



MINUTES

Sapulpa Board of Adjustment

December 19, 2017 11:00 A.M.
Sapulpa City Hall - 2nd Floor Council Chambers
425 East Dewey Sapulpa, Oklahoma

1. Call to Order
Meeting was called to order by Chairman Tom Hughes at 11:00 a.m.
2. Roll Call
Members Present: Rick Engleman, Deborah Frost, John Mark Young, Vickie Beyer, Tom Hughes
Members Absent: None
3. Approval of October 24, 2017 Minutes
Motion to approve the October 24, 2017 minutes made by Beyer seconded by Engleman
AYE – Engleman, Frost, Beyer, Hughes
NAY – None
ABSTAIN – Young
Motion PASSED (4-0-1)
4. Public Hearing:
 - A. SBOA – 605 – Daniel and Judith Findley - Location: Lot 37, Block 4, Country Hills, an Addition to the City of Sapulpa, Oklahoma, according to the recorded plat thereof. More commonly known as: 4113 Dogwood Place
The applicant requests A Variance of Section 430.1, Table 3 of the City of Sapulpa Zoning Code to allow a reduction of the front setback and the side setback.
Staff report was presented to the board members by Director White along with site visit photos showing the terrain around the applicant's existing home. Staff recommendation was for APPROVAL of the requested variance.
The applicant's contractor was present to state; the future addition to the home would be a two car garage with a bonus room above the garage.
Motion to APPROVE made by Frost seconded by Beyer
AYE- Engleman, Frost, Young, Beyer, Hughes
NAY- None
Motion PASSED (5-0)

- B. SBOA-605 – 180 Realty, LLC/ Melvin Mathews – Location: Lots 11 and 12, Block 2, Business Men’s Addition to the City of Sapulpa, Oklahoma, according to the recorded plat thereof. More commonly known as: 505 West Johnson Avenue. The applicant requests a Variance of Section 1020 of the City of Sapulpa Zoning Code to allow gravel parking and driving surfaces.
Staff report was presented to the board members by Director White. Director White stated that the ADA parking space and ramp would be paved and staff recommendation was for APPROVAL of the requested variance. The applicant Melvin Mathews was present at the meeting and told board members that the ADA parking and ramp had already been paved. Motion to APPROVE made by Engleman and seconded by Young
AYE- Engleman, Frost, Young, Beyer, Hughes
NAY- None
Motion PASSED (5-0)

5. Old Business:

- A. Consider Entering into Executive Session for the Purpose of:

- i. Confidential communications with legal counsel concerning litigation styled *Lifegate Freedom Recovery Ministries, Inc. v. City of Sapulpa, Ex Rel, Board of Adjustment, CV-2015-126*, upon advice that disclosure of same will seriously impair the ability of the public body to proceed in the public interest [25 O.S. Section 307(B)(4)].

SBOA members and city staff entered into Executive Session at 11:15 a.m.

- B. Consider Action in Open Session Regarding Matters Discussed in Executive Session.

There was NO action taken on the matters discussed in the Executive Session.

6. New Business: **None**

7. Adjournment:

Motion to adjourn made by Frost seconded by Beyer
AYE- Engleman, Frost, Young, Beyer, Hughes
NAY- None

The meeting was adjourned at 11:45 a.m.


SBOA Chairman


Date