

CITY OF SAPULPA, OK

Preliminary Site Plan Criteria

The following Site Plan criteria are the minimum necessary for submittal a Preliminary site plan before a Technical Advisory Committee (TAC) meeting is scheduled.

- Scale 1" = 20' or 1/16" = 1'
- Legal description
- Lot orientation (North Arrow)
- Property lines and dimensions
- Benchmarks
- Existing utilities
- Existing ROW
- Existing setback lines
- Existing easements
- Existing contours
- Existing spot elevations
- Flow line and direction of flow
- Proposed utilities
- Proposed contours
- Proposed spot elevations to define clearly finished grades on parking lots, sidewalks, etc
- Location and size of water meter and sanitary sewer service connection
- Proposed parking lot design
- Proposed landscaping layout
- Dimensions to define clearly the "pedestrian traveled way," -- ADA
- Location and elevation of floodplain
- Location of Fire Protection Facilities to be installed
- Location of structures and trees which will be demolished/removed
- Location of proposed structures (include dimensions)
- Additional notes that describe intent of proposed actions

All site plans must be signed and sealed by a Design Professional – Licensed Architect or Professional Engineer.

To schedule a TAC meeting, submit a digital copy of the preliminary site to staff for review and distribution.
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