Floodplain Administrator for the city.

NOW, THEREFORE BE IT RESOLVED that the City of Sapulpa designates and appoints W.B. Smith, P.E. as Floodplain Administrator for the City of Sapulpa effective immediately and as provided by the terms of his contract. Said appointment shall be terminable by either party upon thirty (30) days written notice, with any contractual obligation considered to be legally renewable on an annual basis.

IT IS FURTHER RESOLVED that W.B. Smith is hereby appointed Floodplain Administrator for the City of Sapulpa this 17th day of February, 2020.

APPROVED and ADOPTED by the City Council of the City of Sapulpa, Oklahoma in regular session this 17th day of February, 2020.

Louis Martin, Jr., Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM:

Shirley Burzio, City Clerk

David R. Widdoes, City Attorney



AGENDA ITEM

Administration 10. B.

City Council Regular

Meeting Date: February 17, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Amy Hoehner, Legal Assistant

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding close-out of the Basin No2 & No4 Sanitary Sewer Improvements Project with MSB Construction, Inc., including approval of payment of final pay request of \$193,981.55, approval of close out documents, and establishing the applicable warranty date through January 27, 2021.

BACKGROUND:

All items of the referenced project have been completed in accordance with the contract documents and inspected and the city engineer has recommended close-out of the project. The total cost of the project was \$1,495,188.00, which is \$55,231.00.00 under original budget. Staff concurs with the recommendation to close the project, approve application for final payment to the contractor, accept the close-out documents as submitted, including contractor's claim/invoice affidavit and maintenance bond, and establish the applicable warranty date ending January 27, 2021.

RECOMMENDATION:

Staff recommends close-out of this project as stated.

Fiscal Impact

Amount: \$193,981.55

To be paid from: GO Bond Construction Fund

Account number: 83-571-405B

Attachments

Recommendation letter from Steve Hardt

MSB Construction Close-Out

City of Sapulpa



425 EAST DEWEY AVENUE ---P.O. BOX 1130

Sapulpa, Oklahoma 74066

TO: Honorable Mayor Pro Tem and City Council/Chairman and Trustees of the Sapulpa Municipal Authority

FROM: Steve Hardt, Public Works Director

DATE: February 12, 2020

SUBJECT: Consider approving the close-out of the Basin #2 & #4 sanitary sewer improvements and approve the final payment of \$193,981.55. Original contract amount was \$1,550,419.00 final contract amount including the final payment is \$1,495,188.00. Approval of all other close-out documents and establish the warranty date commencing February 12, 2020 for workmanship.

RECOMMENDATION: Staff recommends that the Mayor Pro Tem and City Councilors and Trustees of the Sapulpa Municipal Authority approve the above agenda item.

Attachments:

Final payment invoice with affidavit
Consent of Surety to final payment
Lien Release
Letter form project manager certifying completion



TETRA TECH

February 10, 2020

Mr. Steve Hardt, Public Works Director
City of Sapulpa
425 East Dewey
Sapulpa, Oklahoma 74066

**RE: BASIN N02 & N04 SANITARY SEWER IMPROVEMENTS
SAPULPA, OKLAHOMA**

Dear Mr. Hardt:

The final inspection was conducted January 28, 2020, for the above referenced project, and no punch list items were noted. Enclosed for your use is one original set of the closeout and final acceptance documentation, as follows:

- Final Pay Estimate #13
- Contractor's Final Release Claims of Payment
- Lien Releases
- Consent of Surety

To the best of our knowledge, this project has been constructed in accordance with the approved contract documents; therefore, Tetra Tech recommends acceptance of the improvements and that the warranty date be established as of January 28, 2020 and ends January 27, 2021.

Sincerely,
Tetra Tech

Ryan Mittasch, P.E.
Project Engineer



Seal
Date

RM/lav
Enclosures

cc: Mr. Mark Bertsch, MSB Construction

Acceptance Recommendation.doc

INVOICE

MSB CONSTRUCTION INC.
9505 S. 4090 RD.
OOLOGAH, OK. 74053

PROJECT: BASIN 2 & 4
SEWER IMPROVEMENTS

INVOICE NUMBER: 1804-FINAL
INVOICE DATE: 1/21/2020

BILL TO:
CITY OF SAPULPA
425 EAST DEWEY
SAPULPA, OK. 74066

PERIOD:

1. ORIGINAL CONTRACT SUM:	\$	1,550,419.00
2. NET CHANGE BY CHANGE ORDERS:	\$	(5,991.00)
3. CONTRACT SUM TO DATE :	\$	1,544,428.00
4. COMPLETED TO DATE :	\$	1,495,188.00
STORED TO DATE	\$	-
TOTAL TO DATE	\$	1,495,188.00
5. RETAINAGE:	0% \$	-
6. TOTAL EARNED LESS RETAINAGE:	\$	1,495,188.00
7. PREVIOUS CERTIFICATES:	\$	1,301,206.45
8. CURRENT PAYMENT DUE:	\$	193,981.55

UNPAID PREVIOUS APPLICATIONS: \$0.00
TOTAL AMOUNT DUE: \$193,981.55

WEATHER DAYS TO DATE 23

MARK S. BERTSCH
CONTRACTOR

1/21/2020
DATE


INSPECTOR/ENGINEER

2/10/20
DATE


CITY OF SAPULPA - STEVE HARDT

2/12/20
DATE

MSB CONSTRUCTION INC.

BASIN NO. 2 & NO. 4 SANITARY SEWER IMPROVEMENTS

DESCRIPTION OF UNITS	NUMBER OF UNITS	UNIT PRICE	ESTIMATED COST	COMPLETED TO DATE		PERCENT COMPLETE
				NUMBER OF UNITS	VALUE TO DATE	
LIFT STATION PAY ITEMS						
SITE WORK	1.00 LS	\$ 75,000.00	\$ 75,000.00	1.00 LS	\$ 75,000.00	100%
6' CHAIN LINK FENCE	240.00 LF	\$ 42.00	\$ 10,080.00	240.00 LF	\$ 10,080.00	100%
CONTROL BUILDING	1.00 EA	\$ 57,000.00	\$ 57,000.00	1.00 EA	\$ 57,000.00	100%
LIFT STATION	1.00 EA	\$ 550,000.00	\$ 550,000.00	0.9982 EA	\$ 549,000.00	100%
GENERATOR & PAD	1.00 LS	\$ 44,000.00	\$ 44,000.00	1.00 LS	\$ 44,000.00	100%
ELECTRICAL WORK	1.00 EA	\$ 110,000.00	\$ 110,000.00	1.00 EA	\$ 110,000.00	100%
WATER LINE PAY ITEMS						
ROW	682.00 LF	\$ 1.00	\$ 682.00	682.00 LF	\$ 682.00	100%
EXCAVATION & BACKFILL	158.00 CY	\$ 4.00	\$ 632.00	158.00 CY	\$ 632.00	100%
1" WATER METER	1.00 EA	\$ 1,000.00	\$ 1,000.00	1.00 EA	\$ 1,000.00	100%
2" SERVICE LINE	682.00 LF	\$ 20.00	\$ 13,640.00	682.00 LF	\$ 13,640.00	100%
SODDING	758.00 SY	\$ 4.00	\$ 3,032.00	758.00 SY	\$ 3,032.00	100%
GRAVITY SEWER PAY ITEMS						
ROW	1250.00 LF	\$ 10.00	\$ 12,500.00	1250.00 LF	\$ 12,500.00	100%
EXCAVATION & BACKFILL	1788.00 CY	\$ 10.00	\$ 17,880.00	1788.00 CY	\$ 17,880.00	100%
15" SDR 26	725.00 LF	\$ 200.00	\$ 145,000.00	725.00 LF	\$ 145,000.00	100%
8" SDR 26	525.00 LF	\$ 75.00	\$ 39,375.00	525.00 LF	\$ 39,375.00	100%
5' DIA. MANHOLE	3.00 EA	\$ 4,000.00	\$ 12,000.00	3.00 EA	\$ 12,000.00	100%
5' DIA. ADDITIONAL DEPTH	43.00 VF	\$ 400.00	\$ 17,200.00	42.00 VF	\$ 16,800.00	98%
5' DIA. DROP MANHOLE	2.00 EA	\$ 5,000.00	\$ 10,000.00	2.00 EA	\$ 10,000.00	100%
5' ADDITIONAL DEPTH DROP MH	21.00 VF	\$ 600.00	\$ 12,600.00	19.00 VF	\$ 11,400.00	90%
4' DIA. MANHOLE	2.00 EA	\$ 2,500.00	\$ 5,000.00	2.00 EA	\$ 5,000.00	100%
4' DIA. ADDITIONAL DEPTH	2.00 VF	\$ 250.00	\$ 500.00	2.00 VF	\$ 500.00	100%
CONNECT TO NEW MANHOLE	3.00 EA	\$ 2,000.00	\$ 6,000.00	3.00 EA	\$ 6,000.00	100%
SODDING	1389.00 SY	\$ 4.00	\$ 5,556.00	1389.00 SY	\$ 5,556.00	100%
TEMPORARY SILT FENCE	1200.00 LF	\$ 4.00	\$ 4,800.00	600.00 LF	\$ 2,400.00	50%
15" WATER TABLE CRADLE	200.00 LF	\$ 75.00	\$ 15,000.00	0.00 LF	\$ -	0%
SEALED MANHOLE LID	5.00 EA	\$ 400.00	\$ 2,000.00	5.00 EA	\$ 2,000.00	100%
4" SERVICE RECONNECT	6.00 EA	\$ 500.00	\$ 3,000.00	6.00 EA	\$ 3,000.00	100%
4" SERVICE LINE	300.00 LF	\$ 25.00	\$ 7,500.00	300.00 LF	\$ 7,500.00	100%
VIDEO PRE INSPECTION	1040.00 LF	\$ 6.00	\$ 6,240.00	0.00 LF	\$ -	0%
FORCE MAIN PAY ITEMS						
ROW	2294.00 LF	\$ 1.00	\$ 2,294.00	2294.00 LF	\$ 2,294.00	100%
EXCAVATION & BACKFILL	1225.00 CY	\$ 1.00	\$ 1,225.00	1225.00 CY	\$ 1,225.00	100%
12" C 900	2294.00 LF	\$ 50.00	\$ 114,700.00	2294.00 LF	\$ 114,700.00	100%
12" FLOW METER	1.00 EA	\$ 10,000.00	\$ 10,000.00	1.00 EA	\$ 10,000.00	100%
2" ARV	1.00 EA	\$ 4,500.00	\$ 4,500.00	1.00 EA	\$ 4,500.00	100%
4' DIA. MANHOLE (MAG METER)	1.00 EA	\$ 1,000.00	\$ 1,000.00	1.00 EA	\$ 1,000.00	100%
5" DIA. MANHOLE (ARV)	1.00 EA	\$ 2,000.00	\$ 2,000.00	1.00 EA	\$ 2,000.00	100%
24" X 12" TS&V	1.00 EA	\$ 8,000.00	\$ 8,000.00	1.00 EA	\$ 8,000.00	100%
12" 45 DEGREE BEND	8.00 EA	\$ 1,000.00	\$ 8,000.00	10.00 EA	\$ 10,000.00	125%
12" 22 DEGREE BEND	9.00 EA	\$ 1,000.00	\$ 9,000.00	5.00 EA	\$ 5,000.00	56%
12" 11 DEGREE BEND	1.00 EA	\$ 1,000.00	\$ 1,000.00	1.00 EA	\$ 1,000.00	100%
SODDING	765.00 SY	\$ 4.00	\$ 3,060.00	380.00 SY	\$ 1,520.00	50%
TEMPORARY SILT FENCE	1500.00 LF	\$ 4.00	\$ 6,000.00	0.00 LF	\$ -	0%
12" WATER TABLE CRADLE	200.00 LF	\$ 75.00	\$ 15,000.00	0.00 LF	\$ -	0%
SEALED MANHOLE LID	2.00 EA	\$ 400.00	\$ 800.00	2.00 EA	\$ 800.00	100%
TYPE 1A RIP RAP	144.00 SY	\$ 50.00	\$ 7,200.00	144.00 SY	\$ 7,200.00	100%
STORM SEWER PAY ITEMS						
ROW	351.00 LF	\$ 1.00	\$ 351.00	351.00 LF	\$ 351.00	100%
EXCAVATION & BACKFILL	155.00 CY	\$ 10.00	\$ 1,550.00	155.00 CY	\$ 1,550.00	100%
12" RCP	351.00 LF	\$ 50.00	\$ 17,550.00	351.00 LF	\$ 17,550.00	100%
SMD-TYPE 2 INLET	1.00 EA	\$ 5,000.00	\$ 5,000.00	1.00 EA	\$ 5,000.00	100%
5' DIA. MANHOLE	1.00 EA	\$ 2,500.00	\$ 2,500.00	1.00 EA	\$ 2,500.00	100%
5' ADDITIONAL MANHOLE	3.00 VF	\$ 200.00	\$ 600.00	3.00 VF	\$ 600.00	100%
SODDING	390.00 SY	\$ 4.00	\$ 1,560.00	390.00 SY	\$ 1,560.00	100%
TYPE 1A RIP RAP	26.00 TN	\$ 50.00	\$ 1,300.00	26.00 TN	\$ 1,300.00	100%
OTHER PAY ITEMS						
MOBILIZATION	1.00 LS	\$ 25,000.00	\$ 25,000.00	1.00 LS	\$ 25,000.00	100%
STAKING	1.00 LS	\$ 12,000.00	\$ 12,000.00	1.00 LS	\$ 12,000.00	100%
PHOTO DOCUMENTATION	1.00 LS	\$ 1,000.00	\$ 1,000.00	0.00 LS	\$ -	0%
ABANDON EXISTING 12" SEWER	2460.00 LF	\$ 5.00	\$ 12,300.00	0.00 LF	\$ -	0%
ABANDON EXISTING 10" SEWER	3354.00 LF	\$ 8.00	\$ 26,832.00	3354.00 LF	\$ 26,832.00	100%
ABANDON EXISTING MANHOLRS	15.00 EA	\$ 250.00	\$ 3,750.00	15.00 EA	\$ 3,750.00	100%
UNCLASSIFIED BARROW	813.00 CY	\$ 10.00	\$ 8,130.00	0.00 CY	\$ -	0%
OWNERS ALLOWANCE	1.00 EA	\$ 50,000.00	\$ 50,000.00	0.00 EA	\$ -	0%
CHANGE ORDER #1					\$ 66,979.00	
			\$ 1,550,419.00		\$ 1,495,188.00	

**CONTRACTOR'S FINAL RELEASE CLAIMS OF
PAYMENT OF DEBTS AFFIDAVIT**

TO: City of Sapulpa
425 E. Dewey
Sapulpa, OK 74066

DATE: January 29, 2020

CONTRACT FOR: Basin N02 & N04 Sanitary Sewer Improvements

The undersigned hereby acknowledges the receipt of One Million Four Hundred Ninety-Five Thousand, One Hundred and Eighty Eight Dollars (\$ 1,495, 88.00) in full payment of the Contract dated August 6, 2018.

In addition, the undersigned, pursuant to the General Conditions of the Contract for construction, hereby certifies that, except as listed below or attached, he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the owner or his property might in any way be held responsible.

Final payment in the amount of \$ 193, 981.55 upon receipt, will complete all payments required as compensation as identified above.

EXCEPTIONS: (If none, write "None." If required by the Owner, the Contractor shall furnish bond or other surety satisfaction to the Owner for each exception.)

SUPPORTING DOCUMENTS ATTACHED HERETO:

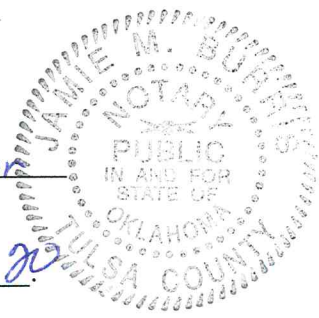
1. Consent of Surety to Final Payment: Whenever Surety is involved, Consent of Surety is required. Indicate attachment: (Yes) (No)
2. Separate Releases or Waivers of Lien from subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: _____

By: Mark S Bertio Title: Managing Member

Subscribed and sworn to before me this 10th day of February, 2020.

Notary Public: [Signature] My Commission expires: 10-19-2021



RELEASE OR WAIVER OF LIEN

February 3, 2020

State of Oklahoma

County of Tulsa

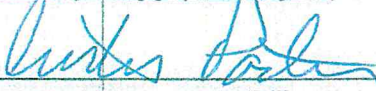
WHEREAS, the undersigned has entered into a contract with L & L

Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

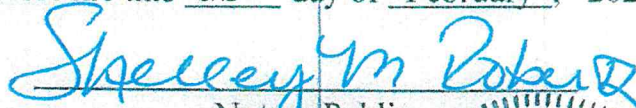
BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 12,843.51, in payment of Invoice Number 120582, 120583, 120584 and 120999, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.

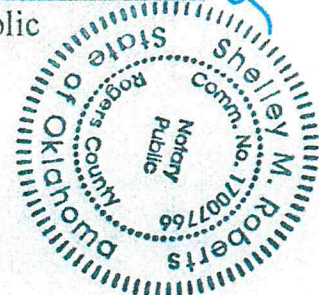
Utility Supply Company


By: CURTIS PORTER - PRESIDENT

SUBSCRIBED AND SWORN to before me this 3RD day of February, 2020.


Notary Public

My Commission expires 8-21, 2021.



Utility Supply Company
Aged AR - Detail by Days Past Due
 Period: 01-20 As of: 2/3/2020

Cust ID	Type Ref Nbr	Customer Name	Telephone	Contact	Days Past Due				Total
					Current	1 To 30	31 To 60	61 To 90	
Company ID: UTILITY									
L&LCON		L & L CONSTRUCTION	(918) 299-2600						
Salesperson ID		SK	Terms Net 10th Prox						
IN 123158		<i>Muskogee</i>	1/18/2019	0.00	0.00	0.00	0.00	16.25	69
IN 123561		<i>Sapulpa LIAT STA</i>	1/30/2019	0.00	0.00	0.00	0.00	316.68	16.25
IN 123949		<i>Sapulpa LIAT STA</i>	2/14/2019	0.00	0.00	0.00	0.00	134.98	316.68
IN 124639		<i>Sapulpa LIAT STA</i>	3/11/2019	0.00	0.00	0.00	0.00	182.00	134.98
IN 125676		<i>Muskogee</i>	4/11/2019	0.00	0.00	0.00	0.00	81.16	182.00
IN 125739		<i>Sapulpa LIAT</i>	4/11/2019	0.00	0.00	0.00	0.00	39.28	81.16
IN 125826		<i>Muskogee</i>	4/16/2019	0.00	0.00	0.00	0.00	111.65	39.28
IN 125990		<i>Sapulpa</i>	4/22/2019	0.00	0.00	0.00	0.00	913.38	111.65
IN 126624		<i>Sapulpa</i>	5/10/2019	0.00	0.00	0.00	0.00	86.40	913.38
IN 126730		<i>Sapulpa</i>	5/13/2019	0.00	0.00	0.00	0.00	77.38	86.40
IN 126817		<i>Sapulpa</i>	5/15/2019	0.00	0.00	0.00	0.00	882.00	77.38
IN 126928		<i>Sapulpa</i>	5/20/2019	0.00	0.00	0.00	0.00	2,053.00	882.00
IN 127578		<i>Muskogee</i>	6/13/2019	0.00	0.00	0.00	0.00	22.08	2,053.00
IN 127699		<i>Muskogee</i>	6/17/2019	0.00	0.00	0.00	0.00	33.12	22.08
IN 128262		<i>Sapulpa LIAT</i>	7/9/2019	0.00	0.00	0.00	0.00	312.97	33.12
IN 130506		<i>Muskogee</i>	9/8/2019	0.00	0.00	0.00	0.00	8.50	312.97
IN 130601		<i>Muskogee</i>	9/11/2019	0.00	0.00	0.00	0.00	93.76	8.50
IN 130829		<i>Muskogee</i>	9/17/2019	0.00	0.00	0.00	0.00	39.31	93.76
IN 131018		<i>Muskogee</i>	9/20/2019	0.00	0.00	0.00	0.00	365.98	39.31
IN 131483		<i>Strip</i>	10/8/2019	0.00	0.00	178.50	0.00	0.00	365.98
IN 132103		<i>Muskogee</i>	10/24/2019	0.00	0.00	84.08	0.00	0.00	178.50
PA 207014			3/20/2018	0.00	0.00	0.00	0.00	-645.00	84.08
CM CM121523			11/26/2018	0.00	0.00	0.00	0.00	-1,000.00	-645.00
CM CM127424			6/11/2019	0.00	0.00	0.00	0.00	-3,631.00	-1,000.00
CM CM132047			10/23/2019	0.00	0.00	0.00	0.00	-29.33	-3,631.00
Customer Total				0.00	0.00	262.58	0.00	464.55	727.13
Company Total				0.00	0.00	262.58	0.00	464.55	727.13

RELEASE OR WAIVER OF LIEN

February, 2020

State of Georgia

County of Forsyth

WHEREAS, the undersigned has entered into a contract with L & L

Construction, Inc. as a sub-contractor with MSB Construction to furnish labor

and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

NOW THEREFORE, know ye that the undersigned, for and in consideration of

\$ 38,118.00, in payment of Invoice Number 94424,

receipt of which is hereby acknowledged, do hereby waive and release

the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and

MSB Construction (Contractor) from any and all lien or claim right of lien on said

above described project and premises.

JWC Enviromental

Michelle McLean

By:

SUBSCRIBED AND SWORN to before me this 7th day of February, 2020.

Leah A Hess Surber

Notary Public

My Commission expires 2-18, 2022.



Leah A Hess Surber
NOTARY PUBLIC
Forsyth County, Georgia
My Commission Expires
February 18, 2022

RELEASE OR WAIVER OF LIEN

February 3, 2020

State of Florida

County of Orange

WHEREAS, the undersigned has entered into a contract with L & L Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

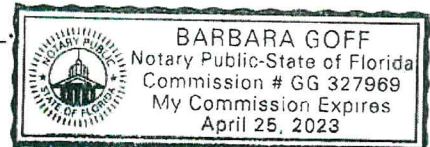
NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 7,841.39, in payment of Invoice Number 60160, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.

Halliday Products
[Signature]
By:

SUBSCRIBED AND SWORN to before me this 3 day of February, 2020.

Barbara Goff
Notary Public

My Commission expires April 25, 20 23



RELEASE OR WAIVER OF LIEN

February 11, 2020

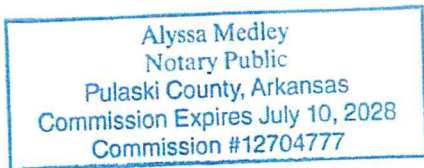
State of Arkansas

County of Pulaski

WHEREAS, the undersigned has entered into a contract with L & L Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 25,980.00, in payment of Invoice Number S18-5588-1 and S18-5588-2, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.



RP Power

Shulana McDonald
By: Shulana McDonald

SUBSCRIBED AND SWORN to before me this 11th day of February, 2020.

Alyssa Medley
Notary Public

My Commission expires July 10, 2028.

~~#1913~~ 124387
622095

RELEASE OR WAIVER OF LIEN

February 3, 2020

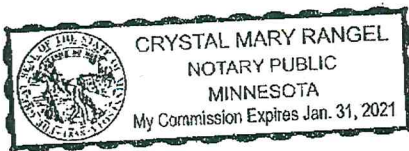
State of Minnesota

County of Stearns

WHEREAS, the undersigned has entered into a contract with L & L Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 6,568.04, in payment of Invoice Number RPI/64018131 & RPI/64018456, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.



Dezurik

By: [Signature]
Franco Cusi (Asst), Asst Controller

SUBSCRIBED AND SWORN to before me this 3 day of February, 2020.

[Signature]
Notary Public

My Commission expires Jan 31, 2021.

RELEASE OR WAIVER OF LIEN

February 3, 2020

State of Oklahoma

County of Muskogee

WHEREAS, the undersigned has entered into a contract with L & L Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

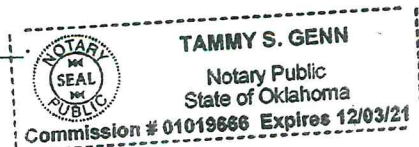
NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 10,220.62, in payment of Invoice Number 4, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.

Renfro Electric
[Signature]
By:

SUBSCRIBED AND SWORN to before me this 3rd day of February, 2020.

[Signature]
Notary Public

My Commission expires Dec 3, 2021



RELEASE OR WAIVER OF LIEN

February 3, 2020

State of Wisconsin

County of Rock

WHEREAS, the undersigned has entered into a contract with L & L Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 1,799.80, in payment of Invoice Number 9093872563, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.

W.W. Grainger

Laura Orackowski
By:

SUBSCRIBED AND SWORN to before me this 4 day of February, 2020.

Deborah Kenseth
Notary Public

My Commission expires 7/23, 2022.



RELEASE OR WAIVER OF LIEN

February 3, 2020

State of Oklahoma

County of Oklahoma

WHEREAS, the undersigned has entered into a contract with L & L Construction, Inc. as a sub-contractor with MSB Construction to furnish labor and/or materials for the project commonly known as:

BASIN NO2 & NO4 SANITARY SEWER IMPROVEMENTS – SAPULPA, OK

NOW THEREFORE, know ye that the undersigned, for and in consideration of \$ 54,153.00, in payment of Invoice Number 8121008-IN & 8120945-IN, receipt of which is hereby acknowledged, do hereby waive and release the City of Sapulpa (Owner), L&L Construction, Inc. (Sub-Contractor) and MSB Construction (Contractor) from any and all lien or claim right of lien on said above described project and premises.



Haynes Equipment Company

By: 

SUBSCRIBED AND SWORN to before me this 3rd day of February, 2020.



Notary Public

My Commission expires June 10, 2022.

RELEASE OR WAIVER OF LIEN

(To be provided by all subcontractors, vendors, & suppliers)

JANUARY 30 2020

State of OKLAHOMA

County of ROGERS

WHEREAS, the Undersigned has entered into a Contract with MSB CONSTRUCTION to furnish labor and/or material for the project commonly known as BASIN #2 & #4 CITY OF SAPULPA

NOW THEREFORE, know ye that the undersigned for and in consideration of the monies to be paid pursuant to the above Contract, do hereby waive and release CITY OF SAPULPA (Owner) and MSB CONSTRUCTION (Contractor), from any and all lien or claim or right of lien on said above described projects and premises.



GNC CONCRETE PRODUCTS, INC
(Company)

Richard Williams
By:

SUBSCRIBED AND SWORN to before me this 30th day of JANUARY, 2020.

Joe A. Grider
Notary Public

My Commission expires AUGUST 29, 2022.

RELEASE OR WAIVER OF LIEN

(To be provided by all subcontractors, vendors, & suppliers)

JANUARY 30, 2020

State of OKLAHOMA

County of WAGONER

WHEREAS, the Undersigned has entered into a Contract with MSB CONSTRUCTION, to furnish labor and/or material for the project commonly known as CITY OF SAPULPA BASIN #2 & #4

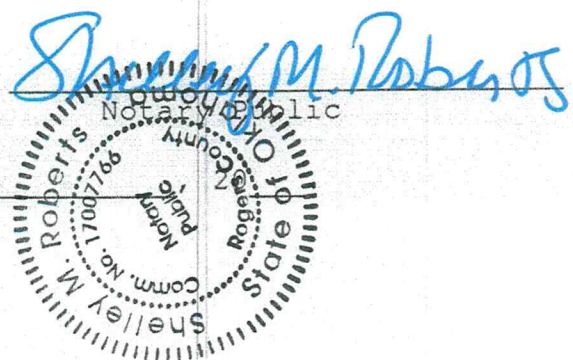
NOW THEREFORE, know ye that the undersigned for and in consideration of the monies to be paid pursuant to the above Contract, do hereby waive and release CITY OF SAPULPA (Owner) and MSB CONSTRUCTION (Contractor), from any and all lien or claim or right of lien on said above described projects and premises.

UTILITY SUPPLY CO
(Company)

Curtis Porter
By: CURTIS PORTER - PRESIDENT

SUBSCRIBED AND SWORN to before me this 30TH day of JANUARY, 2020.

My Commission expires 8.21.21



**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**
(SIMILAR TO AIA DOCUMENT G707)

Bond No. 2272078

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

PROJECT: Basin No. 2 & No. 4 Sanitary Sewer Improvements
(name, address)

TO (Owner)

City of Sapulpa
P.O. Box 1130
Sapulpa, OK 74067

ARCHITECT'S PROJECT NO:
CONTRACT FOR:

CONTRACT DATE: July 2018

CONTRACTOR: MSB Construction, LLC

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety Company)

North American Specialty Insurance Company
1450 American Lane, #1100, Schaumburg, IL 60173 , SURETY COMPANY,

on bond of (here insert name and address of Contractor)

MSB Construction, LLC - 9505 S. 4090 Road, Oologah, Ok 74053 , CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that the final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Sapulpa, P.O. Box 1130, Sapulpa, OK 74067 , OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
The Surety Company has hereunto set its hand this 30th day of January , 2020

North American Specialty Insurance Company
Surety Company

Signature of Authorized Representative

Attest:

(Seal):

Attorney-in-Fact (Jamie Burris)
Title

Note: This form is intended to be used as a companion document to the Contractor's Affidavit of Payment of Debts and Claims, Current Edition

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

JOHN K. DEER, VAUGHN P. GRAHAM, VAUGHN P. GRAHAM, JR., STEPHEN M. POLEMAN, TRAVIS E. BROWN, DEBORAH L. RAPER, JAMIE BURRIS, SHELLI R. SAMSEL, MARK D. NOWELL, CATHY COMBS, VICKI WILSON, AUSTIN K. GREENHAW, CLAYTON HOWELL, CAREY L. KENNEMER, RANDY D. WEBB, AARON WOOLSEY and GARY LILES

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of: FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By [Signature] Steven P. Anderson, Senior Vice President of Washington International Insurance Company & Senior Vice President of North American Specialty Insurance Company



By [Signature] Michael A. Ito, Senior Vice President of Washington International Insurance Company & Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 11th day of JULY, 2019.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook ss:

On this 11th day of JULY, 2019, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



[Signature] M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 30th day of January, 2020 [Signature]

Jeffrey Goldberg, Vice President & Assistant Secretary of Washington International Insurance Company & North American Specialty Insurance Company



AGENDA ITEM

Administration 10. C.

City Council Regular

Meeting Date: February 17, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Amy Hoehner, Legal Assistant

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Discussion and possible action regarding close-out of the Canyon Road improvements Design with PEC, including approval of payment of final pay request of \$14,458.59.

BACKGROUND:

Design of the referenced project has been completed in accordance with the contract documents. The total cost of the project was \$237,940.21. The final invoice from PEC reflects a credit of \$16,735.21.00 keeping the contract at the original budget amount of \$221,205.00.

RECOMMENDATION:

Staff recommends close-out of this project as stated.

Fiscal Impact

Amount: \$14,458.59

To be paid from: Series 2014 Cap Impr

Account number: 63-563-311A

Attachments

Recommendation letter from Steve Hardt

PEC Invoice

City of Sapulpa



425 EAST DEWEY AVENUE - - -P.O. BOX 1130

Sapulpa, Oklahoma 74066

TO: Honorable Mayor Pro Tem and City Council/Chairman and Trustees of the Sapulpa Municipal Authority

FROM: Steve Hardt, Public Works Director

DATE: February 12, 2020

SUBJECT: Consider approving the close-out the contract with PEC for the design of Canyon Road improvements and approve the final payment of \$14,458.59. Original contract amount was \$221,205.00 the final contract amount including the final payment is \$221,205.00. The final invoice reflects a credit of \$16,735.21 to keep it within contract limits.

RECOMMENDATION: Staff recommends that the Mayor Pro Tem and City Councilors and Trustees of the Sapulpa Municipal Authority approve the above agenda item.

Invoice

Steve Hardt
Economic Development Director
City of Sapulpa
hsharp@cityofsapulpa.net



January 28, 2020
Project No: 14K58-000
Invoice No: 334147

Project 14K58-000 Canyon Road - Design
Sapulpa, OK
PO #110195
Professional Services through December 28, 2019

Total this Project 0.00

Project 14K58-001 Canyon Road - Final Plans
Sapulpa, OK
Professional Personnel

	Hours	Amount	
Project Manager 4	93.75	4,899.27	
Design Engineer 2	176.00	5,003.76	
Design Tech. Supervisor 4	8.50	328.87	
Design Tech. Supervisor 3	14.00	487.62	
Totals	292.25	10,719.52	
Total Labor		2.91 times	10,719.52
			31,193.80
		Total this Project	\$31,193.80

Billing Limits	Current	Prior	To-Date
Total Billings	31,193.80	206,746.41	237,940.21
Limit			221,205.00
Adjustment			-16,735.21
		Total Current Invoice	<u>\$14,458.59</u>

Payment Terms are Net 30 days
If you have questions regarding your outstanding invoices please call 316-206-1351.



AGENDA ITEM

Administration 10. D.

City Council Regular

Meeting Date: February 17, 2020

Submitted For: Steve Hardt, Public Works Director

Submitted By: Amy Hoehner, Legal Assistant

Department: Public Works

Presented By: Steve Hardt

SUBJECT:

Consider approving the Stormwater Management Services Agreement with J. Brooke Kononchuck as Environmental Administrator for the City of Sapulpa from a monthly contract rate of \$1614.00, to an hourly rate of \$75.00 per hour, with zero net change to the budget.

BACKGROUND:

This agreement is a renewal of the Stormwater Management Services Agreement first adopted February 06, 2012, between the City of Sapulpa and J. Brooke Kononchuk as the City's Environmental Administrator. Renewal of the agreement will provide for stormwater management services essential to the City's compliance with Oklahoma Department of Environmental Quality regulations.

RECOMMENDATION:

Staff recommends Council approve the Agreement and authorize Mayor to execute same.

Fiscal Impact

Amount: \$55,368.00

To be paid from: Stormwater Fund

Account number: 29-529-101

Attachments

Agreement

STORMWATER MANAGEMENT SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2020, by and between Jacquelyn Brooke Kononchuk, an individual (“Contractor”) and the City of Sapulpa, Oklahoma, an Oklahoma municipal corporation (“City”):

WHEREAS, the City is an organization which is required to meet all obligations under the Oklahoma Department of Environmental Quality (ODEQ) General Permit for Phase II Municipal Separate Storm Sewer System (MS4) Discharges for Small Cities Within the State of Oklahoma (OKR04); and

WHEREAS, the City desires to contract for qualified personnel to handle, maintain and manage its OKR04 Phase II MS4 Permit requirements (“Environmental Administrator”); and

WHEREAS, the City desires to engage Contractor as its Environmental Administrator to perform stormwater management services essential to the City’s compliance with the OKR04 permit.

NOW THEREFORE, the parties hereto, for and in consideration of the mutual terms, covenants and conditions hereinafter set forth, do hereby agree as follows:

SECTION I. CONTRACTOR APPOINTMENT AND DUTIES

A. Environmental Administrator Professional Services–General Duties. For so long as this Agreement remains in effect, Contractor shall perform all usual and customary duties and responsibilities of an Environmental Administrator, including, but not necessarily limited to, the following:

- (1) Preparation and filing of the NOI for the OKR04 Phase II stormwater permit;
- (2) Stormwater Management Plan (SWMP) development and update;
- (3) Preparation and submittal of annual reports (data collection from City, BMP

update, cover letter, report write-up);

- (4) Employee training on environmental responsibility;
- (5) Dry Weather Field Screening (DWFS) (Approx. 150 outfalls total / 5 year permit cycle = 30 outfalls screened / year);
- (6) Public education activities (preparation of educational material / set up display board, etc);
- (7) Illicit discharge investigations and preparation of Notice of Violations (NOVs);
- (8) Site inspections and preparation of inspection reports for municipal good housekeeping (6 sites);
- (9) Construction site inspections and inspection report write-up;
- (10) Development of Standard Operating Procedures (SOP);
- (11) Erosion control permit review; and
- (12) Filing of the annual OKR05 industrial stormwater permit documents for the Sapulpa Wastewater Treatment Plant.

B. Nature of Relationship. Contractor is an independent contractor and is not an employee, agent, co-venturer, partner or representative of the City in any capacity whatsoever, except as specifically provided herein. The City will not directly supervise the activities of Contractor hereunder, but the City shall have the right to establish standards of performance as set forth in this Agreement and rules and regulations governing the use of City property, which rules and regulations shall become part of this Agreement and incorporated herewith, unless Contractor objects in writing within 30 days after notice of such rules is given to Contractor in which event, either party shall have the right to terminate this Agreement.

- C. On Site and On Call Availability. In order to perform the duties hereunder, Contractor agrees to schedule appointments at City offices when necessary to meet with members of the public during the term of this Agreement. In addition, Contractor agrees to be on call and available by phone during normal business hours (e.g. 8:00 a.m. to 5:00 p.m. Monday through Friday) during the term of this Agreement.

SECTION II. COMPENSATION

- A. In consideration for such stormwater management services as herein before described, the City shall pay Contractor for actual services performed for general consulting services to the City, including travel time, at a rate of Seventy-Five Dollars (\$75.00) for each hour of services actually performed including hours in excess of eight (8) hours per working day and hours worked on weekends and holidays. Reimbursable expenses shall be paid at actual cost incurred, without markup.
- B. The hourly rate stated in Section II, A. above includes all of Contractor's costs, including but not limited to, taxes, insurance, general and administrative expenses and overheads, and Contractor's fee for profit.
- C. In the event Contractor incurs travel or other direct and related expenses in providing services to City, other than defined in Section I, City shall reimburse Contractor in the full amount thereof, to the extent that said expenses are approved in advance by City. Any expense or costs incurred shall be charged at actual cost without markup.
- D. Contractor shall prepare and present to City monthly invoices for services rendered and costs incurred and identify time period covered as provided herein. For reimbursable expenses described under paragraph C. above, Contractor shall present original copies of receipts with the corresponding invoice. City shall pay Contractor the amount thereof in U.S. Dollars on a semi-monthly or monthly basis, as invoices are presented to and approved by the City.

SECTION III. TIMES OF PAYMENT

Monthly payments by the City shall be based on monthly invoices from Contractor for work completed. Invoices are due and payable within thirty (30) days of receipt. Invoices past due are subject to interest at the rate of 1% per month.

SECTION IV. CITY RESPONSIBILITIES

The City shall provide as a part of this Agreement the following items at no cost to the Contractor:

- A. City shall provide attorney's service for all legal reviews and assistance in implementing the stormwater management program. Such assistance shall include but is not limited to enforcement activities on the industries, responding to DEQ notice of violations, consent decrees, orders, or other requests.
- B. City shall be responsible for all DEQ permit fees, cost of all sampling and testing of outfalls, illicit discharge investigations, field screening, and any other required testing mandated by the program or DEQ.
- C. City shall make all provisions for the Contractor to enter upon public or private property as required for the Contractor to perform the Services under this Agreement.
- D. City shall assist the Contractor in obtaining data/records pertaining to the stormwater management program.
- E. City shall provide an office for Contractor's use in meeting with the public.
- F. Contractor acts as the agent of the City in implementing the stormwater management program requirements, and the City shall provide all necessary support to assist the Contractor in this regard.
- G. City shall be responsible for management of stormwater related work orders.

- H. All stormwater management related materials, supplies, and travel shall be purchased out of the City budget.
- I. City shall be responsible for all stormwater related maintenance and drainage activities.
- J. City shall be responsible for entering stormwater related work orders into City approved records management software.
- K. City shall be responsible for assisting with placement of door hangers for the pollution prevention campaign.

SECTION V. TERM

Unless otherwise provided herein, the term of this contract shall be effective and the provisions herein commence _____, and such contract shall thereafter continue in full force on a month-to-month basis, unless sooner terminated under the provisions hereof. It is, however, specifically understood and agreed by Contractor that this contract is subject to an annual appropriation of adequate and sufficient funds therefore. The failure of the City to annually appropriate such funds as herein required shall automatically and without further notice by City cause this contract to terminate as of the end of the fiscal year in which funds as required by the terms hereof have been duly appropriated by the City.

SECTION VI. TERMINATION

In the event the City believes that Contractor is not in substantial compliance with any one or more of the terms of this Agreement, the City shall deliver written notice to Contractor identifying the specific item or items of non-performance. Contractor shall have 10 days within which to correct each item of non-compliance set forth in the notice. If each non-compliance item is not satisfied within such 10-day period, the City may thereupon, without further notice, terminate this contract.

SECTION VII.

WAIVER, BREACH, SEVERABILITY, ASSIGNMENT, & AMENDMENT

- A. The waiver by City of any breach of any term shall not be deemed to be a waiver of that term for any subsequent breach of the same or any other term.
- B. If any portion or provision of this contract shall be deemed illegal or unenforceable for any reason, the unaffected provisions or portions shall remain in full force and effect.
- C. This contract is personal to Contractor and no interest hereunder shall be transferred or assigned to any other individual or entity, in whole or in part, without the written consent of the City first obtained.
- D. The foregoing constitutes the entire agreement of the parties. No amendment, modification, or deletion shall be effective unless reduced to writing and executed by both parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year above written.

CITY OF SAPULPA:

Louis Martin, Jr., Mayor Pro Tem

ATTEST:

Shirley Burzio, City Clerk

APPROVED:

David Widdoes, City Attorney

CONTRACTOR:

J. Brooke Kononchuk, Contractor